

**TOWN OF ARBORG
REGULAR MEETING OF COUNCIL
Wednesday, December 13th, 2023**

1. CALL MEETING TO ORDER: 9:00 A.M.

Mayor Peter Dueck called the Meeting to Order at 9:00 A.M.

Present: Mayor Peter Dueck, Deputy Mayor Ron Johnston

Councillors: Rob Thorsteinson, Ron Rogowsky and Donna Gislason

Also Present: Cindy Stansell, Chief Administrative Officer

2. APPROVAL OF AGENDA

262-2023

Gislason / Thorsteinson

BE IT RESOLVED THAT the Agenda be adopted.

CARRIED

3. CONFIRMATION OF MINUTES

1. Regular Meeting – November 22nd, 2023

263-2023

Gislason / Rogowsky

BE IT RESOLVED THAT the Minutes from the following Meeting be adopted:

Regular Meeting – November 22nd, 2023

AND FURTHER BE IT RESOLVED THAT the Minutes be signed by the Mayor and Chief Administrative Officer.

CARRIED

4. DELEGATIONS, HEARINGS AND PETITIONS

5. COUNCIL & DEPARTMENT REPORTS

1. CAO Report

Cindy reported on attendance at the following:

- Tree Lighting Event
- Employee Reviews
- Joint Meeting with Bifrost-Riverton
- AMM Fall Convention
- Christmas Party

2. Council Reports

All members reported on attendance at the following:

- Joint Meeting with Bifrost-Riverton
- AMM Fall Convention
- Christmas Party

Deputy Mayor Ron Johnston report on attendance at the following:

- Tree Lighting Event
- MAW Conference
- EIWD Meeting
- Sport Manitoba Meeting

Councillor Donna Gislason reported on attendance at the following:

- Tree Lighting Event
- ASHC Meeting
- EIPD Meeting
- ASRC Meeting
- Sport Manitoba Meeting
- Employee Reviews

5. **COUNCIL & DEPARTMENT REPORTS – cont'd**

Councillor Rob Thorsteinson reporting on:

- PW Operations

Attendance at the following:

- Tree Lighting Event
- Library Meeting
- ABF&ES Meeting
- EIPD Meeting
- Sport Manitoba Meeting

Councillor Ron Rogowsky reported on attendance at the following:

- Tree Lighting Event
- CFEI Board and Planning Mtg
- ABF&ES Meeting

Mayor Peter Dueck reported on attendance at the following:

- Remember Day Service
- ASHC Meetings
- Sport Manitoba Meeting

3. Committee of the Whole Reports
 - a) Manitoba Winter Games 2026

264-2023

Johnston / Gislason

BE IT RESOLVED THAT the Town of Arborg Council provide an expression of Interest to Sport Manitoba, on condition of the commitment of the RM of Gimli. **CARRIED**

- b) Joint Meeting Follow-up
Discussion: Arborg CAO to follow up with Bifrost-Riverton CAO.

6. **FINANCIAL BUSINESS**

1. List of Accounts for Approval

265-2023

Gislason / Rogowsky

BE IT RESOLVED THAT the following accounts for 2023 be approved for payment:

| | | |
|--------------------------|--------------|----------------|
| Cheque No. 14505 – 14590 | \$294,155.93 | CARRIED |
|--------------------------|--------------|----------------|

2. Financial Statement as at November 30th, 2023 – unaudited

266-2023

Thorsteinson / Johnston

BE IT RESOLVED THAT the November 2023 Financial Statements be adopted as presented. **CARRIED**

3. Interim Operating Budget

267-2023

Thorsteinson / Gislason

WHEREAS, in accordance with Section 163 of the *Municipal Act*, the Council of the Town of Arborg has made an **Interim Budget** of all Operating and Capital Expenditures of the Municipality for the Period of January 1, 2024 until the adoption of the Annual Estimates;

THEREFORE BE IT RESOLVED THAT this **Interim Budget** be hereby adopted as follows:

Operating Requirements:

| | |
|------------------------------------|-----------------------|
| General Government Services | \$200,000.00 |
| Protective Services | 250,000.00 |
| Transportation Services | 200,000.00 |
| Environmental Health Services | 60,000.00 |
| Public Health and Welfare Services | 25,000.00 |
| Environmental Development Services | 15,000.00 |
| Economic Development Services | 25,000.00 |
| Recreation and Cultural Services | 175,000.00 |
| Fiscal Services | <u>200,000.00</u> |
| | \$1,150,000.00 |

| | |
|-----------------------------|---------------------|
| Capital Requirements | \$500,000.00 |
|-----------------------------|---------------------|

| | |
|---------------------------------------|---------------------|
| Utility Operating Requirements | \$200,000.00 |
|---------------------------------------|---------------------|

| | |
|-------------------------------------|---------------------|
| Utility Capital Requirements | \$500,000.00 |
|-------------------------------------|---------------------|

CARRIED

7. BY-LAWS & POLICIES FOR CONSIDERATION

1. By-law No. 9-2023, Animal Control By-law

268-2023

Johnston / Thorsteinson

BE IT RESOLVED THAT By-law No. 9-2023, a By-law to Provide for Regulation and Control of Animals within the Town of Arborg, be read a second time. **CARRIED**

269-2023

Thorsteinson / Johnston

BE IT RESOLVED THAT By-law No. 9-2023, a By-law to Provide for Regulation and Control of Animals within the Town of Arborg, be read a third time and finally passed.

As required by Section 137 of *The Municipal Act*, a recorded vote was taken on the motion:

| Council Member | For | Against | Abstained |
|-----------------------------|-----|---------|-----------|
| Mayor Peter Dueck | √ | | |
| Deputy Mayor Ron Johnston | √ | | |
| Councillor Donna Gislason | √ | | |
| Councillor Rob Thorsteinson | √ | | |
| Councillor Ron Rogowsky | √ | | |

CARRIED

2. By-law No. 10-2023, Fees & Charges By-law

270-2023

Gislason / Thorsteinson

BE IT RESOLVED THAT By-law No. 10-2023, a By-law to Prescribe Fees and Charges Payable to the Town of Arborg for Municipal Services, be read a second time. **CARRIED**

271-2023

Thorsteinson / Johnston

BE IT RESOLVED THAT By-law No. 10-2023, a By-law to Prescribe Fees and Charges Payable to the Town of Arborg for Municipal Services, be read a third time and finally passed.

As required by Section 137 of *The Municipal Act*, a recorded vote was taken on the motion:

| Council Member | For | Against | Abstained |
|-----------------------------|-----|---------|-----------|
| Mayor Peter Dueck | √ | | |
| Deputy Mayor Ron Johnston | √ | | |
| Councillor Donna Gislason | √ | | |
| Councillor Rob Thorsteinson | √ | | |
| Councillor Ron Rogowsky | √ | | |

CARRIED

3. By-law No. 1-2024, Employee Salaries for 2024
* Referred to In Camera

4. By-law No. 2-2024, Council Indemnities for 2024
* Referred to In Camera

5. By-law No. 3-2024, Borrowing Funds for 2024

272-2023

Gislason / Rogowsky

BE IT RESOLVED THAT By-law No. 3-2024, a By-law of the Town of Arborg to Provide for Borrowing Funds for Current and Capital Expenses for 2024, be read a first time. **CARRIED**

8. UNFINISHED BUSINESS – Nil

9. NEW AND OTHER BUSINESS

1. Transfer of Outstanding Accounts to the Tax Roll
* Water & Sewer Accounts

273-2023

Rogowsky / Gislason

WHEREAS Pursuant to Section 252(2) of the *Municipal Act*, the amount of all outstanding charges for water and sewer service are a lien and charge upon the land serviced, and shall be collected in the same manner in which ordinary taxes upon the land are collectible, and with like remedies;

THEREFORE BE IT RESOLVED THAT Council authorize the addition of the following outstanding Sewer and Water Consumer Accounts to the Tax Roll:

| | Bill ID | Roll No. | Total |
|----|----------------|-----------------|-------------------|
| 1 | 9100.014 | 9100 | 91.13 |
| 2 | 11100.0030 | 11100 | 238.53 |
| 3 | 13400.0000 | 13400 | 312.48 |
| 4 | 13500.0010 | 13500 | 321.81 |
| 5 | 15400.0010 | 15400 | 74.05 |
| 6 | 16200.0060 | 16200 | 175.49 |
| 7 | 16300.0010 | 16300 | 344.13 |
| 8 | 20700.0030 | 20700 | 110.39 |
| 9 | 20950.0020 | 20950 | 417.52 |
| 10 | 21215.0010 | 21215 | 884.78 |
| 11 | 22120.0010 | 22120 | 205.15 |
| 12 | 22400.0000 | 22400 | 350.19 |
| 13 | 24795.000 | 24795 | 816.38 |
| 14 | 30600.0010 | 30600 | 292.26 |
| 15 | 30800.0050 | 30800 | 312.48 |
| 16 | 33500.0010 | 33500 | 150.82 |
| 17 | 37200.0010 | 37200 | 532.09 |
| 18 | 37500.0060 | 37500 | 630.18 |
| 19 | 37900.0020 | 37900 | 150.82 |
| 20 | 41600.0010 | 41600 | 307.74 |
| 21 | 49500.0010 | 49500 | 284.71 |
| 22 | 55500.0000 | 55500 | 408.27 |
| 23 | 56535.0000 | 56535 | 154.70 |
| | | Total | \$7,566.10 |

CARRIED

- 2. April 1, 2024 to March 31, 2024 Mobile Home Park Rental Fees

274-2023

Rogowsky / Gislason

WHEREAS, when a municipality owns rental property, the property is exempt from rent regulation (*as per the Residential Tenancy Branch Policies and Procedures Section 13 – Rent Regulation; Sub-Section 13.4 Mobile Home Parks – Licence Fees and Municipal Taxes*);

THEREFORE BE IT RESOLVED, effective **April 1, 2024 to March 31, 2025**, lot rental fee at the **Arborg’s Mobile Home Park** remain at **\$160.00 per month**.

CARRIED

- 3. Office & Training Centre Caretaking Agreement Renewal
* January to December 2024

275-2023

Johnston / Thorsteinson

BE IT RESOLVED THAT the Town of Arborg renew the cleaning contract for the Town Office and Training Centres with Magaway Cleaning Services for January 1, 2024 to December 31, 2024;

AND FURTHER BE IT RESOLVED the Mayor and Chief Administrative Officer be authorized to sign the agreement on behalf of the Town of Arborg.

CARRIED

- 4. 2024 Tax Sale
a) Designate Tax Sale Year

276-2023

Thorsteinson / Johnston

BE IT RESOLVED THAT Council designate the year 2022 for Tax Sale purposes, which specifies that any taxes in arrears for 2022 and earlier may be sold at a Public Auction in 2024.

CARRIED

- b) Date for 2024 Tax Sale

277-2023

Gislason / Rogowsky

BE IT RESOLVED THAT the Town of Arborg **Tax Sale Auction** date be set for **November 13th, 2024 at 1:00 p.m.**

CARRIED

- 5. December 27th, 2023 Meeting Cancellation

278 -2023

Gislason / Thorsteinson

BE IT RESOLVED THAT the Town of Arborg Regular Meeting scheduled for December 27th, 2023 be cancelled.

CARRIED

10. CORRESPONDENCE/COMMUNICATIONS

1. Jason Jonasson
* Lot 3 Water Line
Discussion: CAO to gather more information from PW Department.
2. Melissa Van Soelen
* 2024/25 Travel Guide Advertisement
Discussion: CAO to place a ¼ page ad in the 2024/25 Travel Guide
3. Central Interlake Chamber of Commerce *Deferred to Budget*
* 2024 Membership Dues
4. Reanne Nicolas, Assistant ~ Minister of Justice and Attorney General
* Meeting Options *Received as Information*
5. Minister of Municipal and Northern Relations *All Received as Information*
a) Rural Strategic Infrastructure Funding
b) Mobility Disadvantage Transportation Program
6. Rachel Plett, Branch Librarian ~ Evergreen Regional Library Arborg
* Security Suggestions
Discussion: CAO to obtain quotes on motion sensors.
7. Susan Bauernhuber
* Library Stage
Discussion: CAO to request more information.
8. Jinny Sigurdson, President ~ Arborg Ag Society
* Letter of Support Request
Discussion: CAO to request more information.
9. Jan Larkin ~ 2024 Volunteer Gala Committee *Held Over*
* 3rd Annual Community Volunteer Recognition Gala

11. BUSINESS ARISING FROM DELEGATIONS – Nil**12. IN CAMERA**

- 280-2023 Gislason**
BE IT RESOLVED THAT in accordance with the Municipal Act Section 152(3)(b)(ii), Council do hereby close the meeting to the public and move in-camera. **CARRIED**
- 281-2023 Johnston / Thorsteinson**
BE IT RESOLVED THAT Council do hereby conclude in-camera discussions and resume into Regular Meeting. **CARRIED**
1. Personnel Matters
- 281-2023 Gislason / Thorsteinson**
BE IT RESOLVED THAT By-law No. 1-2024, a By-law of the Town of Arborg to Set Annual Salaries for Employees and to Establish Hourly Rates for Casual Labour in 2024, be read a first time. **CARRIED**
- 282-2023 Johnston / Rogowsky**
BE IT RESOLVED THAT By-law No. 2-2024, a By-law of the Town of Arborg to Provide for Remuneration for its Mayor and Councillors, be read a first time. **CARRIED**
- 13. ADJOURNMENT – 12:24 P.M.**
- 283-2023 Johnston / Gislason**
BE IT RESOLVED THAT Council do now adjourn to meet again in Arborg on January 10th, 2024. **CARRIED**



Peter Dueck
Mayor



Cindy Stansell
Chief Administrative Officer