

**TOWN OF ARBORG
REGULAR MEETING OF COUNCIL
November 18, 2015**

1. CALL MEETING TO ORDER: 9:00 A.M.

Mayor Sigurdson called the meeting to order at **9:00 AM**

Present: Mayor Randy Sigurdson; Deputy Mayor Rob Thorsteinson
Councillors: Susan Bauernhuber, Vivian Leduchowski and Larry Speiss
Also Present: Lorraine Bardarson, Chief Administrative Officer

2. APPROVAL OF AGENDA

306-215 Bauernhuber/Leduchowski
BE IT RESOLVED THAT the Agenda be adopted as presented. **(Carried)**

3. CONFIRMATION OF MINUTES

1. Special Meeting – October 28th, 2015
2. Special Meeting - October 29th, 2015

307-2015 Thorsteinson/Speiss
BE IT RESOLVED THAT the Minutes of the following Meeting be adopted as read:
Special Meeting - October 28th, 2015
Special Meeting - October 29th, 2015

AND FURTHER BE IT RESOLVED THAT the Minutes be signed by the Mayor and Chief Administrative Officer. **(Carried)**

4. BUSINESS ARISING FROM MINUTES

1. Well Decommissioning at the Recreation Centre Grounds
Councillor Larry Speiss reported the Recreation Commission has agreed to pay for the pump removal necessary prior to decommissioning the well in preparation for construction of the arena dressing room addition.

5. DELEGATIONS - Nil**6. PUBLIC HEARINGS - Nil****7. CORRESPONDENCE**

1. Steve Ashton, Minister Responsible for Emergency Measures;
Chris Goertzen, President Association of Manitoba Municipalities
* Conference on “*Creating the Vision for a Resilient Future: Manitoba Emergency Management 2020 and Beyond*” ~ January 14, 2016 at Canad Inns, Portage la Prairie (Received as Information)
2. Association of Manitoba Municipalities
 - a) News Bulletins ~ October 29th & November 13th, 2015
 - b) Member Advisory ~ November 4th, 2015
* AMM Provincial Leaders’ Debate
 - c) News Releases
 - i) November 12th - AMM to Host Provincial Leaders’ Debate on November 25th, 2015 During the AMM Annual Convention in Brandon
 - ii) November 17th - AMM Resolutions Focus on Fairness for Municipalities
 - d) MTCML ~ 2014/2015 Rebate (All Received as Information)
3. Manitoba Municipal Administrators Association (MMAA)
* Seminar – “*What’s Black & White and Grey All Over? Pursuing Administrative/Political Alignment*” ~ December 10th & 11th, 2015 ~ Holiday Inn, 1740 Ellice Ave, Winnipeg

308-2015 Thorsteinson/Speiss
BE IT RESOLVED THAT the CAO be authorized to attend the MMAA Seminar – “*What’s Black & White and Grey All Over? Pursuing Administrative/Political Alignment*” to be held on December 10th & 11th, 2015 at the Holiday Inn, 1740 Ellice Avenue, Winnipeg;

AND FURTHER BE IT RESOLVED THAT the registration fee, mileage and expenses be authorized for payment. **(Carried)**

7. CORRESPONDENCE - cont'd

10. Connie Newman, Executive Director Manitoba Association of Senior Centers
* Invitation to Attend Conversation on *Seniors Who are Isolated In Manitoba*
~ December 1st at 1:00 P.M. ~ South Interlake 55+ Centre in Stonewall
Councillor Leduchowski reported on the matter.

312-2015 Bauernhuber/Thorsteinson

BE IT RESOLVED THAT Councillor Vivian Leduchowski be authorized to attend a Conversation on *Seniors Who Are Isolated In Manitoba* on December 1st, 2015 at 1:00 p.m. at the South Interlake 55+ Centre in Stonewall, MB;

AND FURTHER BE IT RESOLVED THAT indemnity, mileage and expenses be authorized for payment. **(Carried)**

11. Newsletters & Reports
a) *Manitoba Consulting Engineer* ~ Volume 6 - MMXV
(Received as Information)

8. FINANCIAL BUSINESS

1. Financial Statement – October, 2015

313-2015 Bauernhuber/Leduchowski

BE IT RESOLVED THAT the **October, 2015 Financial Statement** be adopted as presented. **(Carried)**

2. List of Accounts for Approval

314-2015 Thorsteinson/Speiss

BE IT RESOLVED THAT the accounts (Cheque No. 7008 to 7105), in the total amount of **\$807,842.37**, be approved for payment. **(Carried)**

9. BY-LAWS FOR CONSIDERATION - Nil**10. BUSINESS ARISING FROM DELEGATIONS - Nil****11. UNFINISHED BUSINESS**

1. Kevin Nimchuk Highway Planning & Design
Manitoba Infrastructure & Transportation
Re: Proposed Access Rationalization from PTH No. 68

315-2015 Thorsteinson/Speiss

WHEREAS Manitoba Transportation and Government Services is proposing the relocation of an existing driveway from PTH No. 68 onto Land Title No. 1080613 (Sunset Boulevard);

AND WHEREAS the driveway will be removed from its current location, in front of Lot 2 Plan 23376, and relocated further west, in front of Lot 1 Plan 23376;

THEREFORE BE IT RESOLVED THAT Council has no objections to the relocation of the driveway, which accesses Land Title No. 1080613 (Sunset Boulevard), on condition:

- a) **MIT assumes responsibility for the removal and relocation of the driveway, and all associated construction costs, including paving, as the existing driveway was paved in the summer of 2015;**
- b) **MIT assumes the responsibility of completing the paving of Sunset Boulevard, and all associated construction costs, which includes the preparation of the existing roadway, excavation, based materials and asphaltic concrete pavement.**

AND FURTHER BE IT RESOLVED THAT the CAO be authorized to sign the *Application for Permit* which will be submitted to **The Highway Traffic Board** by Manitoba Infrastructure and Transportation on behalf of the Town of Arborg.

(Carried)

12. NEW AND OTHER BUSINESS

1. Manitoba Infrastructure and Transportation South Central Region
 - * 2015/2016 Snow Plowing and Snow Removal Agreement

316-2015 Bauernhuber/Leduchowski

BE IT RESOLVED THAT the Town of Arborg enter into a *Snow Plowing and Snow Removal Agreement* with the **MB Department of Infrastructure and Transportation** to carry out the required **2015/2016** winter maintenance of Main Street from PR 326 to Third Avenue within Arborg;

AND FURTHER BE IT RESOLVED THAT the Chief Administrative Officer be authorized to sign the Agreement.. **(Carried)**

2. Review of Quotes:
 - a) Contec Projects Limited
 - * Supply/Install New Chain on Each Sewage Lift Station Pump

317-2015 Bauernhuber/Leduchowski

BE IT RESOLVED THAT quote received from **Contec Projects Limited**, for the supply and installation of new chain on each of the pumps in the Sewage Lift Station, in the amount of **\$497.00** plus applicable taxes, be accepted;

AND FURTHER BE IT RESOLVED THAT the price quoted is based on the repair work being completed when Contec Projects Ltd. cleans and services the station in **Spring 2016**. **(Carried)**

- b) Friendly Flowers Garden Centre
 - i) Library Park Re-Landscaping
 - ii) Arborg-Bifrost Community Centre Re-Landscaping

A Grant Application to the Hometown Manitoba 2016 Program will be submitted.

- c) Krautter Tree and Yardservice
 - i) Elm Tree Felling, Disposal & Site Cleanup
 - ii) Elm Tree Felling & Cutting into Manageable Pieces
(Disposal & Site Cleanup to be Completed by Public Works Department)

318-2015 Bauernhuber/Leduchowski

BE IT RESOLVED THAT the quote received from **Krautter Tree and Yardservice**, in the amount of **\$2,595.00**, plus applicable taxes, be accepted for the Felling of **11 Elm Trees**, **10** of which were tagged for removal by the Manitoba Forestry Branch, on Public and Private Property in the Town of Arborg;

AND FURTHER BE IT RESOLVED THAT this quote includes felling of the identified elm trees as well as disposal of the wood and branches to the BAR Waste Landfill and cleanup at each tree location;

AND FURTHER BE IT RESOLVED THAT the Elm Tree Removal be completed by March 1st, 2016. **(Carried)**

- iii) Pollarding of Three Linden Trees in Spring 2016

319-2015 Thorsteinson/Speiss

BE IT RESOLVED THAT the November 3rd, 2015 quote received from *Krautter Tree and Yardservice*, in the amount of **\$150.00**, including GST, be accepted to trim the three Linden Trees as required on the south side of the Arborg Co-op Store;

AND FURTHER BE IT RESOLVED THAT, as recommended by Mr. Krautter, the work be completed in the **Spring of 2016**. **(Carried)**

- d) Shachtay Sales & Service Ltd.
 - i) Chainsaws

320-2015 Leduchowski/Bauernhuber

BE IT RESOLVED THAT the following quote be accepted for the purchase of a **Chainsaw** for the Town's Public Works Department:

**Stihl MS 391; 64cc; 16" Bar; c/w Wood Pro Kit; 2 Year Warranty
Shachtay Sales & Service Ltd. \$559.00 plus applicable taxes. (Carried)**

13. CHIEF ADMINISTRATIVE OFFICER'S REPORT**Lorraine reported on:**

- Resident *Thank You* for branch trimming over sidewalks
- Attendance at the following meetings
 - Fire Committee
 - Arborg Flood Protection

14. MAYOR AND COUNCILLORS' REPORTS

All members of Council and the CAO attended the Arborg Daycare Grand Opening.

Councillor Rob Thorsteinson reported on:

- Attendance at the following meetings:
 - ASHC
 - EIPD
 - Fire Committee
 - Arborg Flood Protection
- Status of Arborg MIT office

Discussion: The CAO was requested to get further information.

Councillor Larry Speiss reported on:

- Attendance at the following meetings:
 - Parks & Recreation
 - IISS
 - Vet Board

Councillor Vivian Leduchowski reported on:

- Attendance at the following meetings:
 - A&DMHV
 - Rural HandiVan
 - ABCDC
 - Fire Committee
 - ABCDC Planning Session
- Remembrance Day Service

Councillor Susan Bauernhuber reported on:

- EICD Meeting
- Weed Control Meeting
- Completion of Main Street Stage Project

Mayor Randy Sigurdson reported on:

- Attendance at the following meetings:
 - ABCDC Planning Session
 - Arborg Flood Protection
 - Fire Committee
 - Watermain Renewal Construction
 - Proposed PCH Development
- Remembrance Day Service

15. COMMITTEE OF THE WHOLE

1. Mario Scerbo, Tetra Tech Engineering
* October 14, 2015 E-Mail - Follow-up from September 30th Meeting Between Town Council and Tetra Tech Engineering
Re: 2015 Paving Program
2. Arborg Bifrost Fire & Emergency Services
3. Council Indemnity - 2016
4. Staff Salary Review - 2016

321-2015 Speiss/Thorsteinson
BE IT RESOLVED THAT Council go into Committee of the Whole. **(Carried)**

322-2015 Thorsteinson/Speiss
BE IT RESOLVED THAT Council go out of Committee of the Whole and reconvene into Regular Meeting. **(Carried)**

15. COMMITTEE OF THE WHOLE - cont'd

1. Mario Scerbo, Tetra Tech Engineering
* October 14, 2015 E-Mail - Follow-up from September 30th Meeting Between
Town Council and Tetra Tech Engineering
Re: 2015 Paving Program

323-2015 Bauernhuber/Thorsteinson

BE IT RESOLVED THAT, on behalf of the Town of Arborg, the Chief Administrative Officer be authorized to sign **Scope Change 1**, received from **Tetra-Tech Engineering** with respect to Arborg's 2015 Paving Program, summarized as follows:

Invoice for Materials Testing Costs x 2	\$7,640.00
Extra Working Days on Site by Engineer [(16 d x \$950/d) Less: (\$12,1250x 50%) for CP Land Re-work]	9,140.00
G. Churchill – 8 hrs x \$115/hr (Maximum) (Data Provided to CAO for MIT Billing)	<u>920.00</u>
Total Scope Change 1 (not including GST)	<u>\$17,700.00</u> (Carried)

2. Arborg Bifrost Fire & Emergency Services
3. Council Indemnity - 2016
4. Staff Salary Review – 2016

16. ADJOURNMENT: 12:15 P.M.**324-2015 Leduchowski/Speiss**

BE IT RESOLVED THAT Council do now adjourn to meet again in Arborg on **December 9th, 2015.** (Carried)

Randy Sigurdson
Mayor

Lorraine Bardarson
Chief Administrative Officer