

**TOWN OF ARBORG
REGULAR MEETING OF COUNCIL
December 13, 2017**

- 1. CALL MEETING TO ORDER:** 9:00 A.M.
Mayor Sigurdson called the Meeting to Order at **9:00 A.M.**

Present: Mayor Randy Sigurdson; Deputy Mayor Rob Thorsteinson
Councillors: Susan Bauernhuber, Vivian Leduchowski and Larry Speiss
Also Present: Lorraine Bardarson, Chief Administrative Officer

2. APPROVAL OF AGENDA

- 315-2017 Bauernhuber/Leduchowski**
BE IT RESOLVED THAT the Agenda be amended to include the following:
15. COMMITTEE OF THE WHOLE
2. Assistant Chief Administrative Officer

AND FURTHER BE IT RESOLVED THAT the Agenda, as amended, be adopted.
(Carried)

3. CONFIRMATION OF MINUTES

1. Special Meeting - November 22, 2017
2. Special Meeting - December 6, 2017

- 316-2017 Speiss/Thorsteinson**
BE IT RESOLVED THAT the Minutes of the following Meetings be adopted as read:
Special Meeting - November 22, 2017
Special Meeting - December 6, 2017

AND FURTHER BE IT RESOLVED THAT the Minutes be signed by the Mayor and Chief Administrative Officer.
(Carried)

4. BUSINESS ARISING FROM MINUTES - Nil

6. CORRESPONDENCE

1. Manitoba Justice Consumer Protection Office
* *The New Home Warranty Act*
~ New Effective Date – January 1, 2020; Deferred from January 1, 2018
(Received as Information)

2. Association of Manitoba Municipalities
 - a) News Release ~ November 28, 2017
 - b) Member Advisory
 - i) November 23 ~ Cannabis Legalization and Regulation
 - ii) November 28 ~ *Municipal Survey on Cannabis Legalization and Regulation*

Ref: Manitoba News Release ~ December 5, 2017

- 317-2017 Thorsteinson/Leduchowski**
WHEREAS the Association of Manitoba Municipalities (AMM) is distributing a survey question on behalf of the *Department of Growth, Enterprise and Trade* to ask if municipalities would be participating in the province’s strategy to establish retail cannabis stores in communities across the province;

AND WHEREAS the information is collected for immediate-term planning purposes and the Province intends to have open and ongoing dialogue with municipalities about cannabis;

AND WHEREAS the response to the survey is not binding, and municipalities may change their position on this matter at a later date;

THEREFORE BE IT RESOLVED Council respond to the **Municipal Survey on Cannabis Legalization and Regulation** advising that the current intention is to allow cannabis to be sold from a retail location situated in the Town of Arborg.

(Carried)

- c) News Bulletin ~ December 12, 2017 **(Received as Information)**

6. CORRESPONDENCE – cont'd

3. Western Financial Group
 - * Association of Manitoba Municipalities Group Health & Dental Insurance Program ~ Annual Renewal – January 1, 2018 (Received as Information)
4. Workers Compensation Board of Manitoba
 - * 2018 Rate Information (Received as Information)
5. Federation of Canadian Municipalities (FCM)
 - * November 24, 2017 ~ *National Housing Strategy: A Breakthrough for Our Communities* (Received as Information)
6. Manitoba Crime Stoppers
 - * Copies of 2016 Financial Reports; and
 - * Request for a Contribution of \$0.10 per Resident in Arborg in 2018

318-2017**Bauernhuber/Leduchowski**

BE IT RESOLVED THAT the Town of Arborg contribute ten cents per capita to *Manitoba Crime Stoppers* for the year **2018**;

AND FURTHER BE IT RESOLVED THAT the contribution, in the amount of **\$123.20** (1,232 x \$0.10) be authorized for payment in January, 2018. **(Carried)**

7. Sima Feuer, Acting Urban Forester
Department of Sustainable Development Forestry and Peatlands
 - * Emerald Ash Borer Identified in Manitoba (Received as Information)
8. ADT Canada
 - * 2018 Monitoring Service Rate (Received as Information)
9. Interlake-Eastern Regional Health Authority
 - * Minutes:
 - a) 2017 Annual General Meeting ~ Monday, October 2, 2017
 - b) Board of Directors Meeting ~ Thursday, October 26, 2017
 (All Received as Information)
10. Newsletters and Reports:
 - a) Manitoba Centre for Health Policy
 - * *My Health Teams: A New Way to Deliver Primary Care in Manitoba*
 - b) *InfraStructure* ~ November 2017 (All Received as Information)

7. PUBLIC HEARINGS - Nil**8. FINANCIAL BUSINESS**

1. Chambers Fraser Professional Accountants
 - * 2016 Consolidated Financial Statements

319-2017**Leduchowski/Bauernhuber**

BE IT RESOLVED THAT the Town of Arborg **Audited Financial Report**, for the year ended **December 31st, 2016**, be accepted as presented by *Chambers Fraser Professional Accountants*. **(Carried)**

2. Financial Statement – November, 2017

320-2017**Thorsteinson/Bauernhuber**

BE IT RESOLVED THAT the **November 2017 Financial Statement** be adopted as presented. **(Carried)**

3. List of Accounts for Approval

321-2017**Speiss/Leduchowski**

BE IT RESOLVED THAT the accounts (Cheque No. 9135 to No. 9257), in the total amount of **\$374,550.06**, be approved for payment. **(Carried)**

5. DELEGATIONS

1. **9:30 A.M. Cpl. David Spakowski Arborg RCMP Detachment**
Re: False Alarm By-law
 Administrative Clerk, Aynsley Chomokovski attended with Cpl. Spakowski. After being welcomed by Mayor Sigurdson, Cpl. Spakowski explained false alarms result in a minimum 3 hour call out for 2 members. The problem is frequently the call is not a RCMP problem, but improperly functioning alarms. Cpl. Spakowski requested Council to consider passing a by-law to regulate and control alarm systems that cause false alarms requiring the attendance of RCMP. As such, property owners would face a penalty for a second and any subsequent false alarms in any continuous twelve-month period. Cpl. Spakowski confirmed there are, as yet, no plans for how to handle new cannabis legislation.
 The Arborg Detachment currently has a 5-member compliment, however, it will shortly be 4, which is the designated number for this Detachment.
 Mayor Sigurdson thanked Ms. Chomokovski and Cpl. Spakowski for their attendance and information, at which time they left the meeting.

8. FINANCIAL BUSINESS – cont'd

4. Accounts for Payment:
 - a) Arborg-Bifrost Parks & Recreation Commission
 - * 2017 Garden Club Expenses

322-2017 Leduchowski/Bauernhuber
BE IT RESOLVED THAT, as per the 2017 Financial Plan, funding in the amount of **\$3,991.10** be paid to the *Arborg-Bifrost Parks and Recreation Commission* with respect to the **2017 Garden Club Activities**. **(Carried)**

5. Interim Budget – 2018

323-2017 Thorsteinson/Speiss
WHEREAS, in accordance with Section 163 of *The Municipal Act*, the Council of the Town of Arborg has made an **Interim Budget** of all Operating and Capital Expenditures of the Municipality for the period of January 1, 2018 until the adoption of the Annual Estimates;

THEREFORE BE IT RESOLVED THAT this **Interim Budget** be hereby adopted as follows:

<u>Operating Requirements:</u>		
General Government Services	\$	250,000.00
Protective Services		230,000.00
Transportation Services		200,000.00
Environmental Health Services		50,000.00
Public Health and Welfare Services		100,000.00
Environmental Development Services		25,000.00
Economic Development Services		40,000.00
Recreation and Cultural Services		180,000.00
Fiscal Services		<u>200,000.00</u>
		\$1,275,000.00
Capital Requirements		\$200,000.00
Utility Operating Requirements		\$250,000.00
Utility Capital Requirements		\$400,000.00
		(Carried)

9. BY-LAWS FOR CONSIDERATION

1. **By-law No. 11-2017** A By-Law of the Town of Arborg to Provide Remuneration for its Mayor and Councillors

324-2017 Leduchowski/Bauernhuber
BE IT RESOLVED THAT *By-law No. 11-2017*, a By-law of the Town of Arborg to *Provide for Remuneration for its Mayor and Councillors*, be read a second time. **(Carried)**

325-2017 Thorsteinson/Speiss
BE IT RESOLVED THAT *By-law No. 11-2017*, a By-law of the Town of Arborg to *Provide for Remuneration for its Mayor and Councillors*, re read a third time and finally passed.

9. BY-LAWS FOR CONSIDERATION – cont’d

1. By-law No. 11-2017

As required by Section 137 of *The Municipal Act*, a recorded vote was taken on the motion:

Mayor Randy Sigurdson	-	Voted in Favour	
Deputy Mayor Rob Thorsteinson	-	Voted in Favour	
Councillor Vivian Leduchowski	-	Voted in Favour	
Councillor Susan Bauernhuber	-	Voted in Favour	
Councillor Larry Speiss	-	Voted in Favour	(Carried)

2. By-law No. 12-2017 A By-law of the Town of Arborg to Set Annual Salaries for Employees and to Establish Hourly Rates for Casual Labour in 2018

326-2017 Bauernhuber/Thorsteinson
BE IT RESOLVED THAT *By-law No. 12-2017*, a By-law of the Town of Arborg to *Set Annual Salaries for Employees and to Establish Hourly Rates for Casual Labour in 2018*, be read a second time. **(Carried)**

327-2017 Speiss/Thorsteinson
BE IT RESOLVED THAT *By-law No. 12-2017*, a By-law of the Town of Arborg to *Set Annual Salaries for Employees and to Establish Hourly Rates for Casual Labour in 2018*, be read a third time and finally passed.

As required by Section 137 of *The Municipal Act*, a recorded vote was taken on the motion:

Mayor Randy Sigurdson	-	Voted in Favour	
Deputy Mayor Rob Thorsteinson	-	Voted in Favour	
Councillor Vivian Leduchowski	-	Voted in Favour	
Councillor Susan Bauernhuber	-	Voted in Favour	
Councillor Larry Speiss	-	Voted in Favour	(Carried)

3. By-law No 13-2017 Being a By-law of the Town of Arborg to Provide for Borrowing Funds for Current and Capital Expenses for 2018

328-2017 Thorsteinson/Leduchowski
BE IT RESOLVED THAT *By-law No. 13-2017*, a By-law of the Town of Arborg to *Provide for Borrowing Funds for Current and Capital Expenses for 2018*, be read a first time. **(Carried)**

329-2017 Speiss/Thorsteinson
BE IT RESOLVED THAT *By-law No. 13-2017*, a By-law of the Town of Arborg to *Provide for Borrowing Funds for Current and Capital Expenses for 2018*, be read a second time. **(Carried)**

10. BUSINESS ARISING FROM DELEGATIONS

- 1. Cpl. David Spakowski Arborg RCMP Detachment
Re: False Alarm By-law
Discussion: CAO to proceed with By-law preparation for next meeting of Council.

11. UNFINISHED BUSINESS

- 1. Interlake-Eastern Regional Health Authority
 * Minutes ~ Tuesday, November 7, 2017
Re: Clinical Teaching Unit – Primary Care Centre Task Force
 (Received as Information)

12. NEW AND OTHER BUSINESS

- 1. Ray Bodnar, Senior Mechanical Engineer KGS Group Consulting Engineers
 * Design Report – *Arborg Water Treatment Plant Fire Standby Pump Replacement*
Discussion: A conference call has been scheduled for review of the Design Report with Mr. Bodnar, Public Works Committee Member, Rob Thorsteinson, Public Works Foreman, Bruce Swanson and CAO Lorraine Bardarson.

12. NEW AND OTHER BUSINESS – cont’d

- 2. Transfer of Outstanding Water and Sewer Accounts to the Tax Roll

330-2017 Leduchowski/Bauernhuber

BE IT RESOLVED THAT Council authorize the addition of the following outstanding Sewer and Water Consumer Accounts to the Tax Roll:

	Bill ID	Roll No.	Total
1	9350.1	9350.0	\$ 139.89
2	10000.0	10000.0	\$ 350.64
3	11300.0	11300.0	\$ 550.47
4	12100.1	12100.0	\$ 123.53
5	13400.0	13400.0	\$ 315.10
6	13500.0	13500.0	\$ 555.88
7	16200.2	16200.0	\$ 91.65
8	16000.4	16200.0	\$ 483.71
9	16730.0	16730.0	\$ 360.59
10	21215.1	21215.0	\$ 822.69
11	23820.0	23820.0	\$ 590.38
12	28240.0	28240.0	\$ 95.00
13	30800.5	30800.0	\$ 211.07
14	36700.1	36700.0	\$ 559.80
15	37200.1	37200.0	\$ 303.21
16	41600.1	41600.0	\$ 282.93
17	53160.0	53160.0	\$ 242.86
18	53170.1	53170.0	\$ 113.98
19	54400.4	54400.0	\$ 178.23
20	55500.0	55500.0	\$ 382.34
	Total		\$6,753.95

(Carried)

- 3. **2018 Mobile Home Park Rental Fees** (Current - \$130.00/mo)

331-2017 Speiss/Leduchowski

WHEREAS, when a municipality owns rental property, the property is exempt from rent regulation (*as per the Residential Tenancy Branch Policies and Procedures Section 13 – Rent Regulation; Sub-Section 13.4 Mobile Home Parks – Licence Fees and Municipal Taxes*);

THEREFORE BE IT RESOLVED, effective **April 1, 2018**, lot rental fee at **Arborg’s Mobile Home Park** be increased from \$130.00 to **\$135.00**. **(Carried)**

- 4. 2018 Tax Sale
 - a) Designate Tax Sale Year

332-2017 Bauernhuber/Leduchowski

BE IT RESOLVED THAT Council designate the year 2017 for Tax Sale purposes, which specifies that any taxes in arrears for the year 2016 and earlier may be sold at a Public Auction in 2018. **(Carried)**

- b) Establish Date for 2018 Tax Sale

333-2017 Thorsteinson/Speiss

BE IT RESOLVED THAT the Town of Arborg **Tax Sale Auction** date be set for **Wednesday, October 10th, 2018 at 10 A.M.** **(Carried)**

- c) TAXervice
 - i) Engagement Letter Renewal for 2018
Re: Property Tax Arrears Recovery

334-2017 Speiss/Leduchowski

BE IT RESOLVED THAT the management of the **2018 Tax Sale Process** be outsourced to **TAXervice**;

AND FURTHER BE IT RESOLVED THAT all associated costs become the responsibility of the affected property owner. **(Carried)**

13. CHIEF ADMINISTRATIVE OFFICER'S REPORT**Lorraine reported on:**

- Assistant CAO Interviews
- Crosstown Avenue Streetlight
- Town of Arborg Christmas Dinner

335-2017**Bauernhuber/Leduchowski**

BE IT RESOLVED THAT a contribution, in the amount of **\$100.00**, be authorized for payment to the **Royal Canadian Legion Arborg Branch #161**, in lieu of rent of the premises for the Town's Christmas Party held on December 10, 2017. **(Carried)**

- Receipt of Jr B Hockey Game Passes

14. MAYOR AND COUNCILLORS' REPORTS**Councillor Susan Bauernhuber reported on:**

- Attendance at:
 - New Arborg / Riverton COC Meet & Greet
 - ITA Meeting
 - BAR Waste Meeting

Councillor Vivian Leduchowski reported on:

- Attendance at:
 - AMM Convention
 - EICD AGM
 - SRC Christmas Dinner

Councillor Larry Speiss reported on:

- Attendance at:
 - AMM Convention
 - Vet Board Meeting
 - IISS Christmas Potluck
 - ABPRC Meeting
 - Regional Library Meetings

Councillor Rob Thorsteinson reported on:

- Assistant CAO Interviews
- Attendance at:
 - EIPD Meeting
 - BAR Waste Meeting

Councillor Thorsteinson also thanked Council for the "Get Well" basket recently received.

Mayor Randy Sigurdson reported on:

- Attendance at:
 - EIPD Meeting
 - I-ERHA Meeting
 - AMM Convention

15. COMMITTEE OF THE WHOLE

1. Nomination
2. Assistant Chief Administrative Officer

336-2017**Thorsteinson/Bauernhuber**

BE IT RESOLVED THAT Council go into Committee of the Whole. **(Carried)**

337-2017**Leduchowski/Bauernhuber**

BE IT RESOLVED THAT Council go out of Committee of the Whole and reconvene into Regular Meeting. **(Carried)**

1. Nomination **(Held Over)**
2. Assistant Chief Administrative Officer
The Hiring Committee provided a report. The position had been offered but was declined by the candidate.
Discussion: Matter to be re-addressed in the New Year. **(Held Over)**

16. ADJOURNMENT – 11:40 A.M.

338-2017 Thorsteinson/Speiss
BE IT RESOLVED THAT Council do now adjourn to meet again in Arborg on **January 10th, 2018.** **(Carried)**

Randy Sigurdson
Mayor

Lorraine Bardarson
Chief Administrative Officer