

**TOWN OF ARBORG
REGULAR MEETING OF COUNCIL
December 8th, 2021**

1. **CALL MEETING TO ORDER:** 9:00 A.M.
Mayor Peter Dueck called the Meeting to Order at 9:00 A.M.

Present: Mayor Peter Dueck
Councillors: Ron Rogowsky, Rob Thorsteinson, Donna Gislason
Also Present: Cindy Stansell, Chief Administrative Officer
Absent With Regrets: Deputy Mayor Ron Johnston
2. **APPROVAL OF AGENDA**
 - 294-2021 **Thorsteinson/Gislason**
BE IT RESOLVED THAT the Agenda be adopted. **CARRIED**
3. **CONFIRMATION OF MINUTES**
 1. Special Meeting – November 23rd, 2021
 - 295-2021 **Gislason/Rogowsky**
BE IT RESOLVED THAT the Minutes of the following Meetings be adopted:
Special Meeting – November 23rd, 2021

AND FURTHER BE IT RESOLVED THAT the Minutes be signed by the Mayor and Chief Administrative Officer. **CARRIED**
4. **BUSINESS ARISING FROM MINUTES – Nil**
5. **DELEGATIONS**
 1. 10:45 a.m. Arborg Medical Clinic Doctors
Deferred to Committee of the Whole
6. **CORRESPONDENCE**
 1. Federation of Canadian Municipalities
* Policies and Systems Project *Received as Information*
 2. Manitoba Conservation and Climate *Received as Information*
* Onsite Wastewater Management System Regulation
 3. Manitoba Infrastructure
* 2022 Municipal Emergency Response Plans
 - 296-2021 **Rogowsky/Thorsteinson**
BE IT RESOLVED THAT Council of the Town of Arborg hereby adopts the **2022 Municipal Emergency Plan of the North East Interlake Emergency Measures Board's Emergency Plan** as follows:

Part 1	Organization and Management	
Part 2	Operational Emergency Plans	
Part 3	Resources and Capabilities	CARRIED
 4. Eastern Interlake Planning District
* Fire-Safety Inspections *Received as Information*
 5. Urban Hometown and Hometown Green Team Program
* Grant Applications *Received as Information*
 6. Jasmin Wolf ~ Stonewall Teulon Tribune & Express Weekly News
* Christmas Advertising
 - 297-2021 **Thorsteinson/Rogowsky**
BE IT RESOLVED THAT the Town of Arborg participate in the **Christmas Edition of the Express Weekly News;**
AND FURTHER BE IT RESOLVED THAT the cost of the Ad, **\$240.25** plus applicable taxes, be authorized for payment. **CARRIED**

6. CORRESPONDENCE – cont’d

- 7. Terra Indigena
 - * Advertising

298-2021 Gislason/Rogowsky

BE IT RESOLVED THAT the Town of Arborg place a Season’s Greetings advertisement in the *Terra Indigena Newspaper*;

AND FURTHER BE IT RESOLVED THAT the cost of a sixteenth page ad of **\$50.00** plus applicable taxes, be authorized for payment. **CARRIED**

- 8. Western Financial Group Insurance Solutions
 - * Annual Renewal ~ AMM Health and Dental Benefits Program ~ January 1, 2022 *Received as Information*
- 9. Rural Manitoba Economic Development Corporation *Received as Information*
 - * Access to Growth and Succession Capital in Manitoba
- 10. Bifrost Municipal Airport Commission
 - a) Financial Statement, as at November 30, 2021
 - b) 2022 Budget *Received as Information*

7. PUBLIC HEARINGS - Nil

8. FINANCIAL BUSINESS

- 1. Financial Statement – November 2021

299-2021 Thorsteinson/Gislason

BE IT RESOLVED THAT the **November 2021 Financial Statement** be adopted as presented. **CARRIED**

- 2. List of Accounts for Approval

300-2021 Thorsteinson/Gislason

BE IT RESOLVED THAT the following accounts be approved for payment:
 Cheque No. 12446-12515 \$397,088.05
CARRIED

- 3. Interim Budget 2022

301-2021 Rogowsky/Thorsteinson

WHEREAS, in accordance with Section 163 of the *Municipal Act*, the Council of the Town of Arborg has made an **Interim Budget** of all Operating and Capital Expenditures of the Municipality for the Period of January 1, 2022 until the adoption of the Annual Estimates;

THEREFORE BE IT RESOLVED THAT this **Interim Budget** be hereby adopted as follows:

Operating Requirements:

General Government Services	\$150,000.00
Protective Services	150,000.00
Transportation Services	100,000.00
Environmental Health Services	60,000.00
Public Health and Welfare Services	25,000.00
Environmental Development Services	15,000.00
Economic Development Services	25,000.00
Recreation and Cultural Services	150,000.00
Fiscal Services	<u>50,000.00</u>
	\$725,000.00

Capital Requirements	\$400,000.00
Utility Requirements	\$200,000.00
Utility Capital Requirements	\$400,000.00

CARRIED

9. BY-LAWS FOR CONSIDERATION

- 1. Council Indemnity By-law 7-2021 *Deferred to Committee of the Whole*
- 2. Employee Remuneration By-law 8-2021 *Deferred to Committee of the Whole*
- 3. Borrowing Funds By-law 9-2021

302-2021 Gislason/Thorsteinson

BE IT RESOLVED THAT *By-law No. 9-2021*, a By-law of the Town of Arborg to *Provide Borrowing Funds for Current and Capital Expenses for 2022*, be read a first time. **CARRIED**

303-2021 Rogowsky/Thorsteinson

BE IT RESOLVED THAT *By-law No. 9-2021*, a By-law of the Town of Arborg to *Provide Borrowing Funds for Current and Capital Expenses for 2022*, be read a second time. **CARRIED**

10. BUSINESS ARISING FROM DELEGATION

- 1. Arborg Medical Clinic Doctors *Deferred to Committee of the Whole*

11. UNFINISHED BUSINESS

- 1. Municipality of Bifrost-Riverton *Deferred to Committee of the Whole*
 * Arborg Bifrost Parks and Recreation Commission

12. NEW AND OTHER BUSINESS

- 1. MWWA
 * Annual Conference & Tradeshow

304-2021 Thorsteinson/Gislason

BE IT RESOLVED THAT Council authorize the Public Works Department to attend the 2022 MWWA Annual Conference and Tradeshow February 27th – March 2nd, 2022 virtually;

AND FURTHER BE IT RESOLVED THAT the registration fee of \$400.00 per attendee be authorized for payment. **CARRIED**

- 2. Adrian Plett ~ ABPRC
 * Letter of Resignation

305-2021 Rogowsky/Gislason

BE IT RESOLVED THAT the Letter of Resignation, dated November 23rd, 2021, and received from **Adrian Plett as *Arborg’s Citizen Representative*** on the **Arborg-Bifrost Parks and Recreation Commission**, be accepted. **CARRIED**

- 3. Transfer of Outstanding Accounts to the Tax Roll
 * Water & Sewer Accounts

306-2021 Thorsteinson/Gislason

WHEREAS Pursuant to Section 252(2) of the *Municipal Act*, the amount of all outstanding charges for water and sewer service are a lien and charge upon the land serviced, and shall be collected in the same manner in which ordinary taxes upon the land are collectible, and with like remedies;

THEREFORE BE IT RESOLVED THAT Council authorize the addition of the following outstanding Sewer and Water Consumer Accounts to the Tax Roll:

	Bill ID	Roll No.	Total
1	11400.20	11400	\$299.88
2	12100.10	12100	\$222.03
3	13400.00	13400	\$312.48
4	13500.10	13500	\$312.48
5	15400.00	15400	\$150.82
6	16200.40	16200	\$629.71
7	20950.20	20950	\$669.35
8	21215.10	21215	\$892.93
9	26900.20	26900	\$127.94
10	30600.10	30600	\$168.86
11	30800.50	30800	\$312.48
12	33500.10	33500	\$127.08
13	37200.10	37200	\$347.81
14	41600.10	41600	\$307.74
15	55500.00	55500	\$433.69
	Total		\$5,315.28

CARRIED

12. NEW AND OTHER BUSINESS – cont'd

4. April 1, 2022 to March 31, 2023 Mobile Home Park Rental Fees

307-2021 Rogowsky/Thorsteinson

WHEREAS, when a municipality owns rental property, the property is exempt from rent regulation (*as per the Residential Tenancy Branch Policies and Procedures Section 13 – Rent Regulation; Sub-Section 13.4 Mobile Home Parks – Licence Fees and Municipal Taxes*);

THEREFORE BE IT RESOLVED, effective **April 1, 2022**, lot rental fee at the **Arborg's Mobile Home Park** be increased from \$155.00 per month to **\$160.00 per month**.

CARRIED

5. 2022 Tax Sale
a) Designate Tax Sale Year

308-2021 Thorsteinson/Gislason

BE IT RESOLVED THAT Council designate the year 2021 for Tax Sale purposes, which specifies that any taxes in arrears for 2020 and earlier may be sold at a Public Auction in 2022.

CARRIED**12. NEW AND OTHER BUSINESS – cont'd**

- b) Establish Date for 2022 Tax Sale

309-2021 Thorsteinson/Rogowsky

BE IT RESOLVED THAT the Town of Arborg **Tax Sale Auction** date be set for **October 12th, 2022 at 10:00 a.m.**

CARRIED

6. Snoman
* Landowner Right-of-Way Agreement

310-2021 Thorsteinson/Rogowsky

BE IT RESOLVED THAT the Town of Arborg enter into a **Landowner Right-of-Way Agreement** with **Snoman** (Snowmobilers of Manitoba) **Inc.** and the **Interlake Snow Trackers** with respect to making the following land(s) available for a snowmobile trail:

Lot 2, Plan 53516 from North Town Boundary to Crosstown Avenue

AND FURTHER BE IT RESOLVED the Chief Administrative Officer be authorized to sign the agreement on behalf of the Town of Arborg.

CARRIED

7. Minister of Infrastructure
* Snow Removal Agreement ~ November 22, 2021 to May 1, 2022

311-2021 Gislason/Rogowsky

BE IT RESOLVED THAT the Town of Arborg enter into a **Snow Removal Agreement** with **The Government of Manitoba**, as represented by the Minister of Infrastructure, to carry out the required winter maintenance of Main Street from PR 326 to Third Avenue within Arborg;

AND FURTHER BE IT RESOLVED the Chief Administrative Officer be authorized to sign the agreement on behalf of the Town of Arborg.

CARRIED**13. CHIEF ADMINISTRATIVE OFFICER'S REPORT****Cindy reported on:**

- Review of Recreation Structure
- Attendance at the following:
- Employee Performance Evaluations
 - Utility Working Committee Meeting

13. CHIEF ADMINISTRATIVE OFFICER'S REPORT – cont'd

- Christmas Party

312-2021 Rogowsky/Thorsteinson

BE IT RESOLVED THAT the following contribution be authorized for payment to the **Royal Canadian Legion Arborg Branch #161**, in lieu of rent of the premises for the Town's Christmas Party held on December 5, 2021 - **\$100.00. CARRIED**

14. MAYOR AND COUNCILLORS' REPORTS

Councillor Ron Rogowsky had nothing to report.

Councillor Rob Thorsteinson reported on:

Attendance at the following:

- Christmas Party
- Public Works Performance Evaluations
- Veterinary Zoom Meeting

313-2021 Gislason/Rogowsky

BE IT RESOLVED THAT the Town of Arborg appoint **Councillor Rob Thorsteinson** to the **Interlake Veterinary Services District Board. CARRIED**

- Library Board Meeting
- EIPD Board Meeting
- Utility Working Committee Meeting
- Meeting with Interlake Snow Trackers

Councillor Donna Gislason reported on:

- Grooming of the Ski Trail
- Attendance at the following:
- Christmas Party
 - EIPD Board Meeting
 - Heritage Village Christmas Dinner
 - Administration Performance Evaluations
 - Meeting to discuss Recreation Structure

Mayor Peter Dueck reported on:

Attendance at the following:

- Christmas Party
- Employee Performance Evaluations

15. COMMITTEE OF THE WHOLE**314-2021 Rogowsky/Gislason**

BE IT RESOLVED THAT Council go into Committee of the Whole. **CARRIED**

315-2021 Thorsteinson/Gislason

BE IT RESOLVED THAT Council go out of Committee of the Whole and re-convene into Regular Meeting. **CARRIED**

1. BAR Waste Proposed Dissolution
Discussion: CAO to request clarification.
2. Arborg Bifrost Parks and Recreation Commission
 - a) Municipality of Bifrost-Riverton, Letter dated December 1, 2021
Discussion: CAO to send letter requesting 6-month extension to opt out date.
 - b) Proposed Recreation Structure
Discussion: CAO to amend proposal as discussed.

15. COMMITTEE OF THE WHOLE – cont’d

- 3. By-laws for Consideration
 - a) Council Indemnity By-law 7-2021

316-2021 Thorsteinson/Rogowsky
BE IT RESOLVED THAT *By-law No. 7-2021*, a By-law of the Town of Arborg to ***Provide for Remuneration for its Mayor and Councillors***, be read a second time.
CARRIED

317-2021 Rogowsky/Thorsteinson
BE IT RESOLVED THAT *By-law No. 7-2021*, a By-law of the Town of Arborg to ***Provide for Remuneration for its Mayor and Councillors***, be read a third time and finally passed.

As required by Section 137 of *The Municipal Act*, a recorded vote was taken on the motion:

Council Member	For	Against	Abstained
Mayor Peter Dueck	√		
Deputy Mayor Ron Johnston (absent)			
Councillor Rob Thorsteinson	√		
Councillor Ron Rogowsky	√		
Councillor Donna Gislason	√		

CARRIED

- b) Employee Remuneration By-law 8-2021

318-2021 Rogowsky/Gislason
BE IT RESOLVED THAT *By-law No. 8-2021*, a By-law of the Town of Arborg to ***Set Annual Salaries for Employees and to Establish Hourly Rates for Casual Labour in 2022***, be read a second time.
CARRIED

319-2021 Thorsteinson/Gislason
BE IT RESOLVED THAT *By-law No. 8-2021*, a By-law of the Town of ***Arborg to Set Annual Salaries for Employees and to Establish Hourly Rates for Casual Labour in 2022***, be read a third time and finally passed.
CARRIED

As required by Section 137 of *The Municipal Act*, a recorded vote was taken on the motion:

Council Member	For	Against	Abstained
Mayor Peter Dueck	√		
Deputy Mayor Ron Johnston (absent)			
Councillor Rob Thorsteinson	√		
Councillor Ron Rogowsky	√		
Councillor Donna Gislason	√		

CARRIED

16. ADJOURNMENT – 1:50 p.m.

320-2021 Gislason/Rogowsky
BE IT RESOLVED THAT Council do now adjourn to meet again in Arborg on January 12th, 2021.
CARRIED

 Peter Dueck
 Mayor

 Cindy Stansell
 Chief Administrative Officer