

**TOWN OF ARBORG
SPECIAL MEETING OF COUNCIL
Wednesday, February 26, 2020**

1. **CALL MEETING TO ORDER: 9:00 A.M.**
Mayor Peter Dueck called the Meeting to Order at 9:00 A.M.

Present: Mayor Peter Dueck, Deputy Mayor Ron Johnston
Councillors: John Crackle, Rob Thorsteinson, and Ron Rogowsky
Also Present: Cindy Stansell, Chief Administrative Officer, and Lorraine Bardarson,
Past Chief Administrative Officer

2. **APPROVAL OF AGENDA**

49-2020 **Thorsteinson/Crackle**
BE IT RESOLVED THAT the Agenda be adopted as amended:
6. **CORRESPONDANCE**
12. Jenna Stansell, President - Creative Cocoon
* Liability Insurance **(Carried)**

3. **CONFIRMATION OF MINUTES**
1. Regular Meeting – February 12, 2020

50-2020 **Johnston/Rogowsky**
BE IT RESOLVED THAT the Minutes of the following Meetings be adopted as read:
Regular Meeting – February 12th, 2020

AND FURTHER BE IT RESOLVED THAT the Minutes be signed by the Mayor and
Chief Administrative Officer. **(Carried)**

4. **BUSINESS ARISING FROM MINUTES**

5. **DELEGATIONS**

1. **9:05 A.M. Derek Johnson, MLA - Interlake**
* **Municipal Visit**
Mayor Dueck welcomed Derek to the meeting and thanked him for his efforts to date.
Council advised Derek of several grant applications the Town has made.
Mayor Dueck thanked Derek for his attendance, and he then left the meeting.

6. **CORRESPONDENCE**

1. Manitoba Families Office of the Deputy Minister
* The Accessibility Employment Standard Regulation ~ Employee Safety
(Received as Information)

2. Manitoba Infrastructure Emergency Measures Organization
a) 2020 Flood Preparedness Seminar ~ Wednesday, March 11th, 2020 ~ Selkirk
Recreation Complex Hall
b) Municipal Emergency Plan for 2020 **(Received as Information)**

3. Manitoba Municipal Relations Assessment Services
* Board of Revision Dates **(Received as Information)**

4. Cheryl Martens, Barrier-Free Manitoba
* Community Partnership **(Received as Information)**

5. The Manitoba Host Committee Inc.
* Celebrate 150 Funding Update
Discussion: The MB 150 Committee will meet to discuss the potential of the project in
absence of being awarded the funding from Celebrate 150.

6. Lisa O'Neill, Community Futures East Interlake
a) Regional Roundtable Event ~ Friday, March 13th, 2020 ~ The ConneXion in
Arborg

- 51-2020 **Rogowsky/Johnston**
BE IT RESOLVED THAT Members of Council be authorized to attend a **Round Table
Regional Event** sponsored by **Community Futures East Interlake Inc.** on **Friday,
March 13th at 11:30 am** at The ConneXion in Arborg. **(Carried)**

6. CORRESPONDENCE – cont'd

- b) Regional CAO Meeting ~ Friday, March 6th, 2020 ~ Municipal Office in Gimli

52-2020**Thorsteinson/Rogowsky**

BE IT RESOLVED THAT Cindy Stansell, CAO, be authorized to attend a Regional CAO's *Committee Meeting*, sponsored by **Community Futures East Interlake Inc.** and hosted by the RM of Gimli, on **Friday, March 6th, 2020** from **10:00 a.m. to 2:00 pm**;

AND FURTHER BE IT RESOLVED THAT mileage be authorized for payment.

(Carried)

7. Brittany Isfeld, R.M. of Gimli
* 2020 Municipal Bonspiel

53-2020**Thorsteinson/Crackle**

BE IT RESOLVED THAT Town of Arborg representatives be authorized to attend the **51st Annual Interlake Municipal Bonspiel**, hosted by the RM of Gimli, at the Gimli Recreation Centre, on **Friday, March 27th, 2020**;

AND FURTHER BE IT RESOLVED THAT the entry fee and mileage be authorized for payment.

(Carried)

8. Pat McCallum, Bifrost Agricultural Sustainability Initiative Co-op
* 2020 Grain Information Day ~ Friday, April 3rd, 2020 in Arborg **(Held Over)**
9. Jan Larkin, Arborg & District Multicultural Heritage Village
* 14th Annual Dinner Theatre & Dance ~ Saturday, April 18th, 2020 ~ Arborg Community Hall

54-2020**Crackle/Thorsteinson**

BE IT RESOLVED THAT the Town of Arborg contribute a gift, cost not to exceed **\$100.00**, to the rainbow/silent auction to be held at the 14th Annual Arborg & District Multicultural Heritage Village Dinner, Comedy & Dance on Saturday, April 18th, 2020.

(Carried)

10. Melissa Van Soelen, Interlake Tourism Association
* Annual General Meeting ~ Thursday, April 23rd, 2020 ~ Warren Memorial Hall
(Received as Information)
11. Newsletters & Reports:
Following Reports Available for Review at the Town Office:
a) Manitoba News Releases ~ Flood Protection Program ~ February 12th, 2020
(Received as Information)
12. Jenna Stansell, President - Creative Cocoon
* Liability Insurance
Discussion: CAO to check into Insurance **(Held Over)**

7. FINANCIAL BUSINESS

1. Audited Financial Statements ~ Year Ended December 31, 2019
a) Eastern Interlake Planning District
(Received as Information)

8. BY-LAWS FOR CONSIDERATION - Nil**9. BUSINESS ARISING FROM DELEGATIONS**

1. Derek Johnson, MLA - Interlake
* Municipal Visit
(Received as Information)

10. UNFINISHED BUSINESS - Nil**11. NEW AND OTHER BUSINESS**

1. Manitoba Municipal Administrators' Association (MMAA)
a) 2020 CAO Membership

55-2020**Johnston/Rogowsky**

BE IT RESOLVED THAT Cindy Stansell's Membership with the Manitoba Municipal Administrator's Association be renewed for 2020;

AND FURTHER BE IT RESOLVED THAT the Membership Fee, **\$275.00**, be authorized for payment.

(Carried)

11. NEW AND OTHER BUSINESS – cont'd

- b) 89th Annual MMAA Conference and AGM ~ April 26th to 29th, 2020 ~ Winnipeg

56-2020**Thorsteinson/Crackle**

BE IT RESOLVED THAT Cindy Stansell, CAO, be authorized to attend the *Annual Conference of the Manitoba Municipal Administrators' Association*, from April 26th to 29th, 2020, in Winnipeg, MB;

AND FURTHER BE IT RESOLVED THAT the registration fee, mileage and expenses be authorized for payment. **(Carried)**

2. Review of Quotes:

- a) Elm Tree Pruning on Town's Public Property

57-2020**Thorsteinson/Crackle**

BE IT RESOLVED THAT the quote received from **Krautter Tree and Yardservice**, in the amount of **\$2,609.05**, plus applicable taxes, be accepted for Pruning of **58 Elm Trees** on Public Property in the Town of Arborg;

AND FURTHER BE IT RESOLVED THAT this quote does include the cleaning up and disposal of elm tree cuttings to the BAR Waste Landfill;

AND FURTHER BE IT RESOLVED THAT the Elm Tree Removal be completed by **March 31st, 2020**. **(Carried)**

- b) Pruning of 3 Trees ` South Side of Interlake Coop Store **(Held Over)**

- c) Pruning of Trees on Each Side of Arborg's Main Street **(Held Over)**

3. Arborg and Bifrost-Riverton Recreation Commission Review

- * Appointment of Cindy Stansell, CAO, as Town's Representative

58-2020**Rogowsky/Crackle**

WHEREAS Lorraine Bardarson was appointed to the **Arborg Bifrost-Riverton Recreation Sub-Committee** on October 9th, 2019;

AND WHEREAS Lorraine Bardarson has retired as C.A.O.;

THEREFORE BE IT RESOLVED that **Cindy Stansell, Chief Administrative Officer** be appointed to said committee. **(Carried)**

4. Melissa Van Soelen Power Through Productions

- *Icelandic River Skating Trail

59-2020**Johnston/Rogowsky**

BE IT RESOLVED THAT the Quote, in the amount of **\$267.50**, plus mileage and applicable taxes, received from **Melissa Van Soelen, Power Through Productions**, for a promotional video of the *Icelandic River Skating Trail*, be accepted. **(Carried)**

12. CHIEF ADMINISTRATIVE OFFICER'S REPORT**Cindy reported on:**

- Attendance at the following:
 - Natural Gas Expansion Meeting
 - Arborg Bifrost-Riverton Recreation Sub-Committee
 - A B-R CDC Meeting
- Advertisement for Assistant Public Works Supervisor, deadline March 11th
- Interlake Co-op provided a \$100 gift card in support of volunteers and public works staff cleaning the Icelandic River Skating Trail, CAO to send Thank You card
- Broken gate at the Lagoon and unauthorized duplication of keys

13. MAYOR AND COUNCILLORS' REPORTS**Councillor Rob Thorsteinson reported on:**

- Attendance at the following;
 - ASHC Meeting
 - Evergreen Library Meeting
 - ABF&ES Budget Meeting

Councillor John Crackle reported on:

- Arborg Bifrost-Riverton Recreation Sub-Committee

13. MAYOR AND COUNCILLORS' REPORTS – cont'd**Councillor Ron Rogowsky reported on:**

- Attendance at the following meetings
 - ABF&ES Budget Meeting
 - ITA Executive Meeting

Councillor Ron Johnston reported on:

- Attendance at the following meetings;
 - EIWD Meeting

Mayor Peter Dueck reported on:

- Attendance at the following meetings;
 - ASHC Meeting
 - A B-R CDC Meeting
 - Welcomed new CAO Stansell and expressed thanks to former CAO Bardarson for years of service

14. COMMITTEE OF THE WHOLE

1. Oskar T. Sigvaldason
 - * Response to October 28th, 2020 Correspondence from Town
 - Re:** Proposed Residential Development, Lots 1 & 2 Plan 41401
2. Statement of Claim
3. Manitoba Youth Job Centre (MYJC)
 - * Review of Resumes
4. Expansion of Natural Gas Services

60-2020 Johnston/Rogowsky
BE IT RESOLVED THAT Council go into Committee of the Whole. **(Carried)**

61-2020 Rogowsky/Crackle
BE IT RESOLVED THAT Council go out of Committee of the Whole and re-convene into Regular Meeting. **(Carried)**

1. Oskar T. Sigvaldason
 - * Response to October 28th, 2020 Correspondence from Town
 - Re:** Proposed Residential Development, Lots 1 & 2 Plan 41401
 - Discussion: CAO to respond; Council agreed to meet with Mr. Sigvaldason as per his request.
2. Statement of Claim

62-2020 Johnston/Rogowsky
BE IT RESOLVED THAT Assistant C.A.O. Janet Larkin be appointed to represent the Town of Arborg at an *Examination for Discovery* to occur in May or June 2020. **(Carried)**

3. Manitoba Youth Job Centre (MYJC)
 - * Review of Resumes

64-2020 Thorsteinson/Crackle
BE IT RESOLVED THAT the Town of Arborg be the **Sponsoring Committee** for the *Manitoba Youth Job Centre Program*, in Arborg, in 2020;

AND FURTHER BE IT RESOLVED THAT the CAO be authorized to sign the *2020 Partnership Agreement* between the Committee and the Skills & Employment Partnership Branch of Manitoba Education and Training. **(Carried)**

65-2020 Thorsteinson/Crackle
BE IT RESOLVED THAT Taylor Johannesson be hired as the *Youth Engagement Leader* for the *Manitoba Youth Job Centre – Arborg Office* for the 2020 season. **(Carried)**

4. Expansion of Natural Gas Services

65-2020 Thorsteinson/Crackle
BE IT RESOLVED THAT the purchase of a retirement gift and costs associated with a retirement party for Lorraine Bardarson up to a maximum of \$750.00, be approved. **(Carried)**

15. ADJOURNMENT – 12:25 P.M.

66-2020 Johnston/Rogowsky
BE IT RESOLVED THAT the Special Meeting be adjourned.

(Carried)

Peter Dueck
Mayor

Cindy Stansell
Chief Administrative Officer