

**TOWN OF ARBORG  
REGULAR MEETING OF COUNCIL  
September 12, 2018**

1. **CALL MEETING TO ORDER:** 9:00 A.M.  
Mayor Randy Sigurdson called the Meeting to Order at **9:00 A.M.**  
  
**Present:** Mayor Randy Sigurdson; Deputy Mayor Rob Thorsteinson  
**Councillors:** Vivian Leduchowski, Susan Bauernhuber, and Larry Speiss  
**Also Present:** Lorraine Bardarson, Chief Administrative Officer
  
2. **APPROVAL OF AGENDA**
  - 202-2018 **Thorsteinson/Speiss**  
**BE IT RESOLVED THAT** the Agenda be adopted as presented. **(Carried)**
  
3. **CONFIRMATION OF MINUTES**
  1. Special Meeting - August 22<sup>nd</sup>, 2018
  - 203-2018 **Leduchowski/Bauernhuber**  
**BE IT RESOLVED THAT** the Minutes of the following Meeting be adopted as read:  
**Special Meeting – August 22, 2018**  
  
**AND FURTHER BE IT RESOLVED THAT** the Minutes be signed by the Mayor and Chief Administrative Officer. **(Carried)**
  
4. **BUSINESS ARISING FROM MINUTES** - Nil
  
5. **DELEGATIONS** - Nil
  
6. **CORRESPONDENCE**
  1. Mark B. Ranson, Director Manitoba Municipal Relations  
\* 2018-19 Community Development Programs Intake  
**Re:** Arborg-Bifrost Parks & Recreation Centre Parking Lot Rehabilitation  
(Received as Information)
  
  2. Association of Manitoba Municipalities
    - a) Interlake District Update
    - b) News Bulletin ~ September 4, 2018
    - c) Member Advisory
      - i. Nomination Information, Executive Committee Election
      - ii. Reimbursement for Fire Services (All Received as Information)
  
  3. Interlake Women's Resources Centre Inc.  
\* Annual General Meeting ~ 7 P.M., September 19, 2018, Waterfront Centre, Gimli, MB (Received as Information)
  
  4. Michelle F. Slotin, Board Secretary Manitoba Infrastructure & Transportation  
\* Highway Traffic Board Hearing, July 24, 2018 (Received as Information)
  
  5. Interlake Tourism Association  
\* 17<sup>th</sup> Annual "Celebration of Stars" Awards Dinner ~ September 20<sup>th</sup>, 2018  
Fraserwood Hall  
\* Table Sponsorship  
Discussion: Door prize will be provided. (Received as Information)
  
  6. Kevin Zazulinski, Building Official Eastern Interlake Planning District  
\* Noventis Aquatic Centre Inspection (Received as Information)
  
  7. Central Interlake Chamber of Commerce (CICC)  
\* Digital Marketing Bootcamp ~ September 26<sup>th</sup>, Arborg (Received as Information)
  
  8. Jerry Yarema  
\* Ardal Street Drainage (in front of 371 Ardal Street)  
CAO reported on the matter.  
Discussion: A further inspection of the area will be undertaken by Public Works Personnel, and the best course of action will be determined.
  
  9. Bryan Foster  
\* Status of 2018 Library Repairs; Condition of Shingles (Received as Information)
  
  10. Newsletters & Reports - Nil

## 7. PUBLIC HEARINGS

### 1. 9:30 A.M. Application for Variation (TA-18-23V, Abuda)

204-2018 Thorsteinson/Speiss

**BE IT RESOLVED THAT** Council do now adjourn from the Regular Meeting to hold a Public Hearing to receive representations regarding:

#### 1) Application for Variation Order No. TA-18-23V

**AND FURTHER BE IT RESOLVED THAT** the Public Hearing be declared open.

**(Carried)**

Mayor Sigurdson explained the purpose of the hearing.

Notice was given by EIPD, as required.

Property owner, Jeff Abuda, and Jason & Pam Sutyla attended the meeting.

No written submissions or reports were presented.

Jeff explained the c-container is located within his property. His immediate neighbour has no objection, but did request the c-container be painted every 5 years.

205-2018 Bauernhuber/Leduchowski

**BE IT RESOLVED THAT** the Public Hearing be adjourned and the Regular Meeting be reconvened. **(Carried)**

206-2018 Thorsteinson/Speiss

**WHEREAS** the following **Application for Variation** under the Town of Arborg Zoning By-law #6-2011, as amended, has been applied for:

**Application:** TA-18-23V

**Area Affected:** Lot 2 Plan 34156 411 River Road

**Proposal:** To Reduce the minimum required rear yard property line setback from 2 ft to 0.17 ft

**Reason:** For a recently placed storage container (c-can)

**Amended To:** Create a legal site under the Zoning By-law

**AND WHEREAS** the Public Hearing has been completed, and Council has given consideration to the application;

**THEREFORE BE IT RESOLVED THAT** Council **approves** the application for **Variation Order No. TA-18-23V.** **(Carried)**

All Public Hearing attendees left the meeting.

## 8. BOARD OF REVISION

Agreements were reached between appellants and assessors. No Board of Revision was required.

207-2018 Bauernhuber/Leduchowski

**BE IT RESOLVED THAT** the General, Personal Property and Business Rolls for the Town of Arborg, as revised by Municipal Relations Assessment Services, be declared to be the Assessment Rolls of the Town of Arborg for 2019. **(Carried)**

## 9. FINANCIAL BUSINESS

### 1. Financial Statement – August, 2018

208-2018 Bauernhuber/Thorsteinson

**BE IT RESOLVED THAT** the **August 31<sup>st</sup>, 2018 Financial Statement** be adopted as presented. **(Carried)**

### 2. List of Accounts for Approval

209-2018 Thorsteinson/Leduchowski

**BE IT RESOLVED THAT** the accounts (Cheque No. 9797 to No. 9867), in the total amount of **\$164,749.72**, be approved for payment. **(Carried)**

**9. FINANCIAL BUSINESS – cont'd****3. 2018 Payables as per Financial Plan:**a) Levies:

- i) North East Interlake Emergency Measures Board (NEIEMB)

**210-2018****Leduchowski/Speiss**

**BE IT RESOLVED THAT**, as per the 2018 Financial Plan, the following **Levy** be authorized for payment:

- |  |                   |                  |
|--|-------------------|------------------|
| 1) North East Interlake Emergency Measures Board | <b>\$1,000.00</b> |                  |
|  |                   | <b>(Carried)</b> |

b) Grants:

- i) Bifrost Airport Commission
- 
- ii) Interlake Women's Resource Centre

**211-2018****Thorsteinson/Speiss**

**BE IT RESOLVED THAT**, as per the 2018 Financial Plan, the following **Grants** be authorized for payment:

- |                                      |                |                  |
|--------------------------------------|----------------|------------------|
| 1) Bifrost Airport Commission        | <b>\$2,500</b> |                  |
| 2) Interlake Women's Resource Centre | <b>\$500</b>   | <b>(Carried)</b> |

c) Annual Contributions:

- i) Arborg & District Handi-van
- 
- ii) Arborg & District Seniors Resource Council

**212-2018****Bauernhuber/Leduchowski**

**BE IT RESOLVED THAT**, as per the 2018 Financial Plan, the following **Financial Contributions** be authorized for payment:

- |   |                |                  |
|---|----------------|------------------|
| 1) Arborg & District Handi-van                | <b>\$3,200</b> |                  |
| 2) Arborg & District Seniors Resource Council | <b>\$1,500</b> | <b>(Carried)</b> |

**12. BUSINESS ARISING FROM DELEGATIONS - Nil****13. UNFINISHED BUSINESS - Nil****14. NEW AND OTHER BUSINESS**

1. Arborg Skating Club
- 
- \* Request for 2018/19 Sponsorship

**213-2018****Leduchowski/Bauernhuber**

**BE IT RESOLVED THAT** the following **Sponsorship** be authorized for payment to the *Arborg Skating Club* for the *2018-19 Skating Season* - **\$500.00** **(Carried)**

2. Cory Koomen, Board Member Arborg Minor Hockey  
\* Request for Financial Contribution  
**Re:** Purchase of *X-Hockey Boards* Used to Divide the Ice Surface  
Discussion. No funding available in the 2018 Budget; Suggest Minor Hockey reapply, if necessary, for 2019 budget year.
3. Review of Quotes  
a) Audit Services – Three Year Term - 2018 to 2020

**214-2018****Thorsteinson/Bauernhuber**

**BE IT RESOLVED THAT** the *Audit Services Proposal* received from **Chambers Fraser Professional Accountants**, as follows, be accepted for the **Preparation of the Annual Audited Financial Statement** for the **Fiscal Years Ended December 31, 2018, 2019 and 2020:**

The lesser of actual audit time charges plus out of pocket expenses and the maximums stated below (plus applicable taxes) will be billed:

<b>2018</b>	-	<b>\$13,250</b>	<b>Maximum All Inclusive Fee</b>
<b>2019</b>	-	<b>\$13,650</b>	<b>Maximum All Inclusive Fee</b>
<b>2020</b>	-	<b>\$14,100</b>	<b>Maximum All Inclusive Fee;</b>

**AND FURTHER BE IT RESOLVED THAT** an additional fee may be charged, at municipal rates or 80% of commercial rates, should any accounting services be required in addition to the Audit and Financial Preparation. **(Carried)**

**15. CHIEF ADMINISTRATIVE OFFICER'S REPORT**

Lorraine Bardarson had no report.

**16. MAYOR AND COUNCILLORS' REPORTS****Councillor Susan Bauernhuber reported on:**

- Recreation Commission Meeting
- ITA Meeting
- Thank you for Street Festival Contribution

**Councillor Rob Thorsteinson reported on:**

- WTP Upgrade
- PW Activities
- Street Lighting Outages
- MHP Accessory Structure
- Upcoming Sewer Line Flushing

**Councillor Vivian Leduchowski reported on:**

- ADMHV Meeting

**Councillor Larry Speiss reported on:**

- IISS Meeting

**Mayor Randy Sigurdson reported on:**

- Enquiry on Benson Street Extension

**17. COMMITTEE OF THE WHOLE**

1. Thompson Dorfman Sweatman
  - a) August 22, 2018 Letter from Jonathan Woolley
  - b) Invoice No. 558343**Re:** 4622081 Manitoba Ltd.
2. Town of Arborg Drug & Alcohol Policy

**215-2018 Bauernhuber/Thorsteinson**  
**BE IT RESOLVED THAT** Council go into Committee of the Whole. **(Carried)**

**216-2018 Bauernhuber/Leduchowski**  
**BE IT RESOLVED THAT** Council go out of Committee of the Whole and re-convene into Regular Meeting. **(Carried)**

1. Thompson Dorfman Sweatman
  - a) August 22, 2018 Letter from Jonathan Woolley
  - b) Invoice No. 558343**Re:** 4622081 Manitoba Ltd.

**217-2018 Thorsteinson/Speiss**  
**WHEREAS** the Claim against the Town of Arborg by **4622081 Manitoba Ltd.** was dismissed, due to delay, at a Hearing held on July 10, 2018;

**AND WHEREAS**, at the same Hearing, **ING Insurance Company of Canada** was granted an Order to dismiss the Town of Arborg's third party claim for delay;

**THEREFORE BE IT RESOLVED THAT** Jonathan M. Woolley, solicitor for the Town of Arborg on the matter, be authorized to serve a *Notice of Discontinuance* of its Third Party Claim upon **4622081 Manitoba Ltd.** **(Carried)**

**218-2018 Bauernhuber/Leduchowski**  
**BE IT RESOLVED THAT** Invoice No. **558343**, dated July 31, 2018, from **Thompson Dorfman Sweatman LLP**, in the Total Amount of **\$3,664.49**, be authorized for payment. **(Carried)**

**17. COMMITTEE OF THE WHOLE – cont'd**

2. Town of Arborg Drug & Alcohol Policy

**219-2018 Thorsteinson/Bauernhuber**

**BE IT RESOLVED THAT *Policy No. 1-2018***, being a Policy of the Town of Arborg for the purpose of setting out the Town of Arborg's and its employees' respective responsibilities regarding alcohol and drugs in a work-related setting, be adopted.

**(Carried)**

**10. PUBLIC FORUM – 11 A.M.**

1. **To Hear Public Representation in Regards to Proposed By-law No. 4-2018, a By-law to Regulate the Reduction of Single Use Shopping Bag Usage in the Town of Arborg.**

Twenty-one members of the public attended the Public Forum.

Mayor Sigurdson welcomed everyone and explained the purpose of the forum.

Jay Ewert addressed Council on the matter and suggested one minor adjustment to the wording of the by-law.

Members of Council questioned and were provided clarification on the wording.

Mayor Sigurdson thanked Mr. Ewert for his comments, and invited any other members of the public to address the matter if they wished. No other comments were made.

Mayor Sigurdson thanked everyone for their interest and attendance.

**11. BY-LAWS FOR CONSIDERATION**

1. **By-law No. 4-2018** A By-law of the Town of Arborg to Regulate the Reduction of Single Use Shopping Bag Usage in the Town of Arborg

**220-2018 Bauernhuber/Leduchowski**

**BE IT RESOLVED THAT *By-law No. 4-2018***, a By-law of the Town of Arborg *To Regulate the Reduction of Single Use Shopping Bag Usage in the Town of Arborg*, be read a first time.

**(Carried)**

All attendees of the Forum left the meeting.

**18. ADJOURNMENT – 11:20 A.M.****221-2018 Bauernhuber/Leduchowski**

**BE IT RESOLVED THAT** Council do now adjourn to meet again in Arborg on **October 10<sup>th</sup>, 2018.**

**(Carried)**

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**Rob Thorsteinson**  
Deputy Mayor

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**Lorraine Bardarson**  
Chief Administrative Officer