

**TOWN OF ARBORG
REGULAR MEETING OF COUNCIL
December 12, 2018**

1. **CALL MEETING TO ORDER:** 9:00 A.M.
Mayor Peter Dueck called the Regular Meeting to Order at 9:00 A.M.

Present: Mayor Peter Dueck;
Councillors: John Crackle, Ron Rogowsky and Rob Thorsteinson
Also Present: Lorraine Bardarson, Chief Administrative Officer
Absent With Regrets: Deputy Mayor Ron Johnston

2. **APPROVAL OF AGENDA**
 - 261-2018 **Thorsteinson/Rogowsky**
BE IT RESOLVED THAT the Agenda be adopted as presented. **(Carried)**

3. **CONFIRMATION OF MINUTES**
 1. Regular Meeting - November 14, 2018
 - 262-2018 **Crackle/Rogowsky**
BE IT RESOLVED THAT the Minutes of the following Meeting be adopted as read:
Regular Meeting – November 14, 2018

AND FURTHER BE IT RESOLVED THAT the Minutes be signed by the Mayor and Chief Administrative Officer. **(Carried)**

4. **BUSINESS ARISING FROM MINUTES - Nil**

6. **CORRESPONDENCE**
 1. Honourable Jeff Wharton Minister of Municipal Relations
 - a) Congratulatory Letter on Election Success
 - b) Bill 12; *The Red Tape Reduction and Government Efficiency Act, 2018*
(All Received as Information)
 2. Manitoba Finance Manitoba Tax Assistance Office
 - * 2019 Manitoba Education Property Tax Credit (EPTC) Changes
(Received as Information)
 3. Association of Manitoba Municipalities
 - a) News Bulletin ~ November 14, 2018
 - b) News Releases:
 - i) November 27 ~ *AMM Members Elect New Executive*
 - ii) November 30 ~ *AMM Members Elect New District Directors*
 - c) Member Advisory ~ December 4, 2018
 - * *Province Launches Consultations on Streamlined Drainage Regulation*
(All Received as Information)
 4. Erin Dunbar Manitoba Sustainable Development
Watershed Planning and Programs Section
 - * Modernizing the Conservation Districts Program Update
(Received as Information)
 5. Boris Nowosad, Chair Manitoba Crime Stoppers
 - * Plans for New Endeavours
 - * Copies of 2017 Financial Reports; and
 - * Request for a Contribution of \$0.15 per Resident in Arborg in 2019

- 263-2018 **Thorsteinson/Crackle**
BE IT RESOLVED THAT the Town of Arborg contribute Fifteen Cents per Capita to *Manitoba Crime Stoppers* for the year of **2019**;

AND FURTHER BE IT RESOLVED THAT the contribution, in the amount of **\$184.80**, (1,232 x \$0.15) be authorized for payment in January, 2019. **(Carried)**

6. CORRESPONDENCE - cont'd

6. Interlake Tourism Association
* 2019 Marketing Opportunities

264-2018**Rogowsky/Crackle**

BE IT RESOLVED THAT the Town of Arborg place a ¼ page Ad in the 2019 edition of the *Inland Oceans, Infinite Possibilities*, the Interlake Tourism Association's visitor's guide;

AND FURTHER BE IT RESOLVED THAT the cost of advertising, \$310.00 plus GST, be authorized for payment. **(Carried)**

7. ADT Canada
* 2018 Monitoring Service Rate (Received as Information)
8. Riverdale Place Workshop
* Holiday Recycling Schedule (Received as Information)
9. Central Interlake Chamber of Commerce
* Dale Carnegie Program – *Effective Communication & Human Relations* Course
~ 12 Week Program Commencing Monday, February 25th, 2019
(Received as Information)
10. Eastern Interlake Planning District
* Effective January 1, 2019 ~ Refundable Deposit Required to be Paid to EIPD when a Building Permit is Applied for. (Received as Information)
11. Mark Hampton, Director Employee Benefits Service Centre
Western Financial Group Insurance Solutions
* Annual Renewal ~ AMM Health and Dental Benefits Program ~ January 1, 2019
(Received as Information)
12. Newsletters and Reports:
a) Manitoba News Release ~ December 11, 2018
* *Province Announces Funding for 57 Additional Community Development Projects*
b) Manitoba Centre for Health Policy
* *Time to End Tuberculosis in Manitoba*
c) *InfraStructure* ~ November 2018
d) Canadian Beverage Container Recycling Association (CBCRA)
~ 2017 Annual Report (All Received as Information)

7. PUBLIC HEARINGS - Nil**8. FINANCIAL BUSINESS**

1. Chambers Fraser Professional Accountants
* 2017 Consolidated Financial Statements

265-2018**Thorsteinson/Rogowsky**

BE IT RESOLVED THAT the Town of Arborg **Audited Financial Report**, for the year ended **December 31st, 2017**, be accepted as presented by *Chambers Fraser Professional Accountants*. **(Carried)**

2. Financial Statement – November, 2018

266-2018**Rogowsky/Crackle**

BE IT RESOLVED THAT the **November 30th, 2018 Financial Statement** be adopted as presented. **(Carried)**

3. List of Accounts for Approval

267-2018**Thorsteinson/Rogowsky**

BE IT RESOLVED THAT the accounts (Cheque No. 10027 to No. 10090), in the total amount of **\$223,322.01**, be approved for payment. **(Carried)**

8. FINANCIAL BUSINESS – cont’d

4. Interim Budget – 2019

268-2018 Thorsteinson/Rogowsky

WHEREAS, in accordance with Section 163 of *The Municipal Act*, the Council of the Town of Arborg has made an **Interim Budget** of all Operating and Capital Expenditures of the Municipality for the period of January 1, 2019 until the adoption of the Annual Estimates;

THEREFORE BE IT RESOLVED THAT this **Interim Budget** be hereby adopted as follows:

Operating Requirements:

General Government Services	\$250,000.00
Protective Services	\$225,000.00
Transportation Services	\$200,000.00
Environmental Health Services	\$ 60,000.00
Public Health and Welfare Services	\$ 30,000.00
Environmental Development Services	\$ 15,000.00
Economic Development Services	\$ 30,000.00
Recreation and Cultural Services	\$175,000.00
Fiscal Services	<u>\$200,000.00</u>
	\$1,185,000.00

Capital Requirements	\$200,000.00
Utility Operating Requirements	\$200,000.00
Utility Capital Requirements	\$400,000.00

(Carried)

9. BY-LAWS FOR CONSIDERATION

- By-law No. 7-2018** A By-law to Govern the Organization of the Town of Arborg and the Committees Thereof

269-2018 Thorsteinson/Crackle

BE IT RESOLVED THAT *By-law No. 7-2018*, a By-law of the Town of Arborg to **Govern the Organization of The Town of Arborg and the Committees Thereof**, be read a first time. **(Carried)**

270-2018 Rogowsky/Crackle

BE IT RESOLVED THAT *By-law No. 7-2018*, a By-law of the Town of Arborg to **Govern the Organization of The Town of Arborg and the Committees Thereof**, be read a second time. **(Carried)**

- By-law No. 8-2018** A By-law to Regulate the Proceedings and Conduct of the Council and Committees Thereof

271-2018 Thorsteinson/Crackle

BE IT RESOLVED THAT *By-law No. 8-2018*, a By-law of the Town of Arborg to **Regulate the Proceedings and Conduct of the Council and Committees Thereof**, be read a first time. **(Carried)**

272-2018 Rogowsky/Thorsteinson

BE IT RESOLVED THAT *By-law No. 8-2018*, a By-law of the Town of Arborg to **Regulate the Proceedings and Conduct of the Council and Committees Thereof**, be read a second time. **(Carried)**

- By-law No 11-2018** Being a By-law of the Town of Arborg to Provide for Borrowing Funds for Current and Capital Expenses for 2019

273-2018 Crackle/Thorsteinson

BE IT RESOLVED THAT *By-law No. 11-2018*, a By-law of the Town of Arborg to **Provide for Borrowing Funds for Current and Capital Expenses for 2019**, be read a first time. **(Carried)**

274-2018 Thorsteinson/Crackle

BE IT RESOLVED THAT *By-law No. 11-2018*, a By-law of the Town of Arborg to **Provide for Borrowing Funds for Current and Capital Expenses for 2019**, be read a second time. **(Carried)**

11. UNFINISHED BUSINESS - Nil

12. NEW AND OTHER BUSINESS

- 1. Transfer of Outstanding Water and Sewer Accounts to the Tax Roll

225-2018

Crackle/Rogowsky

BE IT RESOLVED THAT Council authorize the addition of the following outstanding Sewer and Water Consumer Accounts to the Tax Roll:

	Bill ID	Roll No.	Total
1	28.6	11000.0	\$ 224.66
2	5200.1	5200.0	\$ 413.61
3	7700.0	7700.0	\$ 230.30
4	9100.12	9100.0	\$ 379.41
5	10000.0	10000.0	\$ 940.29
6	11300.0	11300.0	\$ 359.07
7	13400.0	13400.0	\$ 306.42
8	13500.1	13500.0	\$ 372.21
9	13600.0	13600.0	\$ 232.88
10	15800.1	15800.0	\$ 150.82
11	16200.4	16200.0	\$ 698.06
12	20950.2	20950.0	\$1,192.29
13	21215.1	21215.0	\$1,025.16
14	21500.1	21500.0	\$ 53.00
15	21550.0	21550.0	\$ 127.93
16	22000.1	22000.0	\$ 211.97
17	22600.0	22600.0	\$ 241.70
18	23820.0	23820.0	\$ 602.26
19	30800.5	30800.0	\$ 308.02
20	35100.1	35100.0	\$ 150.82
21	37200.1	37200.0	\$ 467.41
22	41600.1	41600.0	\$ 302.48
	Total		\$8,990.77

(Carried)

- 2. 2019 Mobile Home Park Rental Fees (Current - \$135.00/mo)

Councillor Crackle declared an interest in the matter and left the meeting.

276-2018

Thorsteinson/Rogowsky

WHEREAS, when a municipality owns rental property, the property is exempt from rent regulation (*as per the Residential Tenancy Branch Policies and Procedures Section 13-Rent Regulation; Sub-Section 13.4 Mobile Home Parks – Licence Fees and Municipal Taxes*);

THEREFORE BE IT RESOLVED, effective **April 1, 2019**, lot rental fee at **Arborg’s Mobile Home Park** be increased to **\$145.00**. **(Carried)**

Councillor Crackle returned to the meeting.

- 3. 2019 Tax Sale
 - a) Designate Tax Sale Year

277-2018

Crackle/Thorsteinson

BE IT RESOLVED THAT Council designate the year 2018 for Tax Sale purposes, which specifies that any taxes in arrears for the year 2017 and earlier may be sold at a Public Auction in 2019. **(Carried)**

- b) Establish Date for 2019 Tax Sale

278-2018

Rogowsky/Crackle

BE IT RESOLVED THAT the Town of Arborg **Tax Sale Auction** date be set for **Wednesday, October 9th, 2019 at 10:00 A.M.** **(Carried)**

12. NEW AND OTHER BUSINESS - cont'd

3. 2019 Tax Sale
 - c) TAXervice
 - i) Engagement Letter Renewal for 2019
Re: Property Tax Arrears Recovery

279-2018 Thorsteinson/Crackle

BE IT RESOLVED THAT the management of the *2019 Tax Sale Process* be outsourced to **TAXervice**;

AND FURTHER BE IT RESOLVED THAT all associated costs become the responsibility of the affected property owner. **(Carried)**

4. Evergreen Festival of the Arts
 - * Request for 2019 Support

280-2018 Thorsteinson/Crackle

BE IT RESOLVED THAT a grant in the amount of **\$100.00** be made to the *2019 Evergreen Festival of the Arts*;

AND FURTHER BE IT RESOLVED THAT payment of the grant be made in March 2019. **(Carried)**

5. 158 Fisher Air Cadets
 - * Request for Monetary Donation and/or Sponsorship (Received as Information)
6. Neptune Technology Group
 - * 2019 Hardware and Software Extended Maintenance Agreement

281-2018 Thorsteinson/Crackle

BE IT RESOLVED THAT the Town of Arborg enter into the *2019 Hardware and Software Extended Maintenance Agreement* with **Neptune Technology Group (Canada) Limited** with respect to the **Neptune Mobile and Handheld Meter Reading System**;

AND FURTHER BE IT RESOLVED THAT the cost, **\$4,680.00**, plus applicable taxes be authorized for payment. **(Carried)**

7. High Speed Internet
Mayor Dueck reported on the matter.
Discussion: Members present agreed to invite Dave Haines to attend the January 23rd, 2019 Meeting of Council to provide further information on Morden's high speed internet via fibre optics.

5. DELEGATIONS

1. **10:20 A.M. Arborg Early Middle Years Grade 7 & 8 Students with Teacher Jay Ewert**

Re: Update on Proposed Reduction of Single Use Plastic Bags in the Town

Mr. Ewert and the Students were welcomed to the Meeting by Mayor Dueck.

Three of the students provided an update on the progress of their initiative, including student visits to local businesses and sponsorships received to date.

The group is planning to initially order 1,500 reusable bags for distribution and requested use of the Town's Logo for placement on the bags. Sponsorship amounts include \$250, \$500 and \$1,000. Amount of funding depicts the size of sponsor's logo.

Mr. Ewert and the students anticipate launching their plan in February or March, 2019.

Mayor Dueck thanked the delegates for their initiative and Mr. Ewert for taking the students on this journey. Mr. Ewert thanked Council for the continued support.

The delegation then left the Meeting.

10. BUSINESS ARISING FROM DELEGATIONS

1. **10:20 A.M. Arborg Early Middle Years Grade 7 & 8 Students with Teacher Jay Ewert**

Re: Update on Proposed Reduction of Single Use Plastic Bags in the Town

282-2018 Thorsteinson/Rogowsky

BE IT RESOLVED THAT By-law No. 4-2018, a By-law of the Town of Arborg *To Regulate the Reduction of Single Use Shopping Bag Usage in the Town of Arborg*, be read a second time. **(Carried)**

283-2018 Thorsteinson/Crackle

WHEREAS the Arborg Early Middle Years Grade 7 & 8 Students are working towards the reduction of single use plastic shopping bags within the Town of Arborg;

AND WHEREAS the students will initially be ordering 1,500 reusable bags to be paid for by sponsorship funds;

THEREFORE BE IT RESOLVED THAT the Town of Arborg provide a Sponsorship Grant in the amount of **\$250.00** towards the initiative;

AND FURTHER BE IT RESOLVED the grant be included in the Town's **2019** Financial Plan. **(Carried)**

13. CHIEF ADMINISTRATIVE OFFICER'S REPORT

Lorraine reported on:

- Monetary Donation to Legion for Hosting Events

284-2018 Rogowsky/Thorsteinson

BE IT RESOLVED THAT the following contribution be authorized for payment to the **Royal Canadian Legion Arborg Branch #161**, in lieu of rent of the premises for Randy Sigurdson's Retirement Reception held on December 8, 2018 and the Town's Christmas Party held on December the 9, 2018: **\$150.00**. **(Carried)**

- Attendance at the following:
 - Doctors Luncheon
 - Chamber of Commerce Gala
 - AMM Convention
 - Joint Meeting with Bifrost-Riverton
 - Fire Committee Meetings
 - Randy Sigurdson's Retirement Reception
 - Town Christmas Dinner

14. MAYOR AND COUNCILLORS' REPORTS

All Members of Council attended Randy Sigurdson's Retirement Reception and the Town's Christmas Dinner.

Councillor Thorsteinson reported on:

- Attendance at the following:
 - AMM Convention
 - Fire Committee Meetings
 - Bifrost Airport Commission Meeting
 - EIPD Meeting
 - Randy's Retirement Reception
 - Doctors Luncheon

Councillor Ron Rogowsky reported on:

- Attendance at the following:
 - Chamber of Commerce Gala Evening; Meetings
 - ITA Meeting
 - Doctors Luncheon
 - Fire Committee Meetings
 - AMM Convention
 - CFEI Orientation & Meeting

Councillor Crackle reported on:

- ABPRC Meeting

14. MAYOR AND COUNCILLORS' REPORTS - cont'd**Mayor Peter Dueck reported on:**

- Attendance at the following:
 - Doctors Luncheon
 - AMM Convention
 - Randy's Retirement Reception
 - Fire Committee Meetings
 - I-ERHA Clinical Teaching Task Force Meeting
- Meeting with the Minister of Health

284-2018**Thorsteinson/Rogowsky**

BE IT RESOLVED THAT Mayor Peter Dueck be authorized to attend a Meeting with the **Honourable Cameron Friesen, Minister of Health**, on **Wednesday, December 19th, 2018**, in Morden Manitoba;

AND FURTHER BE IT RESOLVED THAT indemnity, mileage and expenses be authorized for payment. **(Carried)**

15. COMMITTEE OF THE WHOLE

1. **By-law No. 9-2018** A By-Law of the Town of Arborg to Provide Remuneration for its Mayor and Councillors
2. **By-law No. 10-2018** A By-law of the Town of Arborg to Set Annual Salaries for Employees and to Establish Hourly Rates for Casual Labour in 2019
3. Rudy Penner Western Financial Group Insurance Solutions
* Information
Re: Outdoor Skating Rinks
4. Arborg Bifrost Fire & Emergency Services
5. Statement of Claim

286-2018**Rogowsky/Crackle**

BE IT RESOLVED THAT Council go into Committee of the Whole. **(Carried)**

287-2018**Rogowsky/Crackle**

BE IT RESOLVED THAT Council go out of Committee of the Whole and re-convene into Regular Meeting. **(Carried)**

1. **By-law No. 9-2018** A By-Law of the Town of Arborg to Provide Remuneration for its Mayor and Councillors

288-2018**Thorsteinson/Rogowsky**

BE IT RESOLVED THAT *By-law No. 9-2018*, a By-law of the Town of Arborg to *Provide Remuneration for its Mayor and Councillors*, be read a first time.

(Carried)

2. **By-law No. 10-2018** A By-law of the Town of Arborg to Set Annual Salaries for Employees and to Establish Hourly Rates for Casual Labour in 2019

289-2018**Crackle/Rogowsky**

BE IT RESOLVED THAT *By-law No. 10-2018*, a By-law of the Town of Arborg to *Set Annual Salaries for Employees and to Establish Hourly Rates for Casual Labour in 2019*, be read a first time.

(Carried)

3. Rudy Penner Western Financial Group Insurance Solutions
* Information
Re: Outdoor Skating Rinks **(Received as Information)**

290-2018**Thorsteinson/Crackle**

BE IT RESOLVED THAT Mayor Dueck be authorized to order signage applicable to the Skating Trail on the Icelandic River;

AND FURTHER BE IT RESOLVED the cost of the signage be paid by the Town of Arborg.

15. COMMITTEE OF THE WHOLE – cont’d

- 4. Arborg Bifrost Fire & Emergency Services

291-2018 Crackle/Thorsteinson

WHEREAS, on December 11, 2018, George Chyzy terminated his duties with the Arborg-Bifrost Fire & Emergency Services by way of retirement;

AND WHEREAS Mr. Chyzy signed a Release Agreement accepting a retirement package from the Municipality of Bifrost-Riverton and the Town of Arborg;

THEREFORE BE IT RESOLVED Mayor Dueck sign the Release Agreement on behalf of the Town of Arborg;

AND FURTHER BE IT RESOLVED THAT the retirement allowance, agreed upon by a motion at a Joint Meeting of the Councils of the Municipality of Bifrost-Riverton and the Town of Arborg on November 22nd, 2018, be authorized for payment. **(Carried)**

292-2018 Thorsteinson/Rogowsky

BE IT RESOLVED THAT Leroy Loewen be appointed as **Interim Fire Chief** of the Arborg-Bifrost Fire & Emergency Services for the period **December 12, 2018 to June 30, 2019.** **(Carried)**

- 5. Statement of Claim
CAO Bardarson reported on the matter.

16. ADJOURNMENT - 2:00 P.M.

293-2018 Thorsteinson/Rogowsky

BE IT RESOLVED THAT Council do now adjourn to meet again in Arborg on **January 9th, 2019.** **(Carried)**

Peter Dueck
Mayor

Lorraine Bardarson
Chief Administrative Officer