

**TOWN OF ARBORG
REGULAR MEETING OF COUNCIL
August 13, 2014**

1. **CALL MEETING TO ORDER:** 9:00 A.M.
Mayor Sigurdson called the meeting to order at **9:00 AM**

Present: Mayor Randy Sigurdson; Deputy Mayor Rob Thorsteinson
Councillors: Erica Bardarson and Vivian Leduchowski
Also Present: Lorraine Bardarson, Chief Administrative Officer
Absent With Regrets: Councillor Susan Bauernhuber

2. **APPROVAL OF AGENDA**

196-2014 **Leduchowski/Bardarson**
BE IT RESOLVED THAT the Agenda be adopted as presented. **(Carried)**

3. **CONFIRMATION OF MINUTES**
 1. Special Meeting – July 23rd, 2014
197-2014 **Thorsteinson/Bardarson**
BE IT RESOLVED THAT the Minutes of the following Meeting be adopted as read:
Special Meeting - July 23rd, 2014

AND FURTHER BE IT RESOLVED THAT the Minutes be signed by the Mayor and the Chief Administrative Officer. **(Carried)**

4. **BUSINESS ARISING FROM MINUTES - Nil**

5. **DELEGATIONS - Nil**

6. **CORRESPONDENCE**
 1. Stan Struthers, Minister of Local Government
 - a) 2014 General Assistance Grant – Building Manitoba Fund ~ 2nd Installment
 - b) Update On *The Planning and Land Dedication for School Sites Act*
(All Received as Information)

 2. Association of Manitoba Municipalities
 - a) AMM News Bulletin ~ July 24, 2014
 - b) First Update on Manitoba Hydro's Rural Consolidation
(Distributed on Behalf of Manitoba Hydro) (All Received as Information)

 3. Town of Teulon
 - * Rescheduled 2014 Interlake Municipal Golf Tournament
Discussion; This new date coincides with the ABCDC/CAM Announcement, which Members of Council wish to attend. CAO to contact Teulon office to cancel registration.
198-2014 **Bardarson/Leduchowski**
BE IT RESOLVED THAT Members of Council be authorized to attend the Official Launch of **CAM Arborg** on **Monday, August 18th, 2014** at **11:00 a.m.** at the **Peguis Community Centre;**

AND FURTHER BE IT RESOLVED THAT mileage and indemnity be authorized for payment. **(Carried)**

4. Alex Janower, Manager Riverdale Place Workshop Inc.
* "Thank you" for the Annual Contribution Towards the Recycling Program
(Received as Information)

5. Arborg & District Chamber of Commerce
* Municipal Candidates Forum ~ Wednesday, October 15th, 2014 at 7 p.m.
~ Arborg Bifrost Community Centre (Received as Information)

6. a) Dave Leppert, Publicist Canada's First World War Internment Recognition Fund
* WWI Commemoration Ceremony in Arborg ~ Friday, August 22nd, 2014 at 11 a.m. ~ Arborg and District Multicultural Heritage Museum
b) Arborg & District Multicultural Heritage Village
* Invitation to Mayor & Council to attend the Plaque Unveiling to Mark the 100th Anniversary of the *War Measures Act* and of Canada's First National Internment Operation of 1914-1920 ~ Friday, August 22nd, 2014 at 11 a.m.
Discussion: Members of Council will be attending. (All Received as Information)

6. CORRESPONDENCE – cont'd

- 7. BAR Waste Authority
 - * Copy of E-mail from Wayne Hess Advising of Resignation as Citizen Member for Arborg on the BAR Waste Authority

A letter thanking Mr. Hess for his participation will be forwarded.
(Received as Information)
- 8. Newsletters and Reports:
 - a) *Recycling Product News* ~ July/August 2014
 - b) *InfraStructures* ~ August 2014 (All Received as Information)

7. PUBLIC HEARING - Nil

8. FINANCIAL BUSINESS

- 1. Financial Statement – July, 2014
- 199-2014 Thorsteinson/Bardarson**
BE IT RESOLVED THAT the **July, 2014** Financial Statement be adopted as presented.
(Carried)
- 2. List of Accounts for Approval
- 200-2014 Thorsteinson/Leduchowski**
BE IT RESOLVED THAT the accounts (Cheque No. 5802 to No. 5877), in the total amount of **\$154,833.44**, be approved for payment.
(Carried)
- 3. Accounts for Payment
 - a) Tetra Tech WEI Inc.
 - * July 24th, 2014 Invoice for the Period Ending June 27, 2014
 - 201-2014 Thorsteinson/Bardarson**
BE IT RESOLVED THAT the following invoice received from **Tetra Tech WEI Inc.** be authorized for payment:
Project No. 705-1301530100
Invoice No. 60442436
Period Ending July 24, 2014
Re: Arborg Infrastructure Projects 2013 to 2014
Total Amount: \$3,890.25 (Carried)
 - b) GD Consulting Services
 - * Invoice No. 2014-38 ~ July 20, 2014
 - 202-2014 Leduchowski/Bardarson**
BE IT RESOLVED THAT Invoice No. 2014-38 received from **GD Consulting Services Inc.** (Gary Doel), in the amount of **\$1,717.60**, to troubleshoot the failed radio connection between the Well and the Water Treatment Plant, be authorized for payment.
(Carried)
- 9. BY-LAWS FOR CONSIDERATION**
 - 1. **By-law No. 3-2014** A By-law of the Town of Arborg to Establish Speed Limits in School Zones
 - 203-2014 Bardarson/Leduchowski**
BE IT RESOLVED THAT **By-law No. 3-2014**, a By-law of the Town of Arborg *To Establish Speed Limits in School Zones*, be read a first time. (Carried)
 - 204-2014 Thorsteinson/Bardarson**
BE IT RESOLVED THAT **By-law No. 3-2014**, a By-law of the Town of Arborg *To Establish Speed Limits in School Zones*, be read a second time. (Carried)
- 10. BUSINESS ARISING FROM DELEGATIONS - Nil**

11. UNFINISHED BUSINESS

1. The Public Utilities Board
 - * Update Re: Town of Arborg Board Order No. 60-12
CAO provided an update.
2. Review of Quotes
 - * Town Office Flooring and Window Blinds

205-2014

Thorsteinson/Bardarson

BE IT RESOLVED THAT the quote received from *Arborg Home Hardware Building Centre* be accepted for the following:

Job #1707881805

• Supply and Installation of Flooring for the Town Office -	\$29,721.03
• Supply and Installation of Office Blinds	- 5,277.29
Sub-Total	\$34,998.32
GST	1,749.91
TOTAL	<u>\$36,748.23</u>

AND FURTHER BE IT RESOLVED THAT the Town agrees to pay for the materials and labour supplied, plus applicable taxes, as follows:

• Upon Execution of the Contract – 50%	\$18,374.12
• Upon Final Completion of the Contract – 50%	\$18,374.12

AND FURTHER BE IT RESOLVED THAT the CAO be authorized to sign the Contract on behalf of the Town of Arborg. **(Carried)**

12. NEW AND OTHER BUSINESS

1. Dennis Laing, General Manager Interlake Consumers Co-operative Ltd.
 - * Request to have Tree Trimmed on South Side of the Co-op Food Store so that Co-op Marketplace Sign is Visible for Those Entering Town Across the Bridge
Discussion: Area will be assessed and trimming will take place.
2. Red River College Civil Engineering Technology
 - * Water and Wastewater Refresher Courses – Fall 2014

206-2014

Thorsteinson/Leduchowski

BE IT RESOLVED THAT Brent Melsted be authorized to attend the following **Wastewater Certification Courses** at Red River College, Winnipeg, MB:

- 1) *Wastewater Collection 1* ~ September 29* to October 2, 2014 ~ **Fee: \$780.00;**
- 2) *Wastewater Treatment 1* ~ October 6 to 9, 2014 ~ **Fee: \$780.00;**

AND FURTHER BE IT RESOLVED THAT the registration and exam fees, mileage and expenses be authorized for payment. **(Carried)**

3. Eastern Interlake Planning District
 - * Request to Relocate a Sea Container to Lot 10 Block 2 Plan 1542 (311 Main Street) ~ All Electric Sales & Service

207-2014

Leduchowski/Bardarson

BE IT RESOLVED THAT All Electric Sales & Service Inc. be permitted to relocate a *Sea Container* to **Lot 10 Block 2 Plan 1542 (311 Main Street)**, to store product in, on condition:

- The Sea Container is located on the Lot in accordance to Provisions outlined in the Town of Arborg’s Zoning By-law;
- The owner provides a Performance Bond in the amount of **\$800.00;**
- The owner enter into a *Performance Agreement* with the Town of Arborg;

AND FURTHER BE IT RESOLVED THAT the Mayor and CAO be authorized to sign said Agreement. **(Carried)**

4. Poulins Pest Control
 - * Pest Management ~ Arborg Library Inspection
CAO provided a Report. **(Held Over)**

12. NEW AND OTHER BUSINESS – cont’d

- 5. Tax Addition & Cancellation
CAO provided a Report.

208-2014 Thorsteinson/Leduchowski

WHEREAS, per information received from the Assessment Branch on **July 8, 2014**, the following revision had been made to the assessment on **Roll No. 37500**, and, therefore, Supplementary Taxes were issued accordingly:

Effective Jan 1, 2014. Old House Removed and New One Added;

AND WHEREAS, on **July 24, 2014**, the Assessment Branch advised the “New House” should not be added to the Assessment Roll until January, 2015, and therefore issued a revision to the original assessment change as follows:

Effective Jan 1, 2014. Old House Removed;

THEREFORE BE IT RESOLVED THAT the following amendments to the **2014 Supplementary Taxes** be approved:

<i>Tax Additions</i>	<i>(\$788.36)</i>	
<i>Tax Cancellations</i>	<i>(\$200.33)</i>	(Carried)

- 6. Manitoba Department of Municipal Government
Community and Regional Planning Branch
* Proposed Subdivision
Lots 1 & 2 Plan 40041
Evergreen Properties Ltd.

209-2014 Thorsteinson/Bardarson

BE IT RESOLVED THAT Council approve the **Application for the Subdivision of Lots 1 & 2 Plan 40041 (Evergreen Properties Ltd.);**

FURTHER BE IT RESOLVED THAT approval of the proposed subdivision is conditional upon the following:

- a) **That** any required Variances and/or Conditional Use Orders be obtained;
- b) **That** each lot within the four lot subdivision shall have installed its own service connections to the Town’s Water and Sewer Utility System;
- c) **That** the taxes on the land to be subdivided, for the current year, have been paid or that an arrangement satisfactory to Council has been made. **(Carried)**

- 7. Stephanie Coombs, Tenant Lot 8 Mobile Home Park
* Permission Requested to Place a Shed on the Lot

210-2014 Bardarson/Leduchowski

BE IT RESOLVED THAT the tenant at **Lot 8 Mobile Home Park** be granted permission to build a 10’ x 12’ shed on the lot on condition:

- Construction and Site Location is in accordance to the General Provisions outlined in the Town’s Zoning By-law;
- The shed is not built of tarpaulin or canvas material. **(Carried)**

- 8. Review of Quotes:
a) Tree Trimming Between Lots 2 and 3 in the Mobile Home Park

211-2014 Bardarson/Thorsteinson

BE IT RESOLVED THAT the quote received from **Krautter Tree- And Yardservice**, in the amount of **\$188.00**, be accepted to reduce the tops of four cone loaded spruce trees between Lots 2 and 3 in the Mobile Home Park;

AND FURTHER BE IT RESOLVED THAT the Town’s Public Works Department will dispose of the trimmings. **(Carried)**

- b) 2014 Dutch Elm Disease Basal Spraying **(Held Over)**

- c) 2014 Sewer Line Flushing

212-2014 Thorsteinson/Leduchowski

BE IT RESOLVED THAT the following quote for **Sewer Line Flushing** be accepted from **Gimli Septic Service Ltd.;**

High Velocity Sewer Flusher and Vacuum Truck (2 Men)	\$160.00 per hour
Mobilization and Demobilization of Equipment	\$150.00
Travel Costs	\$ 80.00 per day
(plus applicable taxes)	(Carried)

12. NEW AND OTHER BUSINESS – cont’d

- 9. East Interlake Conservation District
 - * Proposed Interpretive Sign to be Placed at the Arborg Fish Ladder; and Request for Financial Assistance
Discussion: Not accounted for within 2014 Budget. **(Held Over)**
- 10. SM Industries Ltd.
 - * 2014 Street Maintenance Rates
(Re: Arborg Streets ~ Crack Sealing Requirements)

213-2014 Thorsteinson/Leduchowski
BE IT RESOLVED THAT SM Industries Ltd. be hired for *Crack Sealing* various streets as required with the Town;

AND FURTHER BE IT RESOLVED THAT a maximum of **1,200 linear meters** be repaired at a cost of **\$3.65 per linear meter.** **(Carried)**

13. CHIEF ADMINISTRATIVE OFFICER’S REPORT

Lorraine reported on:

- Tetra Tech Engineering has conducted the Environmental Site Assessment on the former CP Rail land.

14. MAYOR AND COUNCILLORS’ REPORTS

Mayor Randy Sigurdson reported on:

- Verbal response from Sgt. R Gray, RCMP
- EIPD Meeting

Deputy Mayor Rob Thorsteinson reported on:

- A&DMHV Meeting
- EIPD Meeting
- ACI Track re-tender

Councillor Vivian Leduchowski reported on:

- Garden Club Tour

Councillor Erica Bardarson reported on:

- Garden Club Tour

15. COMMITTEE OF THE WHOLE - Nil

16. ADJOURNMENT – 10:30 a.m.

214-2014 Leduchowski/Bardarson
BE IT RESOLVED THAT Council do now adjourn to meet again in Arborg on **September 10th, 2014.** **(Carried)**

Randy Sigurdson
 Mayor

Lorraine Bardarson
 Chief Administrative Officer