

**TOWN OF ARBORG
REGULAR MEETING OF COUNCIL
May 13, 2015**

1. **CALL MEETING TO ORDER:** 9:00 A.M.
Mayor Sigurdson called the Meeting to order at **9:00 A.M.**

Present: Mayor Randy Sigurdson; Deputy Mayor Rob Thorsteinson
Councillors: Erica Bardarson, Susan Bauernhuber and Vivian Leduchowski;
Also Present: Lorraine Bardarson, Chief Administrative Officer;
2. **APPROVAL OF AGENDA**

107-2015 **Thorsteinson/Bardarson**
BE IT RESOLVED THAT the Agenda be adopted as presented. **(Carried)**
3. **CONFIRMATION OF MINUTES**
 1. Special Meeting – April 20th, 2015

108-2015 **Bauernhuber/Leduchowski**
BE IT RESOLVED THAT the Minutes of the following Meeting be adopted as read:
Special Meeting - April 20th, 2015

AND FURTHER BE IT RESOLVED THAT the Minutes be signed by the Mayor and Chief Administrative Officer. **(Carried)**
4. **BUSINESS ARISING FROM MINUTES - Nil**
5. **DELEGATIONS**
 1. **9:15 A.M. Steve Raizen, Territory Manager, Donor Relations
Canadian Blood Services**
Re: Partners For Life
Mayor Sigurdson welcomed Mr. Raizen to the meeting. As the person responsible for Arborg Blood Donor Clinics, Steve felt it was important to touch base with local authorities to stress the continued need for clinic promotion and donations. Steve would like to work together to help raise the profile of the 5 clinics held in Arborg each year and suggested businesses could help promote 1 clinic per year which would personalize the donor experience in Arborg.
Mayor Sigurdson thanked Steve for his presentation and he left the meeting.
 2. **9:30 A.M. John Crackle / Ernie Weik Crackle Weik Apts.**
Re: Extension of Water and Sewer Services for Proposed 5 Unit Apartment Complex
After being welcomed by Mayor Sigurdson, a discussion followed on the cost to extend the utility infrastructure to the soon to be built 5 unit apartment complex. John requested Council consider cost sharing in the project. Council suggested contact be made with Water Services Board for potential assistance.
John & Ernie were thanked for their attendance and they left the meeting.
 3. **9:45 A.M. John Loewen / Lynette Oliver Arborg Street Festival**
Re: Street Festival Band Stand
John and Lynette briefly outlined the recent win by an area resident that would enable the Street Festival to construct an outdoor stage at no cost to the organization if constructed in 2 days. A request was made to place the proposed 16'x24' structure between the Legion and Library, facing west, on the Town of Arborg property and also to remove an existing spruce tree.
Mayor Sigurdson thanked John and Lynette for their presentation and they left the meeting.
6. **CORRESPONDENCE**
 1. Manitoba Infrastructure and Transportation
Emergency Measures Organization Disaster Financial Assistance Program
* Tracking PST Using Submission Claim Forms for DFA
(Received as Information)

6. CORRESPONDENCE – cont'd

2. James Bezan, M.P. Selkirk-Interlake
 - a) *Canada 150 Fund*
Councillor Bauernhuber reported various community groups were coordinating to submit an expression of interest.
 - b) Call for Proposals Under *The National Disaster Mitigation Program* (NDMP)
 - c) Second Round of the Provincial-Territorial Infrastructure Component – Small Communities Fund (PTIC – SCF) Program
(All Received as Information)

7. PUBLIC HEARINGS

1. **10:00 A.M.**
 - a) **Re: Town of Arborg By-law No. 1-2015 Being an Amendment to the Town of Arborg Zoning By-law No. 6-2011**
 - b) **Re: Application for Variation Under the Town of Arborg Zoning By-law No. 6-2011 (TA-15-08V) (Pt. Lot 19-22-2EPM)**

109-2015**Thorsteinson/Bardarson**

BE IT RESOLVED THAT Council do now adjourn from the Regular Meeting to hold a Public Hearing to receive representations regarding:

- 1) **Zoning By-law Amendment No. 1-2015; and**
- 2) **Application for Variation Order No. TA-15-08V**

AND FURTHER BE IT RESOLVED THAT the Public Hearing be declared open.
(Carried)

John Crackle and Ernie Weik attended the hearing as property owners.

Mayor Sigurdson explained the purpose of the meeting and that the required notice had been given by EIPD.

No other persons attended the hearing and no submissions were received on either matter.

110-2015**Leduchowski/Bauernhuber**

BE IT RESOLVED THAT the Public Hearing be adjourned and the Regular Meeting be reconvened.
(Carried)

6. CORRESPONDENCE - cont'd

3. Association of Manitoba Municipalities
 - a) 2015 AMM Interlake June District Meeting ~ Wednesday, June 10, 2015
~ Warren Memorial Hall, Warren, MB
 - * Meeting Notice & Draft Agenda
 - * Service and Life Membership Pins
 - * Minutes From the 2014 Interlake Meeting

111-2015**Thorsteinson/Bardarson**

BE IT RESOLVED THAT Members of Council and the CAO be authorized to attend the *Association of Manitoba Municipalities' June District Meeting* hosted by the RM of Woodlands at the Warren Memorial Hall on **Wednesday, June 10, 2015;**

AND FURTHER BE IT RESOLVED THAT indemnities and mileage be authorized for payment.
(Carried)

112-2015**Bauernhuber/Leduchowski**

WHEREAS the 2015 AMM Interlake June District Meeting is taking place on June 10th, 2015;

THEREFORE BE IT RESOLVED THAT the **Regular Meeting** of Council scheduled for 9:00 A.M. on Wednesday, June 10th, 2015 be rescheduled to **9:00 A.M. on Tuesday, June 9th, 2015.**
(Carried)

- b) AMM News Bulletin ~ April 22 & May 11, 2015
- c) AMM Member Advisory ~ April 23, 2015
 - i) April 23rd Re: Federal Budget
 - ii) May 1st Re: Provincial Budget
 - iii) May 5th Re: Insurance Program Update #2
- d) Letter Sent From The Honourable Shelly Glover, P.C., M.P.
Re: *Canada 150 Fund*
- e) Provincial Responses for 2014 Resolutions (All Received as Information)

6. CORRESPONDENCE - cont'd

4. Federation of Canadian Municipalities
 - a) FCM's Response to Budget 2015 ~ April 21, 2015
 - b) President's Corner ~ May 2015 (All Received as Information)
5. Community Futures East Interlake
 - * New Program for Regional Development Projects in the East Interlake Region – *Building Interlake Growth Regionally* – B.I.G.R. (Received as Information)
6. Interlake Regional Health Authority
 - * Summary of Minutes ~ IRHA Board of Directors ~ Thursday, March 26, 2015 (Received as Information)
7. Arborg Branch Evergreen Regional Library
 - * 2015 Library Maintenance Requirements
 Discussion: CAO will make arrangements with necessary parties.
8. Tom Chwaliboga, Recreation Director
Arborg-Bifrost Parks & Recreation Commission
 - * Maple Leaf Foods Community Walk/Run ~ Friday, May 22nd (Received as Information)
9. Andy Platt, President Arborg Agricultural Society
 - * Request for Sponsorship

113-2015**Bauernhuber/Thorsteinson**

WHEREAS the Town of Arborg 2015 Financial Plan provided for a Grant in the amount of **\$600.00** to the *Arborg Agricultural Society 2015 Fair and Rodeo*;

THEREFORE BE IT RESOLVED THAT the Grant be authorized for payment.
(Carried)

10. Gail J. McDonald, TCS Interlake Tourism Association Manager
 - * Request for Sponsorship
 Re: Interlake "Larger Than Life" Fun Book

114-2015**Bauernhuber/Leduchowski**

BE IT RESOLVED THAT the Town of Arborg sponsor the **Arborg Curling Rock Page in ITA's Larger than Life Statues Colouring FUN Book** at a cost of **\$125.00**
(Carried)

11. Toni Hall, Manitoba Project Manager Canadian Fallen Heroes Foundation
 - * Request for Sponsorship (Received as Information)
12. Debbie Brown, CEO, Manitoba Heart & Stroke Foundation
 - * National Health and Fitness Day – June 6, 2015
 CAO to respond re: Resolution passed in 2014
13. Karlene Debance, Executive Director Canada-Manitoba Infrastructure Programs
 - * Small Communities Fund (SCF) - Federal-Provincial Infrastructure Application – Round Two (Received as Information)
14. Robert Finch, Dominion Chairman The Monarchist League of Canada
 - * A Request to the Mayor to Organize a Simple Civic Ceremony on Wednesday, September 9th, 2015 to Mark The Queen's Reign (Held Over)
15. Newsletters and Reports:
 - a) Manitoba Government News Releases ~ May 1st, 5th, 8th, 11th (x2) & 12th
 - b) *Recycling Product News* ~ April, 2015
 - c) *Solid Waste & Recycling* ~ April/May 2015 (All Received as Information)

8. FINANCIAL BUSINESS

1. 2014 Audited Financial Statements
 - * Eastern Interlake Planning District (Received as Information)
2. Western Financial Group
 - * April 1, 2015 Insurance Renewal Municipal General Insurance Program (Received as Information)

8. FINANCIAL BUSINESS - cont'd

3. Financial Statements ~ January, February, March and April, 2015

115-2015 Leduchowski/Bauernhuber
BE IT RESOLVED THAT the **January, February, March and April, 2015 Financial Statements** be adopted as presented. **(Carried)**

4. List of Accounts for Approval

116-2015 Thorsteinson/Leduchowski
BE IT RESOLVED THAT the accounts (Cheque No. 6454 to NO. 6552), in the total amount of **\$225,489.67**, be approved for payment. **(Carried)**

9. BY-LAWS FOR CONSIDERATION

1. **By-law No. 1-2015** Being a By-law of the Town of Arborg to Amend The Town of Arborg Zoning By-law No. 6-2011

117-2015 Leduchowski/Bauernhuber
BE IT RESOLVED THAT *By-law No. 1-2015*, a By-law of the Town of Arborg **To Amend The Town of Arborg Zoning By-law No. 6-2011**, be read a second time. **(Carried)**

118-2015 Bardarson/Thorsteinson
BE IT RESOLVED THAT *By-law No. 1-2015*, a By-law of the Town of Arborg **To Amend The Town of Arborg Zoning By-law No. 6-2011**, be read a third time and finally passed. **(Carried)**

119-2015 Bauernhuber/Bardarson
WHEREAS the following **Application For Variation** under the Town of Arborg Zoning By-law #6-2011, as amended, has been applied for:
Application: TA-15-08V
Area Affected: Pt. Lot 19-22-2EPM
Roll No. 52100, 41700, 42000 and 42050
Proposal: To reduce the minimum:
1. Rear yard setback from 25 ft. to 10 ft.; and
2. Interior side yard setbacks from 15 ft. to 6 ft. and 5 ft.
Reason: For the construction of a 5 Unit Apartment Complex in the "RM" Residential Multiple Family Zone as part of a subdivision and rezoning application.

AND WHEREAS the Public Hearing has been completed and Council has given consideration to the application;

THEREFORE BE IT RESOLVED THAT Council **approves** the application for **Variation Order No. TA-15-08V**. **(Carried)**

2. **By-law No. 2-2015** Being a By-law to Amend Town of Arborg By-law No. 4-2014 (Borrowing for Watermain Renewal Project)

120-2015 Thorsteinson/Bardarson
BE IT RESOLVED THAT *by-law No. 2-2015*, a By-law of the Town of Arborg to **Amend By-law No. 4-2014**, which *Authorized the Expenditure and Borrowing of Money for Watermain Renewal and Water Meter Renewal as a Local Improvement*, be read a second time. **(Carried)**

121-2015 Leduchowski/Bardarson
BE IT RESOLVED THAT *by-law No. 2-2015*, a By-law of the Town of Arborg to **Amend By-law No. 4-2014**, which *Authorized the Expenditure and Borrowing of Money for Watermain Renewal and Water Meter Renewal as a Local Improvement*, be read a third time and finally passed. **(Carried)**

3. **By-law No. 3-2015** Being a By Law of the Town of Arborg to Levy Rates to Raise the Sums Required for the Lawful Purposes of the Corporation for the Year 2015 as Shown in the Estimates

122-2015 Thorsteinson/Bauernhuber
BE IT RESOLVED THAT *By-law No. 3-2015*, a By-law of the Town of Arborg to **Levy Rates to Raise the Sums Required for the Lawful Purposes of the Corporation for the Year 2015**, as shown in the Estimates, be read a third time and finally passed. **(Carried)**

10. BUSINESS ARISING FROM DELEGATIONS

1. Steve Raizen, Territory Manager, Donor Relations
Canadian Blood Services
Re: *Partners For Life* (Received as Information)
2. John Crackle / Ernie Weik Crackle Weik Apts.
Re: Extension of Water and Sewer Services for Proposed 5 Unit Apartment Complex
As per any development requiring extension of utility infrastructure, Council declined the request.
3. John Loewen / Lynette Oliver Arborg Street Festival
Re: Street Festival Band Stand (Held Over)

11. UNFINISHED BUSINESS

1. James Dubé Spraggs Adjusters Ltd.
* Settlement of Claim by Manitoba Hydro ~ October 16, 2014 Loss
(Received as Information)

12. NEW AND OTHER BUSINESS

1. Interlake Tourism Association
* 2015 Membership (Received as Information)
2. The Manitoba Water Services Board
* Five (5) Year Project Funding Requests

123-2015 Leduchowski/Thorsteinson

BE IT RESOLVED THAT the Town of Arborg complete the *Five (5) Year Core Infrastructure Renewal Plan*, for submission to the Manitoba Water Services Board, identifying water and sewer projects that the Town may consider over the next 2 to 4 years. (Carried)

3. Graeme Lieb Bituminex Paving Ltd.
a) Quote for Miscellaneous Asphalt Patching Requirements (Held Over)
b) Changes to Landscaping Pricing
Re: Deletion of Sodding for the Running Track

124-2015 Thorsteinson/Bardarson

WHEREAS, due to the deletion of the sodding for the Arborg Running Track Construction, the price for the sodding for Arborg's Paving Project has been adjusted, resulting in an **increase of \$3,660 to Bituminex's contract value;**

THEREFORE BE IT RESOLVED THAT Tetra Tech be authorized to make up the required **Change Order** for the contract. (Carried)

4. Tom Chwaliboga
* Evergreen School Division Property ~ Arborg Early Middle Years School Grounds
Discussion: A letter of enquiry will be sent to Evergreen School Division.
5. Manitoba Children and Youth Opportunities Recreation and Regional Services
* *Multi-year Funding Agreement for Operation of the Arborg-Bifrost Parks and Recreation Commission* (2015 to 2018)

125-2015 Bardarson/Leduchowski

BE IT RESOLVED THAT the Town of Arborg, in conjunction with the Municipality of Bifrost-Riverton, enter into the *Multi-year Funding Agreement* (2015 to March 31, 2019) with the Province of Manitoba, for operation of the Arborg-Bifrost Parks and Recreation Commission;

AND FURTHER BE IT RESOLVED THAT the Chief Administrative Officer be authorized to sign the Agreement on behalf of the Town of Arborg. (Carried)

13. CHIEF ADMINISTRATIVE OFFICER'S REPORT**Lorraine reported on:**

- MMAA Conference
- SBCF Announcement ~ May 21st
- 2015 Summer Students
- Utility Rate Review Progress

14. MAYOR AND COUNCILLORS' REPORTS**Councillor Vivian Leduchowski reported on:**

- The following meetings
 - SRC
 - Spring Symposium on Aging
 - ABCDC CAM Project

Councillor Susan Bauernhuber reported on:

- The following meetings
 - Weed Control
 - ITA
- Concerns received

Councillor Erica Bardarson reported on:

- The following meetings
 - Rec Commission
 - Vet Board

Councillor Rob Thorsteinson reported on:

- The following meetings:
 - Watermain Renewal Pre-construction
 - EIPD
 - ASHC
- ADMHV 2015 Season
- WTP Final Inspection

126-2015**Thorsteinson/Leduchowski**

WHEREAS, the **Final Inspection Report** for the *Arborg Water Treatment Plant Electrical & Ventilation Upgrades* identifies the following **Deficiency**:

Item #6 Standby generator is not centered on concrete pad and conduits enter generator through side of the enclosure. Conduits are to enter bottom of generator enclosure as noted on drawing E01, note 2;

AND WHEREAS, the report recommends the following **Corrective Action**:

Reposition generator on center of concrete pad to permit conduits to enter bottom of generator enclosure. Prime and paint edges of openings made in generator enclosure and plug openings.

AND WHEREAS, KGS Group Consulting Engineers have advised, if the Town of Arborg accepts the current installation, then the contractor could be relieved from having to correct this deficiency;

AND WHEREAS, Council is not prepared to accept the deficient installation of the Standby Generator;

THEREFORE BE IT RESOLVED THAT Council requests KGS Group to ensure the Corrective Action is completed by the contractor. **(Carried)**

Mayor Randy Sigurdson reported on:

- Concerns received

15. COMMITTEE OF THE WHOLE

1. Melissa Moran, Chairperson Arborg Play Group Inc.
* Copy of Letter Forwarded to the Kinsmen Club of Arborg
2. Arborg Collegiate Institute
* 2014 Scholarship
3. Lease Agreements (former CP Land)

127-2015**Bauernhuber/Thorsteinson**

BE IT RESOLVED THAT Council go into Committee of the Whole. **(Carried)**

128-2015**Thorsteinson/Bardarson**

BE IT RESOLVED THAT Council go out of Committee of the Whole and reconvene into Regular Meeting. **(Carried)**

15. COMMITTEE OF THE WHOLE - cont'd

1. Melissa Moran, Chairperson Arborg Play Group Inc.
* Copy of Letter Forwarded to the Kinsmen Club of Arborg
(Received As Information)

2. Arborg Collegiate Institute
* 2014 Scholarship
CAO reported on the matter.
Discussion: Council unanimously agreed the decision as to who will be the recipient of the Scholarship from the Town of Arborg should be made by the School Counsellor.

3. Lease Agreements (former CP Land)
Discussion: The Mayor and CAO will consult with the Town's lawyer regarding the status of this matter.

16. ADJOURNMENT – 12:37 P.M.

129-2015 Bauernhuber/Leduchowski
BE IT RESOLVED THAT Council do now adjourn to meet again in Arborg on **June 9th, 2015**
(Carried)

Randy Sigurdson
Mayor

Lorraine Bardarson
Chief Administrative Officer