

**TOWN OF ARBORG  
REGULAR MEETING OF COUNCIL  
February 8<sup>th</sup>, 2023**

1. **CALL MEETING TO ORDER:** 9:00 A.M.  
Mayor Peter Dueck called the Meeting to Order at 9:00 A.M.  
  
**Present:** Mayor Peter Dueck, Deputy Mayor Ron Johnston  
**Councillors:** Ron Rogowsky, Donna Gislason  
**Also Present:** Cindy Stansell, Chief Administrative Officer  
**Absent with regrets:** Councillor Rob Thorsteinson
  
2. **APPROVAL OF AGENDA**  
  
26-2023 **Gislason/Rogowsky**  
**BE IT RESOLVED THAT** the Agenda be adopted. **CARRIED**
  
3. **CONFIRMATION OF MINUTES**  
  
1. Special Meeting – January 25<sup>th</sup>, 2023  
  
22-2023 **Rogowsky/Gislason**  
**BE IT RESOLVED THAT** the Minutes of the following Meeting be adopted:  
Special Meeting – January 25<sup>th</sup>, 2023  
  
**AND FURTHER BE IT RESOLVED THAT** the Minutes be signed by the Deputy Mayor and Chief Administrative Officer. **CARRIED**
  
4. **BUSINESS ARISING FROM MINUTES – Nil**
  
5. **DELEGATIONS - Nil**
  
6. **CORRESPONDENCE**  
  
1. Association of Manitoba Municipalities *Received as Information*  
\* Manitoba Water Strategy Engagement Sessions  
  
2. Rural Manitoba Economic Development *Received as Information*  
\* Coming Events  
  
3. Hudson Bay Route Association *Received as Information*  
\* Annual Achievement Report  
  
4. Interlake Women’s Resource Centre *Deferred to Budget Meeting*  
\* 2023 Grant Request  
  
5. F.Y.R.S.T & Re-START Program *Received as Information*  
\* 2023 Grant Request  
  
6. Penny Helgason *Received as Information*  
\* Walking Path  
  
7. HTFC Planning & Design *Received as Information*  
\* Planning for Climate Change: Workshop Invitation
  
7. **PUBLIC HEARINGS – Nil**

**8. FINANCIAL BUSINESS**

1. List of Accounts for Approval

**28-2023**

**Johnston/Rogowsky**

**BE IT RESOLVED THAT** the following accounts for **2022** be approved for payment:

Cheque No.	13638 - 13641	\$41,893.90
	13654 – 13662	<u>\$11,108.44</u>
		<b>\$53,002.34</b>

**AND FURTHER BE IT RESOLVED THAT** the following accounts for **2023** be approved for payment:

Cheque No.	13628 – 13637	\$21,404.91
	13642 – 13653	\$21,241.36
	13663 – 13713	<u>\$93,952.74</u>
		<b>\$136,599.01</b>

<b>TOTAL</b>	<b>\$189,601.35</b>	<b>CARRIED</b>
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2. Riverdale Workshop  
 \* Annual Grant  
Discussion: Deferred to Budget Meeting

**9. BY-LAWS FOR CONSIDERATION - Nil**

**10. BUSINESS ARISING FROM DELEGATIONS - Nil**

**11. UNFINISHED BUSINESS – Nil**

**12. NEW AND OTHER BUSINESS**

1. Policies
- a) FIN-01, EFT Policy
  - b) HR-01, Employee Policy & Procedures
  - c) HR-02, Drug & Alcohol Policy
  - d) HR-04, Abuse & Molestation Policy

**29-2023**

**Rogowsky/Gislason**

**BE IT RESOLVED THAT** Council adopts the following policies:

- FIN-01, Electronic Funds Transfer Policy; and
- HR-04, Abuse & Molestation Policy.

**AND FURTHER BE IT RESOLVED THAT** Council amends the following policies:

- HR-01, Employee Policy & Procedures; and
- HR-02, Drug & Alcohol Policy

**CARRIED**

Discussion: CAO to review further amendments to HR-02

2. Kenny Johnson ~ Manitoba Transportation & Infrastructure  
 \* Snow Removal Agreement

**30-2023**

**Johnston/Rogowsky**

**BE IT RESOLVED THAT** the Town of Arborg enter into a **Snow Removal Agreement for 2022-23** with *The Government of Manitoba*, as represented by the Minister of Infrastructure, to carry out the required winter maintenance of Main Street from PR 326 to Third Avenue within Arborg;

**AND FURTHER BE IT RESOLVED THAT** the Chief Administrative Officer be authorized to sign the agreement on behalf of the Town of Arborg. **CARRIED**

**12. NEW AND OTHER BUSINESS – cont'd**

- |    |  |                                |
|----|--|--------------------------------|
| 3. | Manitoba Water & Sewer Services Board<br>* Capital Projects        | <i>Tabled</i>                  |
| 4. | Municipal Service Delivery Improvement Program<br>* Monthly Report | <i>Received as Information</i> |

**13. CHIEF ADMINISTRATIVE OFFICER'S REPORT****Cindy Reported on the following:**

- Year End work
- Public works operations
- Office Clerk Interviews
- Tax Sale status
- Parade Request, Road Closure
- March 8<sup>th</sup> Council Meeting

## Attendance at the following:

- Meeting with MLA Derek Johnson
- Emergency Training

**31-2023****Rogowsky/Johnston**

**BE IT RESOLVED THAT** the Town of Arborg Council approve the temporary street closure at First Avenue & Main Street, Crosstown Avenue & Main Street and River Road & Main Street to allow for the funeral procession of former Arborg Bifrost Fire & Emergency Services Fire Chief George Chyzy on February 17<sup>th</sup>, 2023 at 1:30 p.m.;

**AND FURTHER BE IT RESOLVED THAT** emergency personnel be advised of the temporary road closure at it be posted to the Town's website and Facebook page.

**CARRIED****32-2023****Gislason/Rogowsky**

**BE IT RESOLVED THAT** the Regular Meeting of Council scheduled for Wednesday, March 8<sup>th</sup>, 2023 be changed to **Wednesday, March 22<sup>nd</sup>, 2023 at 9:00 a.m.**

**CARRIED****14. MAYOR AND COUNCILLORS' REPORTS****Councillor Ron Rogowsky reported on:**

## Attendance at the following:

- Meeting with MLA Derek Johnson
- LPN Open House
- Emergency Training

**Councillor Donna Gislason reported on:**

## Attendance at the following:

- ASHC Meetings
- MNP Interview for MSDIP
- ADMHV Meeting
- Meeting with MLA Derek Johnson
- LPN Open House
- Emergency Training

**Deputy Mayor Ron Johnston reported on:**

## Attendance at the following:

- Meeting with MLA Derek Johnson
- LPN Open House
- Emergency Training



**14. MAYOR AND COUNCILLORS' REPORTS**

**Mayor Peter Dueck reported on:**

Attendance at the following:

- ASHC Meetings
- Meeting with MLA Derek Johnson
- LPN Open House
- Emergency Training

**15. COMMITTEE OF THE WHOLE**

**33-2023 Johnston/Gislason**  
**BE IT RESOLVED THAT** Council go into Committee of the Whole. **CARRIED**

**34-2023 Gislason/Rogowsky**  
**BE IT RESOLVED THAT** Council go out of Committee of the Whole and re-convene into Regular Meeting. **CARRIED**

1. Office Clerk  
Discussion: CAO to offer position.

**35-2023 Johnston/Rogowsky**  
**BE IT RESOLVED THAT** the Town of Arborg Council appoint Kristin Oddleifson as Assistant Chief Administrative Officer. **CARRIED**


2. Economic Development  
Discussion: CAO to organize committee meeting.

3. Letter of Resignation, Arborg-Bifrost Fire & Emergency Services Fire Chief

**36-2023 Gislason/Johnston**  
**BE IT RESOLVED THAT** the Letter of Resignation received from Fire Chief Leroy Loewen on January 19<sup>th</sup>, 2023, with the effective date of February 27<sup>th</sup>, be accepted with regrets. **CARRIED**

**16. ADJOURNMENT – 12:02 P.M.**

**37-2023 Rogowsky/Gislason**  
**BE IT RESOLVED THAT** Council do now adjourn to meet again in Arborg on March 22<sup>nd</sup>, 2023. **CARRIED**




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Peter Dueck  
Mayor




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Cindy Stansell  
Chief Administrative Officer