

**TOWN OF ARBORG
SPECIAL MEETING OF COUNCIL
November 30, 2016**

**The Meeting was Called by Mayor Sigurdson to Deal
with New and Unfinished Business.**

9:00 A.M. Meeting with Bruce Swanson, Public Works Foreman

1. CALL MEETING TO ORDER:

Mayor Sigurdson called the Meeting to order at **9:20 A.M.**

Present: Mayor Randy Sigurdson; Deputy Mayor Rob Thorsteinson
Councillors: Susan Bauernhuber, Vivian Leduchowski and Larry Speiss
Also Present: Lorraine Bardarson, Chief Administrative Officer;
Patricia Barrett, Reporter for *The Express Weekly News*

2. APPROVAL OF AGENDA

301-2016 Bauernhuber/Leduchowski
BE IT RESOLVED THAT the Agenda be adopted as presented. **(Carried)**

3. CONFIRMATION OF MINUTES

1. Regular Meeting – November 9, 2016

302-2016 Thorsteinson/Speiss
BE IT RESOLVED THAT the Minutes of the following Meetings be adopted as read:
Special Meeting - November 9th, 2016

AND FURTHER BE IT RESOLVED THAT the Minutes be signed by the Mayor and
Chief Administrative Officer. **(Carried)**

4. BUSINESS ARISING FROM MINUTES - Nil

5. DELEGATIONS - Nil

6. PUBLIC HEARINGS - Nil

7. CORRESPONDENCE

1. Rosalie Prawdzik, Scheduling Coordinator to the Honourable Kelvin Goertzen
Minister of Health, Seniors and Active Living
* Acknowledged Receipt of Letter to the Minister, Dated October 24, 2016, from
Mayor Sigurdson and Reeve Foster (Received as Information)

Mayor Sigurdson reported on receipt of a letter from Jean Cox, Assistant Deputy
Minister, which advises the Minister's schedule precludes him from meeting with the two
municipalities at this time.

Discussion: The consensus of members is to submit another meeting request in the
new year.

2. Association of Manitoba Municipalities; Manitoba Municipal Administrators
Association; Manitoba Association of Fire Chiefs; Office of the Fire Commissioner
* Update on the Implementation of the **Manitoba Provincial Fire Protection Plan**
2015-2018 (Received as Information)

3. Eastern Interlake Planning District
* Notice of Public Hearing ~ December 1st, 2016 at 7:00 p.m. ~ Bifrost-Riverton
Council Chambers
Re: Town of Arborg Zoning By-law Amendment No. 5-2016 and Further Objection
Received Following Second Reading on October 26, 2016
(Received as Information)

4. Municipality of Bifrost-Riverton
* Copy of Letter Sent to the Arborg-Bifrost Fire Committee
Re: Re-Appointment of George Chyzy as Fire Chief for 2017
(Received as Information)

7. CORRESPONDENCE - cont'd

5. Lauralou Cicierski, Regional Manager of Public Relations and Communications
Interlake-Eastern Regional Health Authority
* Requesting Information on Upcoming Mailings Available for Insert of IERHA Health Care Information; Promotion of INSPIRE Newsletter
Discussion: Consensus of Council is to accommodate the IERHA's request providing there will not be an additional cost to the Town.
6. Invasive Species Council of Manitoba
* Request for Support (Received as Information)
7. The Manitoba Women's Institute
* Request for Sponsorship
Re: Federated Women's Institutes of Canada Triennial Convention in Winnipeg ~ July 8th-15th, 2018 (Received as Information)
8. Tom Chwaliboga, Recreation Director Arborg Bifrost Parks & Recreation Commission
* Rec Centre Parking Lot
Discussion: This matter will be included on the next Arborg/Bifrost-Riverton Meeting Agenda.
9. Newsletters and Reports:
a) Manitoba News Release ~ November 9th, 2016
* Province Announces Recipients of Tourism Development Fund
Following Reports Available for Review at the Town Office:
b) Scott Kolody, Assistant Commissioner / Commanding Officer
"D" Division – Royal Canadian Mounted Police
* 2015-2016 Annual Report
c) Solid Waste & Recycling ~ October/November 2016
d) Recycling Product News ~ October 2016
e) *Manitoba Centre for Health Policy* ~ Fall 2016
(All Received as Information)

8. FINANCIAL BUSINESS

1. Accounts for Payment
a) Okno Manufacturing Inc.
Re: Additional Work Requirements on Walking Bridge (West)

303-2016 Thorsteinson/Speiss
BE IT RESOLVED THAT Invoice No. 00042106 received from **Okno Manufacturing Inc.**, in the amount of **\$4,234.25**, including GST, be approved for the additional work (Crane Lifting Beam; Extra Lifting Hooks and Longer Tapered Wheelchair Ramps with Skid Plates) required on the floating pedestrian bridge.
(Carried)

- b) Gimli Septic Service Ltd.
Re: Pumping Lift Station for Semi-Annual Inspection by Contec

304-2016 Thorsteinson/Leduchowski
BE IT RESOLVED THAT Invoice #303260, dated November 22, 2016, received from **Gimli Septic Service Ltd.**, in the amount of **\$300.00 plus GST**, for Labour and Travel to pump the Lift Station prior to the October 22nd, 2016 inspection by Contec Projects Limited, be authorized for payment.
(Carried)

10. BUSINESS ARISING FROM DELEGATIONS - Nil**11. UNFINISHED BUSINESS - Nil****12. NEW AND OTHER BUSINESS**

1. Development Agreement Between Town of Arborg and Holly Kulbacki
Re: Subdivision of Lots 7 and 8 Plan 7981

305-2016 Leduchowski/Bauernhuber
BE IT RESOLVED THAT the town of Arborg enter into a **Development Agreement** with **Holly Kulbacki** with respect to the **Subdivision of Lots 7 and 8 Plan 7981**;

AND FURTHER BE IT RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to sign the Development Agreement.
(Carried)

12. NEW AND OTHER BUSINESS - cont'd**2. Council Portfolios (2016-17)****306-2016****Speiss/Leduchowski****BE IT RESOLVED THAT** Council hereby makes the following appointments for **2016/2017**:

1. Deputy Mayor Councillor Rob Thorsteinson
2. Chairpersons to the Following Committees:
 - a) Finance Mayor Randy Sigurdson
Vice Chair Deputy Mayor Rob Thorsteinson
Vice Chair Councillor Vivian Leduchowski
 - b) Public Works Chairman Councillor Rob Thorsteinson
(Transportation / Sewer & Water Utility) Vice Chair Mayor Randy Sigurdson
3. Solicitor Leith Robertson, Pitblado Law
4. Caretaker – Town Office Tessie de Vera
5. Animal Control Officers Public Works Personnel
Chief Administrative Officer
6. Fire Chief Arborg Bifrost Fire Department George Chyzy
7. That the CIBC, Arborg, MB and the Noventis Credit Union Limited, Arborg, MB be employed to transact all banking business of the Town.
8. That membership in the following organizations be approved:
 1. Association of Manitoba Municipalities
 2. Manitoba Municipal Administrators Association
 3. Federation of Canadian Municipalities
9. That the following represent the Town of Arborg on the Committees and Boards listed:
 - a) Arborg-Bifrost Community Development Corporation Mayor Randy Sigurdson
Councillor Vivian Leduchowski
 - b) Arborg-Bifrost Joint Fire Committee Deputy Mayor Rob Thorsteinson
Councillor Vivian Leduchowski
Mayor Randy Sigurdson (Alternate)
 - c) Arborg-Bifrost Parks & Recreation Commission Councillor Larry Speiss
Councillor Susan Bauernhuber (Alternate)
Citizen Member Philip Bauernhuber Dec 2016-Nov 2019
Citizen Member Donna Gislason Dec 2014-Nov 2017
Citizen Member Kelly Sweetland Dec 2014- Nov 2017
 - d) Arborg & District Chamber of Commerce Councillor Susan Bauernhuber
 - e) Arborg & District Multicultural Heritage Village Committee Councillor Vivian Leduchowski
 - f) Arborg & District Seniors Resource Council and Handivan Councillor Vivian Leduchowski
 - g) Arborg Seniors Housing Corporation Mayor Randy Sigurdson
Councillor Rob Thorsteinson
 - h) Bifrost Airport Commission Councillor Rob Thorsteinson
Citizen Member Frank Fiarchuk
 - i) Bifrost/Arborg/Riverton Waste Authority Co-op Inc. Councillor Rob Thorsteinson
Councillor Susan Bauernhuber
Citizen Member Don Hutchinson
 - j) Bifrost Justice Committee Councillor Vivian Leduchowski
Councillor Susan Bauernhuber (Alternate)
 - k) Community Futures-East Interlake Mayor Randy Sigurdson
 - l) Community Garden Club Councillor Larry Speiss
 - m) Doctors Committee Mayor & Council
 - n) East Interlake Conservation District Councillor Susan Bauernhuber
Citizen Member Jim Leduchowski
 - o) Eastern Interlake Planning District Mayor Randy Sigurdson
Councillor Rob Thorsteinson
Councillor Vivian Leduchowski (Alternate)
 - p) Evergreen Regional Library Councillor Larry Speiss
Citizen Member Doris Benson
 - q) Icelandic River Community Foundation Nominating Committee Councillor Susan Bauernhuber
 - r) Interlake Immigration Settlement Services Councillor Larry Speiss
 - s) Interlake Tourism Association Councillor Susan Bauernhuber
 - t) Interlake Veterinary District Councillor Larry Speiss
 - u) Interlake Weed Control Board Councillor Susan Bauernhuber
 - v) North-East Interlake Emergency Measures Board Mayor Randy Sigurdson
CAO, Lorraine Bardarson
(Carried)

12. NEW AND OTHER BUSINESS - cont'd

3. Review of Quotes
 - * Replacement of Unit Heater in Water Treatment Plant
 The CAO reported that only one quote was received.

307-2016**Thorsteinson/Bauernhuber**

BE IT RESOLVED THAT the following quote be accepted for the **Supply & Installation of 1 – 75k BTU Rezon Unit Heater** in the Water Treatment Plant:

Estimate # v 3018 From Nor Tech Mechanical Inc.

- * **Material to Connect to Existing Venting**
- * **Labour to Install**

\$2,350.00 plus Applicable Taxes;

AND FURTHER BE IT RESOLVED THAT, as per policy of Nor Tech Mechanical Inc., **50% of the Project Cost** be authorized for payment before the required equipment is ordered. **(Carried)**

4. Ricoh
 - * Purchase Information**Re: eCopy PDF Pro** **(Held Over)**

13. CHIEF ADMINISTRATIVE OFFICER'S REPORT

Lorraine Bardarson, CAO reported on:

- Attendance at:
 - NEIEMB Meeting
 - Watermain Renewal Construction Meeting
- Sewer Backup Insurance Claim – File has been closed.

14. MAYOR AND COUNCILLORS' REPORTS

All Members of Council attended the Annual AMM Convention.

Councillor Vivian Leduchowski reported on:

- Attendance at an ABCDC Meeting
- Presentation of Certificate from the Town to Bertha Alexander for her 100th Birthday

Councillor Larry Speiss reported on:

- Attendance at:
 - Policy & Procedures Meeting Re: Recreation Commission;
 - Evergreen Regional Library Board Executive Meeting
- IISS Christmas Party scheduled for Friday, December 9th

Councillor Susan Bauernhuber reported on:

- Attendance at:
 - ITA Meeting
 - Interlake Weed Control Meeting

Councillor Rob Thorsteinson reported on:

- Attendance at:
 - ASHC Meetings
 - Watermain Renewal Construction Meeting

Mayor Randy Sigurdson reported on:

- Attendance at:
 - ASHC Meeting

15. COMMITTEE OF THE WHOLE

1. Council Indemnity - 2016
2. Staff Salaries - 2016
3. Review of Policy No. 1-2004
4. Office Janitorial

15. COMMITTEE OF THE WHOLE - cont'd

- 308-2016 Thorsteinson/Speiss**
BE IT RESOLVED THAT Council go into Committee of the Whole. **(Carried)**
- 309-2016 Bauernhuber/Leduchowski**
BE IT RESOLVED THAT Council go out of Committee of the Whole and reconvene into Regular meeting. **(Carried)**
1. Council Indemnity - 2016
 2. Staff Salaries - 2016
 3. Review of Policy No. 1-2004
 4. Office Janitorial
- 310-2016 Leduchowski/Speiss**
BE IT RESOLVED THAT Tessie deVera, Town Office Caretaker, be paid \$12.00 per hour effective January 2, 2017. **(Carried)**

9. BY-LAWS FOR CONSIDERATION

1. **By-law No. 8-2016** A By-Law of the Town of Arborg to Provide Remuneration for its Mayor and Councillors
- 311-2016 Speiss/Thorsteinson**
BE IT RESOLVED THAT *By-law No. 8-2016*, a By-law of the Town of Arborg to **Provide for Remuneration for its Mayor and Councillors**, be read for the first time. **(Carried)**
2. **By-law No. 9-2016** A By-law of the Town of Arborg to Set Annual Salaries for Employees and to Establish Hourly Rates for Casual Labour in 2017
- 312-2016 Bauernhuber/Leduchowski**
BE IT RESOLVED THAT *By-law No. 9-2016*, a By-law of the Town of Arborg to **Set Annual Salaries for Employees and to Establish Hourly Rates for Casual Labour in 2017**, be read for the first time. **(Carried)**

16. ADJOURNMENT – 10:50 A.M.

- 313-2016 BE IT RESOLVED THAT** the Special Meeting be adjourned. **(Carried)**

Randy Sigurdson
Mayor

Lorraine Bardarson
Chief Administrative Officer