

**TOWN OF ARBORG
SPECIAL MEETING OF COUNCIL
August 26th, 2015**

1. **CALL MEETING TO ORDER: 9:00 A.M.**
Mayor Sigurdson called the Meeting to order at **9:00 A.M.**

Present: Mayor Randy Sigurdson; Deputy Mayor Rob Thorsteinson
Councillors: Susan Bauernhuber
Also Present: Lorraine Bardarson, Chief Administrative Officer
Absent With Regrets: Councillor Vivian Leduchowski

2. **APPROVAL OF AGENDA**

220-2015 **Bauernhuber/Thorsteinson**
BE IT RESOLVED THAT the Agenda be adopted as presented. **(Carried)**

3. **CONFIRMATION OF MINUTES**

1. Regular Meeting – August 12th, 2015

221-2015 **Thorsteinson/Bauernhuber**
BE IT RESOLVED THAT the Minutes of the following Meeting be adopted as read:
Regular Meeting - August 12, 2015

AND FURTHER BE IT RESOLVED THAT the Minutes be signed by the Mayor and Chief Administrative Officer. **(Carried)**

4. **BUSINESS ARISING FROM MINUTES - Nil**

5. **DELEGATIONS - Nil**

6. **CORRESPONDENCE**

1. Honourable Drew Caldwell, Minister of Municipal Government
* Federal Gas Tax Funding – 2015 Payment (Received as Information)

2. Association of Manitoba Municipalities
* News Bulletin ~ August 20, 2015 (Received as Information)

3. Western Financial Group
* Improvements to the Accidental Death and Dismemberment Policies that Form Part of the Association of Manitoba Municipalities Group General Insurance Program (Received as Information)

4. Municipality of Bifrost-Riverton
* Copy of Resolution Re: Sustainable Neighbourhood Action Plan (Received as Information)

5. Interlake Tourism Association
* Colouring Book Project Update (Received as Information)

6. Tammy Karatchuk
* Leave of Absence from the Social Media Strategy to Pursue the Vacant Seat on Town Council (Received as Information)

7. U of M City Planning Presentation and Recent and/or Proposed Projects
a) Tom Chwaliboga (E-Mails - August 14th x 2; August 24th)
b) Ron Johnston (E-Mail - August 24th) (All Received as Information)

8. Travel Manitoba
* 17th Annual Manitoba Tourism Awards (Received as Information)
~ October 2, 2015 Club Regent Casino, Winnipeg, MB

9. Interlake Women's Resource Centre Inc.
* Thank You for Support; and
Invitation to Attend the Annual General Meeting in Gimli on Monday, September 21st at 7:00 p.m. (Received as Information)

10. Newsletters and Reports:
a) *Recycling Product News* ~ July/August 2015
b) *Infrastructure* ~ August 2015 (All Received as Information)

7. PUBLIC HEARINGS - Nil

8. FINANCIAL BUSINESS

- 1. Accounts for Payment
 - a) Tetra Tech WEI Inc.

222-2015 Thorsteinson/Bauernhuber
BE IT RESOLVED THAT the following Invoice received from **Tetra Tech WEI Inc.** be authorized for payment:
Project No. 705-1301530100
Invoice No. 60479033
Period Ending July 24, 2015 (April 25 to July 24, 2015)
Re: Arborg Infrastructure Projects (2015 Paving Program)
Total Amount: \$31,350.39 (Carried)

The CAO was requested to draft a letter to accompany the payment, advising that while the invoice is being paid in full, Council is not accepting responsibility for certain issues that arose with the Arborg Paving Program. Mayor Sigurdson will sign the letter.

- b) Bituminex Paving Ltd.

223-2015 Bauernhuber/Thorsteinson
BE IT RESOLVED THAT the following Invoice received from **Bituminex Paving Ltd.** be authorized for payment:
Progress Estimate No. 1
Period Ending – July 31, 2015
Contract Administrator Project No. 1301530100

Total Value of Work and Materials	\$506,040.94	
Less: Builders' Lien Holdback (7.5%)	<u>(37,953.07)</u>	
Due This Estimate	\$468,087.87	
GST	<u>23,404.39</u>	
Total Progress Estimate No. 1	\$491,492.26	(Carried)

- c) JR Cousin Consultants Ltd.

224-2015 Bauernhuber/Thorsteinson
BE IT RESOLVED THAT the following Invoice received from **JR Cousin Consultants Ltd.** be authorized for payment:
Water System Assessment

Invoice #:	A-578.02-002	
Invoice Date:	July 31, 2015	
Billing Period:	July 1-31, 2015	
Current Payment Due	\$2,500.00	
GST	<u>125.00</u>	
	\$2,625.00	(Carried)

- 2. 2014 Audited Financial Statements
 - a) Arborg Bifrost Parks & Recreation Commission
 - b) Evergreen Regional Library

(Both Received As Information)

9. BY-LAWS FOR CONSIDERATION - Nil

10. BUSINESS ARISING FROM DELEGATIONS - Nil

11. UNFINISHED BUSINESS

- 1. Public Utilities Board
 - * Notice of Application for Revised Water and Sewer Rates
 (Received as Information)
- 2. Request for Release of Balance of Bond (Via Phone Call)
 - * Lot 17 Plan 6423 (596 Greenwood Avenue)

Discussion: Inspection of the landscaping, by Council, had been conducted, and the property owner will be advised that further improvements are required.

(Held Over)

12. NEW AND OTHER BUSINESS

- 1. East Interlake Planning District
 - * Request for Extension on Variation Application TA-14-29V
Roll No. 4100 Lots 17/20 Block 3 Plan 1542 (373 Main Street)

225-2015 Thorsteinson/Bauernhuber
WHEREAS by **Resolution No. 317-2014**, dated **December 10, 2014** **Variance Application TA-14-29V** was approved for the construction of a new residential garage on **Lots 17/20 Block 3 Plan 1542 (373 Main Street) (Roll No. 4100)**;

AND WHEREAS a Variance Order will expire and cease to have any effect if not acted upon within 12 months of the date of the decision;

AND WHEREAS the property owner has requested a twelve month extension on the Variance in order to complete construction of the proposed new residential garage;

THEREFORE BE IT RESOLVED THAT Council approves the extension on the Variance Order, as requested, and the new expiry date be **December 10, 2016**.
(Carried)

- 2. Review of Quotes
 - a) Sewer Line Flushing

226-2015 Bauernhuber/Thorsteinson
BE IT RESOLVED THAT the following quote for *Sewer Line Flushing* be accepted from **Gimli Septic Service Ltd.:**

High Velocity Sewer Flusher & Vacuum Truck (2 Men)	\$160.00 per hour
Mobilization and Demobilization of Equipment	\$150.00
Travel Costs	\$100.00 per day
(plus applicable taxes)	(Carried)

- b) Dutch Elm Disease Spraying

227-2015 Bauernhuber/Thorsteinson
BE IT RESOLVED THAT **St. James Tree Service** be hired to conduct the *2015 Fall Basal Spraying* of Elm trees in the Town of Arborg at a cost of **\$1.90 per tree**, total cost not to exceed **\$2,500**, plus applicable taxes.
(Carried)

- 3. Arborg-Bifrost Community Development Corporation
 - * Copy of Resident Letter
 Discussion: A survey of property owners will be undertaken; MWSB will be contacted.
(Held Over)

- 4. Arborg Street Festival
 - * Additional Funding Requirements
 Re: Outdoor Stage Construction
 Councillor Bauernhuber advised additional funding needs have been satisfied.
(Received as Information)

- 5. Brenda Erlendson For Reechka Ukrainian Dance Club
 - * Request to Sell Corn on Town Property as a Fundraising Event

228-2015 Bauernhuber/Thorsteinson
BE IT RESOLVED THAT the **Reechka Ukrainian Dance Club** be authorized to utilize Town Property to sell Corn as a Fundraising Event.
(Carried)

- 6. Special Meeting of Council
 - * September Date

229-2015 Bauernhuber/Thorsteinson
BE IT RESOLVED THA the Special Meeting of Council scheduled for Wednesday, September 23rd be postponed until **Wednesday, September 30th, 2015** at **9:00 A.M.**
(Carried)

12. NEW AND OTHER BUSINESS – cont'd

- 7. 2015 By-Election
 - * Rate of Pay for Election Officials

230-2015

Bauernhuber/Thorsteinson

BE IT RESOLVED THAT the remuneration for Election Officials at the 2015 Municipal By-Election be as follows:

Deputy Returning Officer

- Advance Poll and Regular Poll - \$15.00/hr
- Meal Allowance - \$25.00/day

Deputy Returning Officer

- Mobile Voting Station - \$15.00/hr

Poll Clerk

- Advance Poll and Regular Poll - \$14.00/hr
- Meal Allowance - \$25.00/day

(Carried)

13. CHIEF ADMINISTRATIVE OFFICER’S REPORT

Lorraine reported on:

- Kinsmen Building Update as provided by the Arborg Playgroup
- Upcoming Joint Meeting of Councils ~ August 31st
- Attendance at the following meetings:
 - ABCDC / REAP
 - Watermain Pre-construction
 - Paving Construction

14. MAYOR AND COUNCILLORS’ REPORTS

Councillor Rob Thorsteinson reported on:

- Attendance at the following meetings
 - A&D MHV
 - ABCDC / REAP
 - Watermain Pre-construction
 - Paving Construction

231-2015

Thorsteinson/Bauernhuber

WHEREAS Bituminex’s sodding contractor will not warranty the sod that is going behind the curb on the north block of Ardal Street due to the narrow distance between the curb and sidewalk;

THEREFORE BE IT RESOLVED THAT Asphalt be installed in this area at a total cost of **\$5,650.00** (283 sq m @ \$20/sq m), an additional cost of \$1,772.90 to the price quoted for top soil and sod - \$3,877.10. **(Carried)**

Councillor Susan Bauernhuber reported on:

- Red Apple Grand Opening
- ABCDC / REAP Meeting
- Toyota Cheque Presentation Re: Outdoor Stage
- Location of Streetlight Pole East of Legion

Mayor Randy Sigurdson reported on:

- Attendance at the following:
 - ABCDC Re: Fieldstone Ventures Meeting
 - ABCDC / REAP Meeting
 - Red Apple Grand Opening
 - Arborg Street Festival Opening
 - Toyota Cheque Presentation Re: Outdoor Stage
- Kinsmen Building
 - The Recreation Commission will be scheduling a meeting with Town Council.

14. MAYOR AND COUNCILLORS' REPORTS - cont'd

232-2015 Thorsteinson/Bauernhuber
WHEREAS the *Arborg Bifrost Community Development Corporation* has invited the **Fieldstone Ventures Education & Training Centre** to provide employment services in Arborg and Bifrost-Riverton one day every two weeks from September, 2015 to June 30, 2016;

AND WHEREAS Fieldstone Ventures has requested the donation of office space during this trial period;

THEREFORE BE IT RESOLVED THAT the Town of Arborg provide an office to the **Fieldstone Ventures Education & Training Centre**, free of charge, for one day every two weeks from September, 2015 to June 30, 2016. **(Carried)**

15. COMMITTEE OF THE WHOLE

1. Manitoba Conservation and Water Stewardship
 * Copy of Letter Forwarded to the BAR Waste Authority Co-op Inc.
 Re: Inspection of BAR Waste Disposal Grounds
2. George Chyzy, Fire Chief Arborg-Bifrost Fire Department
 * August 22nd, 2015 E-Mail

233-2015 Thorsteinson/Bauernhuber
BE IT RESOLVED THAT Council go into Committee of the Whole. **(Carried)**

234-2015 Bauernhuber/Thorsteinson
BE IT RESOLVED THAT Council go out of Committee of the Whole and reconvene into Regular Meeting. **(Carried)**

1. Manitoba Conservation and Water Stewardship
 * Copy of Letter Forwarded to the BAR Waste Authority Co-op Inc.
 Re: Inspection of BAR Waste Disposal Grounds (Received as Information)
2. George Chyzy, Fire Chief Arborg-Bifrost Fire Department
 * August 22nd, 2015 E-Mail
 Discussion: To be discussed further at upcoming joint meeting of Bifrost-Riverton and Arborg Councils.

16. ADJOURNMENT – 11:28 A.M.

235-2015 Thorsteinson/Bauernhuber
BE IT RESOLVED THAT the Meeting be adjourned. **(Carried)**

Randy Sigurdson
 Mayor

Lorraine Bardarson
 Chief Administrative Officer