

**TOWN OF ARBORG
REGULAR MEETING OF COUNCIL
November 12, 2014**

1. CALL MEETING TO ORDER:

Mayor Sigurdson called the meeting to order at **9:28 A.M.**

Present: Mayor Randy Sigurdson; Deputy Mayor Rob Thorsteinson

Councillors: Erica Bardarson, Susan Bauernhuber and Vivian Leduchowski

Also Present: Lorraine Bardarson, Chief Administrative Officer

2. APPROVAL OF AGENDA

283-2014 Thorsteinson/Bardarson
BE IT RESOLVED THAT the Agenda be adopted as presented. **(Carried)**

3. CONFIRMATION OF MINUTES

1. Special Meeting – October 22nd, 2014

284-2014 Bauernhuber/Leduchowski
BE IT RESOLVED THAT the Minutes of the following Meeting be adopted as read:
Special Meeting - October 22nd, 2014

AND FURTHER BE IT RESOLVED THAT the Minutes be signed by the Mayor and the Chief Administrative Officer. **(Carried)**

4. BUSINESS ARISING FROM MINUTES - Nil

5. DELEGATIONS - Nil

6. PUBLIC HEARINGS - Nil

7. CORRESPONDENCE

1. Stan Struthers, Minister of Municipal Government
* Congratulations to Members of Council
Re: 2014 General Municipal Election **(Received as Information)**
2. Nancy Linehan, Drinking Water Officer Interlake-Eastern Region
* Update on Annual Audit Format **(Received as Information)**
3. Association of Manitoba Municipalities
a) AMM Communications
* *Manitoba Votes ~ On-line Election Results*
b) 2013 AMM Convention Minutes
c) MTCML ~ 2013/2014 Rebate
d) 2015 to 2018 AMM Education Program
e) News Bulletins ~ November 7, 2014 **(All Received as Information)**
4. Riverdale Place Homes Inc.
* Labour Negotiations; Pending Strike **(Received as Information)**
5. Eastern Interlake Planning District
* Copy of E-mail Forwarded to Property Owner
Re: Variance Application (Lots 17/20 Block 3 Plan 1542)
The CAO reported the application has been received by EIPD.
6. Interlake-Eastern Regional Health Authority
* Minutes of Board of Directors Meeting ~ Thursday, September 25th, 2014
(Received as Information)
7. Manitoba Crime Stoppers
* Request for Contribution in 2015

285-2014 Thorsteinson/Bardarson
BE IT RESOLVED THAT the Town of Arborg contribute ten cents per capita to *Manitoba Crime Stoppers* for the year **2015**;

AND FURTHER BE IT RESOLVED THAT the contribution, in the amount of **\$115.20**, (1,152 x \$0.10) be paid in January, 2015. **(Carried)**

7. CORRESPONDENCE – cont'd

8. Arborg & District Multicultural Heritage Village
 * Request for a Letter of Support
 Re: Community Places Application

286-2014**Bauernhuber/Thorsteinson**

BE IT RESOLVED THAT the Town of Arborg offer a *Letter of Support* to accompany the Application submitted by the **Arborg & District Multicultural Heritage Village** to the *Community Places Program*. **(Carried)**

9. Vern Sabeski, President CEO All-Net.ca Inc.
 a) *Service Tracker*
 b) 2015 Municipal Services Catalogue (All Received as Information)
10. Dan Kidd, President The Royal Canadian Legion
 Manitoba and NW Ontario Command
 * Letter of Thanks; and
 * Certificate of Appreciation to Acknowledge Town's Support
 * Copy of the *Military Service Recognition Book – Volume 5*
 (All Received as Information)
11. John Stinson, CEO Interlake-Eastern Regional Health Authority
 * Health Update Presentation Opportunity
 The CAO was requested to extend invitation to attend a meeting in the New Year.
12. Paul D Cuthbert, Superintendent & CEO Evergreen School Division
 * ESD Planning Session ~ December 2, 2014, 9 AM – 3:30 PM
 ~ Lakeview Resort, Gimli

287-2014**Leduchowski/Bauernhuber**

BE IT RESOLVED THAT Members of Council be authorized to attend the **Evergreen School Division Planning Session** on Tuesday, December 2, 2014 at the Lakeview Resort in Gimli;

AND FURTHER BE IT RESOLVED THAT Indemnity and Mileage be authorized for payment. **(Carried)**

13. Newsletters & Reports
 a) The Public Utilities Board News Release
 * Notice of Decision – Board Order 123/14
 Re: Increase to Primary Gas Rate
 b) Construction Association of Rural Manitoba (CARM)
 * *Building Rural Manitoba 2014* (All Received as Information)

8. FINANCIAL BUSINESS

1. Financial Statement – October, 2014

288-2014**Bardarson/Thorsteinson**

BE IT RESOLVED THAT the **October, 2014** Financial Statement be adopted as presented. **(Carried)**

2. List of Accounts for Approval

289-2014**Bauernhuber/Leduchowski**

BE IT RESOLVED THAT the accounts (Cheque No. 6022 to No. 6102), in the total amount of **\$237,700.28**, be approved for payment. **(Carried)**

3. Review of Tenders
 * Water System Infrastructure – Engineering Assessment

290-2014**Thorsteinson/Bauernhuber**

BE IT RESOLVED THAT the tender received from **JR Cousin Consultants Ltd**, in the amount of **\$6,800 plus applicable taxes**, be accepted for Engineering Services to complete an **Assessment of the Town's Water System Infrastructure** as required per *The Drinking Water Safety Act*. **(Carried)**

8. FINANCIAL BUSINESS – cont'd

4. Accounts for Payment
 a) Tetra Tech WEI Inc.
 * Oct 30th, 2014, Invoice for the period ending Sept 26th, 2014

291-2014 Leduchowski/Bauernhuber

BE IT RESOLVED THAT the Invoice, in the amount of **\$42,786.87** including GST, received from **Tetra Tech** for an *Environmental Site Assessment* of the Former Canadian Pacific Railway Lands, as follows, be approved for payment:

Specific Areas Included (as indicated on Railway Roll Entry Map):

1) **Area 3** Roll No. 52775 (Pt. CT 2631723 & Pt. CT 2631724) being those undeveloped lands across from Second Avenue and Third Avenue;

2) **Area 10** Roll No. 57910 (Pt. CT 2631725) being the undeveloped lands on the eastern side of the former CPR right-of-way, running approximately 1,049 feet from the north side of Crosstown Avenue.

(Carried)**9. BY-LAWS FOR CONSIDERATION**

1. **By-law No. 4-2014** A By-law to Govern the Organization of the Town of Arborg and the Committees Thereof

292-2014 Leduchowski/Thorsteinson

BE IT RESOLVED THAT *By-law No. 4-2014*, a By-law of the Town of Arborg to **Govern the Organization of The Town of Arborg and the Committees Thereof**, be read a third time and finally passed.

As required by Section 137 of *The Municipal Act*, a recorded vote was taken on the motion:

Mayor Randy Sigurdson	-	Voted in Favour
Deputy Mayor Rob Thorsteinson	-	Voted in Favour
Councillor Erica Bardarson	-	Voted in Favour
Councillor Vivian Leduchowski	-	Voted in Favour
Councillor Susan Bauernhuber	-	Voted in Favour

(Carried)

2. **By-law No. 5-2014** A By-law to Regulate the Proceedings and Conduct of the Council and Committees Thereof

293-2014 Bardarson/Bauernhuber

BE IT RESOLVED THAT *By-law No. 5-2014*, a By-law of the Town of Arborg to **Regulate the Proceedings and Conduct of the Council and Committees Thereof**, be read a third time and finally passed.

As required by Section 137 of *The Municipal Act*, a recorded vote was taken on the motion:

Mayor Randy Sigurdson	-	Voted in Favour
Deputy Mayor Rob Thorsteinson	-	Voted in Favour
Councillor Erica Bardarson	-	Voted in Favour
Councillor Vivian Leduchowski	-	Voted in Favour
Councillor Susan Bauernhuber	-	Voted in Favour

(Carried)**10. BUSINESS ARISING FROM DELEGATIONS - Nil****11. UNFINISHED BUSINESS**

1. Manitoba Municipal Government Municipal Finance and Advisory Services
 * Municipal Road Improvement Program
 Re: Sunset Boulevard and Lane East of Main Street Reconstruction Projects

11. UNFINISHED BUSINESS – cont'd

1. Manitoba Municipal Government Municipal Finance and Advisory Services
* Municipal Road Improvement Program

294-2014 Bauernhuber/Leduchowski

WHEREAS the Town of Arborg was successful with a Grant Application forwarded to the *Municipal Road Improvement Program*, offered by Manitoba Local Government in **2013**, for the reconstruction and paving of **Sunset Boulevard**;

AND WHEREAS the project could not be completed in 2013, and therefore, Provincial Municipal Support Services (MLG) extended the final deadline to submit a claim for payment of the **2013 Approved Funding to March 1, 2015**;

AND WHEREAS the Town was unable to proceed with the project in **2014** as only one tender was received, and it exceeded the engineer's estimate as well as the Town's budget;

AND WHEREAS the project will be re-tendered by Tetra-Tech Engineering early in **2015**;

THEREFORE BE IT RESOLVED THAT a letter be submitted to Manitoba Local Government requesting the **\$25,000 Municipal Road Improvement Program Grant**, approved in **2013**, be held until the *Sunset Boulevard Road Reconstruction Project* can be completed in **2015**. **(Carried)**

295-2014 Thorsteinson/Bardarson

WHEREAS the Town of Arborg was successful with a Grant Application forwarded to the *Municipal Road Improvement Program*, offered by Manitoba Local Government in **2014**, for the paving of **the lane east of Main Street from river Road to Crosstown Avenue**;

AND WHEREAS the Town was unable to proceed with the project in **2014** as only one tender was received, and it exceeded the engineer's estimate as well as the Town's budget;

AND WHEREAS the project will be re-tendered by Tetra-Tech Engineering early in **2015**;

THEREFORE BE IT RESOLVED THAT a letter be submitted to Manitoba Local Government requesting the **\$25,000 Municipal Road Improvement Program Grant**, approved in **2014**, be held until the *Lane – east of Main Street – Road Rehabilitation Project* can be completed in **2015**. **(Carried)**

12. NEW AND OTHER BUSINESS

1. Sima Feuer, Urban Forestry Technician
Manitoba Conservation and Water Stewardship
Forestry and Peatlands Management Branch
* 2014/2015 Cost Sharing Agreement Re: Dutch Elm Disease Management

296-2014 Thorsteinson/Leduchowski

BE IT RESOLVED THAT the Town of Arborg enter into the *2014/2015 Sharing Agreement* with the **Forestry Branch of Manitoba Conservation** for the management of **Dutch Elm Disease** in the Community;

AND FURTHER BE IT RESOLVED THAT the Deputy Mayor and Chief Administrative Officer be authorized to sign the Agreement. **(Carried)**

2. Manitoba Infrastructure and Transportation South Central Region
* 2014/2015 Snow Plowing and Snow Removal Agreement

297-2014 Thorsteinson/Leduchowski

BE IT RESOLVED THAT the Town of Arborg enter into a *Snow Plowing and Snow Removal Agreement* with the **MB Department of Infrastructure and Transportation** to carry out the required **2014/2015** winter maintenance of Main Street from PR 326 to Third Avenue within Arborg;

AND FURTHER BE IT RESOLVED THAT the Chief Administrative Officer be authorized to sign the Agreement. **(Carried)**

12. NEW AND OTHER BUSINESS – cont'd

3. Crackle Weik Apts. Inc.
* Application to the Town of Arborg Development Incentive Program

298-2014**Bauernhuber/Leduchowski**

WHEREAS Crackle Weik Apartments Inc. has submitted an application for the Town's *Development Incentive Program* as established per **By-law No. 9-2008**;

THEREFORE BE IT RESOLVED THAT the application, with respect to the following locations, be approved on condition the development meets the established criteria as outlined in **Schedule "A"** of By-law No. 9-2008;

Current Legal Descriptions:**Roll No. 42000 Des Lots 2-5 Plan 7634****Roll No. 42050 Des RL 19-22-2E****Civic Address: 331 First Avenue.****(Carried)**

4. Michael Chikousky 407 River Road
* Request for Reimbursement of NSF Fee

299-2014**Leduchowski/Bauernhuber**

BE IT RESOLVED THAT the request by *Michael Chikousky*, to be reimbursed \$45.00 for NSF fees he incurred on a cheque given to and deposited by the Town, be declined.
(Carried)

5. Manitoba Hydro
* Repair to 2" Plastic Gas Main ~ Friday, October 17, 2014
(Received as Information)

13. CHIEF ADMINISTRATIVE OFFICER'S REPORT**Lorraine reported on:**

- November 26th Flow Test Re: New Daycare Sprinkler System
- 2013 Audit
- ABCDC Housing Meeting

14. MAYOR AND COUNCILLORS' REPORTS**Councillor Vivian Leduchowski reported on:**

- IRCF Meeting
- ABCDC Housing Meeting
- EIPD

Councillor Susan Bauernhuber - No Report**Councillor Erica Bardarson reported on:**

- ABPRC Meeting

Councillor Rob Thorsteinson reported on:

- A&DMHV Meeting
- EIPD Meeting
- Public Works Department
- WTP Upgrade Site Meeting

Mayor Randy Sigurdson reported on:

- ABCDC Housing Meeting
- WTP Upgrade Site Meeting
- Interlake Spectator Interview
- Remembrance Day Service

15. COMMITTEE OF THE WHOLE

1. October 28, 2014 Letter from Concerned Citizen
2. Arborg Bifrost Fire & Emergency Services
* Administration **(CAO to Report)**
3. Town of Arborg Mobile Home Park
* Draft Tenancy Agreement

15. COMMITTEE OF THE WHOLE - cont'd

- 4. Arborg Bifrost Community Development Corporation
* Town of Arborg Development Plan
- 5. Council Indemnity - 2015
- 6. Staff Salary Review - 2015

300-2014 Bauernhuber/Leduchowski
BE IT RESOLVED THAT Council form a Committee of the Whole. **(Carried)**

301-2014 Bauernhuber/Leduchowski
BE IT RESOLVED THAT Council go out of Committee of the Whole and reconvene into Regular Meeting. **(Carried)**

- 1. October 28, 2014 Letter from Concerned Citizen
Discussion: The CAO was requested to respond by letter.
- 2. Arborg Bifrost Fire & Emergency Services
* Administration

302-2014 Thorsteinson/Bardarson
WHEREAS the Rural Municipality of Bifrost currently administers the Arborg-Bifrost Fire & Emergency Services;

AND WHEREAS these administrative responsibilities are shared between Bifrost and Arborg;

THEREFORE BE IT RESOLVED THAT Arborg agrees to assume the administrative responsibilities of the *Arborg Bifrost Fire & Emergency Services*, effective immediately, on condition Bifrost concurs. **(Carried)**

- 3. Town of Arborg Mobile Home Park
* Draft Tenancy Agreement **(Held Over)**
- 4. Arborg Bifrost Community Development Corporation
* Town of Arborg Development Plan
- 5. Council Indemnity – 2015 **(Held Over)**
- 6. Staff Salary Review – 2015 **(Held Over)**

16. ADJOURNMENT – 12:45 PM

303-2014 Bauernhuber/Leduchowski
BE IT RESOLVED THAT Council do now adjourn to meet again in Arborg on **December 10th, 2014.** **(Carried)**

Randy Sigurdson
Mayor

Lorraine Bardarson
Chief Administrative Officer