

**TOWN OF ARBORG
REGULAR MEETING OF COUNCIL
February 12th, 2014**

1. CALL MEETING TO ORDER: 9:00 A.M.

Mayor Randy Sigurdson called the Meeting to order at **9:00 AM**

Present: Mayor Randy Sigurdson; Deputy Mayor Rob Thorsteinson

Councillors: Erica Bardarson, Susan Bauernhuber and Vivian Leduchowski

Also Present: Lorraine Bardarson, Chief Administrative Officer

2. APPROVAL OF AGENDA

22-2014 Bauernhuber/Leduchowski

BE IT RESOLVED THAT the Agenda be adopted as presented. **(Carried)**

3. CONFIRMATION OF MINUTES

Regular Meeting - January 8th, 2014

23-2014 Bardarson/Thorsteinson

BE IT RESOLVED THAT the Minutes of the following Meeting be adopted as read:

Regular Meeting - January 8th, 2014

AND FURTHER BE IT RESOLVED THAT the Minutes be signed by the Acting Chair and the Chief Administrative Officer. **(Carried)**

4. BUSINESS ARISING FROM MINUTES - Nil

6. CORRESPONDENCE

1. Manitoba Conservation and Water Stewardship Office of Drinking Water
* 2013 Annual Audit Report (Received as Information)
2. Michael Maksymchuk, Drinking Water Officer
* Change in Drinking Water Officer for Arborg – PWS
(Received as Information)
3. Manitoba Infrastructure and Transportation Emergency Measures Organization
* Transport Canada Protective Direction No. 32

5. DELEGATIONS

1. **9:05 A.M. Tom Chwaliboga and Philip Bauernhuber
Arborg-Bifrost Parks & Recreation Commission
Re: Proposal for Funding from the Town of Arborg and the
Rural Municipality of Bifrost**

Mayor Sigurdson welcomed Philip and Tom to the Meeting.

Philip presented the Proposed 2014 Operating and Capital Budget to be considered by Arborg and Bifrost.

The Recreation Commission has determined that the current municipal funding, in conjunction with user fees, rentals and grants, does not allow for timely and sufficient operating and capital funding, which causes delays in management of the day to day expenses, as well as capital projects.

The proposed increased funding by the participating municipalities would allow for a balanced operating budget and includes annual debt repayment requirements. In 2013, the Recreation Commission incurred a deficit of nearly \$44,000.

The current annual cost towards the Recreation Commission, for each municipality, is approximately \$75,800; The Recreation Commission Budget, as proposed, would see an increase to \$117,875 from each municipality.

Tom presented operating and capital funding comparisons with three other communities which operate in a similar fashion as the Arborg Bifrost Parks & Recreation Commission.

Tom and Philip were thanked for their presentation, and they then left the Meeting.

6. CORRESPONDENCE - cont'd

4. Manitoba Housing Land Development
* Rural Homeownership Program
Discussion: CAO to enquire Re: Arborg properties for sale **(Held Over)**
5. Manitoba Children and Youth Opportunities MB4 Youth Division
* 2014 MB Youth Job Centre Program – Sponsoring Committee

24-2014**Leduchowski/Bauernhuber**

BE IT RESOLVED THAT the Town of Arborg be the **Sponsoring Committee** for the *Manitoba Youth Job Centre*, in Arborg, in 2014;

AND FURTHER BE IT RESOLVED THAT the CAO be authorized to sign the *2014 Partnership Agreement* between the Committee and the MB4 Youth Division of Manitoba Children and Youth Opportunities. **(Carried)**

7. PUBLIC HEARINGS

1. **10:00 A.M. Combined Public Hearing**
Application for a Conditional Use and a Variation
Under the Town of Arborg Zoning By-law #6-2011
Re: Lots *2/5 Plan 7634 & Desc Lot 19-22-2E
(Crackle Weik Apartments Inc.)

25-2014**Bauernhuber/Thorsteinson**

BE IT RESOLVED THAT Council does now adjourn from the Regular Meeting to hold a **Combined Public Hearing** to hear representations with respect to the following:

- 1. Application for a CONDITIONAL USE and a VARIATION
Under Town of Arborg Zoning By-law No. 6-2011
Re: Lots *2/5 Plan 7634 and Desc RL 19-22-2E**

AND FURTHER BE IT RESOLVED THAT the Combined Public Hearing be declared open. **(Carried)**

John Crackle and Ernie Weik attended the meeting as owner/applicant and were welcomed by Mayor Sigurdson.

EIPD provided notification of the hearing as required. No other persons attended and no correspondence was received regarding the matter.

An overview of the project details and timelines were provided by Mr. Crackle.

26-2014**Thorsteinson/Bardarson**

BE IT RESOLVED THAT the Combined Public Hearing be adjourned and the Regular Meeting be reconvened. **(Carried)**

27-2014**Bauernhuber/Leduchowski**

WHEREAS **Crackle Weik Apartments Inc.** owner/applicant applied to the Council of the Town of Arborg for approval of the following under the Town of Arborg Zoning By-law #6-2011:

- 1) Application for a Conditional Use To Permit a “Multiple-Family Residential Building” in the “CC” Commercial Central Zone; and
2) Application for a Variance To Reduce the Minimum Rear Yard Setback Requirement From 20’ to 5’ in the “CC” Commercial Central Zone**

To Permit the Construction of a New 10 Unit Apartment Complex on the property legally described as **Lots *2/5 Plan 7634 and Desc RL 19-22-2E;**

AND WHEREAS the Public Hearing has been completed, and Council has given consideration to the application;

THEREFORE BE IT RESOLVED THAT Council approve the application for **Conditional Use Order No. TA-14-02C;**

AND FURTHER BE IT RESOLVED THAT Council approved the application for **Variance Order No. TA-14-01V;**

AND FURTHER BE IT RESOLVED THAT approval is given subject to the Developer entering into a Development Agreement with the Town of Arborg.

(Carried)

Messrs. Crackle and Weik left the meeting.

6. CORRESPONDENCE - cont'd

6. Association of Manitoba Municipalities
 a) AMM News Bulletin ~ January 10 & 24; February 7, 2014
 b) 2014 Election Official Seminar ~ Arborg ~ March 18th, 2014

28-2014**Leduchowski/Bardarson**

BE IT RESOLVED THAT Lorraine Bardarson, CAO, and Jan Larkin, Assistant CAO, be authorized to attend a 2014 Election Training Seminar to be held in Arborg on March 18, 2014;

FURTHER BE IT RESOLVED THAT the registration fees be authorized for payment.
(Carried)

- c) 2014 Mayors, Reeves and CAOs Meetings

29-2014**Thorsteinson/Bardarson**

BE IT RESOLVED THAT the Mayor and CAO be authorized to attend *AMM's Mayors, Reeves & CAOs Meeting*, hosted by the R.M. of Siglunes, on **Monday, March 24th, 2014;**

AND FURTHER BE IT RESOLVED that indemnity and mileage be authorized for payment.
(Carried)

- d) Member Advisory ~ February 7, 2014
 * Reimbursement for Traffic Control and Equipment

7. Federation of Canadian Municipalities (FCM)
 * Update on Building Canada Fund Program Design (Received as Information)

8. Eastern Interlake Planning District
 a) Copy of Letter Forwarded to Property Owner
 Re: Excess Emission of Smoke From the Property
 b) Fire Safety Inspection Yearly Report
 A copy is to be sent to Arborg Bifrost Fire Department
 c) Manitoba 2013 Planning Conference
 * February 26-28, 2014 ~ The Keystone Centre, Brandon
 d) Notice of Public Hearing ~ March 6, 2014 at 6:00 P.M.
 ~ R.M. of Bifrost Council Chambers
 Re: EIPD By-law No. 01-2014 Being an Amendment to the Eastern Interlake Planning District Development Plan By-law No. 02-2010 as Amended
(All Received as Information)

9. Royal Canadian Mounted Police
 a) Cpl. Darryl Robak – Arborg RCMP Detachment
 * RCMP Occurrence Stats (September 2nd, 2013 – January 1st, 2014)
 b) Sgt. R. Gray – Gimli RCMP
 i) Quarterly Mayor's Report (October 1st to December 31st, 2013)
 ii) Year End Report (Compares Total Occurrences Over Past Four Years)
(All Received as Information)

10. Eugene Zalevich, Economic Development Analyst Community Futures East Interlake
 * *The Build Interlake Growth Program (BIG) ~ 2nd Intake – February 18, 2014*
(Received as Information)

11. The Town of Winnipeg Beach
 * 45th Annual Interlake Municipal Bonspiel ~ Winnipeg Beach Community Curling Club ~ Friday, March 7th, 2014
(Received as Information)

12. Arborg Minor Hockey
 * Request for Sponsorship Re: Provincial Bantam "C" Championships

30-2014**Leduchowski/Bauernhuber**

BE IT RESOLVED THAT the Town of Arborg support the *Arborg Bantam Provincial "C" Hockey Tournament* to be held from February 21st to 23rd, 2014;

AND FURTHER BE IT RESOLVED THAT a \$100.00 Sponsorship be authorized for payment.
(Carried)

6. CORRESPONDENCE - cont'd

13. Arborg & District Multicultural Heritage Village
- a) 2013 Review and 2014 Grant Request
Grant request will be discussed during Budgeting Process **(Held Over)**
 - b) 8th Annual Dinner Theater & Dance Silent Auction Donation Request
CAO to supply a donation.
 - c) Request for Letter of Support to Accompany Application to Community Futures East Interlake's *The Build Interlake Growth Program*

31-2014

Thorsteinson/Leduchowski

BE IT RESOLVED THAT the Town of Arborg offer a *Letter of Support* to accompany the Application submitted by the **Arborg & District Multicultural Heritage Village** to the **Community Futures East Interlake *Build Interlake Growth Program* (BIG)**.
(Carried)

14. Sabine Crackle
- * Request to Have Spruce Trees Between Lot 2 & 3 in the Mobile Home Park Trimmed
Discussion: Public Works will be asked to assess the situation in the spring.
(Held Over)
15. Riverton Elks Lodge #530
- * Request to Purchase Advertising Time ~ CFRY Amateur Talent Show ~ March 1, 2014 and/or Donate to the Silent Auction **(Received as Information)**
16. Interlake-Eastern Regional Health Authority
- * Minutes of Board of Directors Meetings ~ Thursday, December 19, 2013
(Received as Information)
17. East Interlake Conservation District (EICD)
- * EICD Background and Success Stories **(Received as Information)**
18. Interlake Tourism Association
- a) 2014 Membership
To be discussed during the Budgeting Process
 - b) Informational Brochure & Newsletter **(Received as Information)**
19. Interlake Women's Resource Centre Inc.
- * Financial & Statistical Information; and **(Received as Information)**
Request for Ongoing Financial Support
Grant request will be discussed during the Budgeting Process. **(Held Over)**
20. Family and Youth Regional Support Team (FYRST)
- * Request for Financial and Community Partnership with the FYRST Program For This Fiscal Year and Into the Future **(Received as Information)**
21. Lymphedema Association of Manitoba
- * Proclamation Request – *Lymphedema Awareness Day* ~ March 6, 2014

32-2014

Bardarson/Thorsteinson

WHEREAS *lymphedema* is an accumulation of lymphatic fluid that causes swelling in the arms, legs, or other areas of the body and affects men, women and children; and

WHEREAS the swelling caused by *lymphedema* can lead to severe infection or loss of the use of limbs; and

WHEREAS patients suffering from *lymphedema* must endure physical discomfort and disfigurement and cope with the distress caused by these symptoms; and

WHEREAS no drug or effective surgical treatment for *lymphedema* currently exists; and

WHEREAS research in all areas of *lymphedema* has been notably limited; and

WHEREAS, *lymphedema*, which has no cure and can occur anytime, has a severe financial, physical and psychological impact on patients;

NOW THEREFORE, I, Randy Sigurdson, Mayor of the Town of Arborg, do hereby proclaim **March 6** to be **LYMPHEDEMA AWARENESS DAY** in Arborg, Manitoba. **(Carried)**

22. Interlake Municipal Recreation Association
- * Membership **(Received as Information)**
23. Telcom Enterprises
- * In-Depth Telecommunication Reviews **(Received as Information)**

6. CORRESPONDENCE - cont'd

24. Newsletters & Magazines
- a) Manitoba News Releases
 - i) January 30th
 - * Legislation Requiring Defibrillators In Public Buildings Takes Effect
 - ii) February 6th
 - * Amalgamation
 - b) Evergreen School Division
 - * Winter 2013/2014 Evergreen Exchange Newsletter
 - c) *Infrastructures* ~ December 2013 / January 2014; February 2014
 - d) City-Region Studies Centre *Curb* Magazine ~ Volume 4 Issue 3 2013
 - e) *UpWord* ~ Issue 5 Edition 2013/14 (All Received as Information)

8. FINANCIAL BUSINESS AND ACCOUNTS FOR PAYMENT

1. List of Accounts for Approval

33(a)-2014 Bauernhuber/Leduchowski

BE IT RESOLVED THAT the following accounts, for **2013**, be approved for payment:

1) Cheque No. 5398 to 5410	\$ 62,451.03
2) Cheque No. 5425 to 5429	1,672.78
3) Cheque No. 5445 to 5447	<u>1,790.80</u>
Sub-Total	\$ 65,914.61

AND FURTHER BE IT RESOLVED THAT the following accounts, for **2014**, be approved for payment:

1) Cheque No. 5411 to 5424	\$ 10,836.37
2) Cheque No. 5430 to 5444	23,267.79
3) Cheque No. 5448 to 5482	<u>89,730.53</u>
Sub-Total	\$123,834.69

TOTAL **\$189,749.30** (Carried)

2. Accounts For Payment:
* Tetra Tech WEI Inc.

33(b)-2014 Thorsteinson/Bardarson

BE IT RESOLVED THAT the following Invoice received from **Tetra Tech WEI Inc.** be authorized for payment:

Invoice No. 60426252
Period Ending December 27, 2013
Re: Arborg Infrastructure Projects 2013 to 2014
Preliminary Design - 75% Complete and
Detailed Design – 75% Complete
Total Amounts: \$7,858.80

(Carried)

3. 2014 Levy Requirements
- a) Arborg-Bifrost Community Development Corporation
 - i) 2014 Draft Budget
 - ii) Request For CAM Contribution

34-2014 Leduchowski/Bauernhuber

WHEREAS by **Resolution No. 329-2013**, passed on December 19, 2013, the Town of Arborg committed a contribution of **\$2,500**, in **2014**, to the **Arborg-Bifrost Community Development Corporation** with respect to the *Connecting Aboriginals to Manufacturing (CAM) Program*;

AND WHEREAS the ABCDC has requested payment of the contribution;

THEREFORE BE IT RESOLVED THAT the contribution in the amount of **\$2,500** be authorized for payment to the ABCDC for the *CAM Program*. (Carried)

5. DELEGATIONS

2. **11:00 A.M. Sgt. Rob Gray, Gimli RCMP Detachment**
Re: 2014-2015 Call Letter for Gimli and Arborg Detachment Policing Priorities

Sgt. Gray and Cpl. Darryl Robak were welcomed to the meeting by Mayor Sigurdson. The RCMP is currently working on establishing their 2014 priorities, and requested the Town's input (concerns).

Also discussed were RCMP visibility in the community, including school visits, the FYRST Program, the Youth Justice Committee and staffing at the Arborg Detachment.

8. FINANCIAL BUSINESS AND ACCOUNTS FOR PAYMENT – cont'd

3. 2014 Levy Requirements
 b) Evergreen Regional Library

35-2014 Thorsteinson/Leduchowski
BE IT RESOLVED THAT payment of the **first half** of the *Evergreen Regional Library's 2014 Levy*, in the amount of **\$5,184.00**, be approved for payment.
(Carried)

- c) East Interlake Conservation District
 d) Interlake Veterinary Services District Board

36-2014 Leduchowski/Bauernhuber
BE IT RESOLVED THAT the following 2014 Levies, to be submitted by March 31st and April 1st, 2014 respectively, be authorized for payment and be included in the Town's 2014 Financial Plan:

1) Eastern Interlake Conservation District	(1 st Installment)	\$ 599.06
2) Interlake Veterinary Services	(1 st Installment)	\$1,250.00
		(Carried)

9. BY-LAWS FOR CONSIDERATION - Nil**10. BUSINESS ARISING FROM DELEGATIONS**

1. Tom Chwaliboga and Philip Bauernhuber
 Arborg-Bifrost Parks & Recreation Commission
 Re: Proposal for Funding from the Town of Arborg and the Rural Municipality of Bifrost
 Discussion: Council will meet with RM of Bifrost to discuss the Proposed Budget.
2. Sgt. Rob Gray, Gimli RCMP Detachment
 Re: 2014-2015 Call Letter for Gimli and Arborg Detachment Policing Priorities
(Received As Information)

11. UNFINISHED BUSINESS

1. Manitoba Emergency Measures Organization
 * Disaster Management Conference 2014 ~ March 12-14 ~ Canad Inns-Polo Park

37-2014 Leduchowski/Bardarson
WHEREAS Lorraine Bardarson, CAO, will not be attending the *Disaster Management Conference* in Winnipeg, MB from March 12 to 14, 2014;

THEREFORE BE IT RESOLVED THAT Councillors Leduchowski and Bauernhuber be authorized to attend;

AND FURTHER BE IT RESOLVED THAT indemnity, mileage and expenses be authorized for payment.
(Carried)

2. Manitoba Water Services Board
 * Arborg Water Treatment Plant Upgrades – Revised Cost Estimate
 Discussion: CAO to arrange meeting with MWSB and Project Engineers.

12. NEW AND OTHER BUSINESS

1. 2013 / 2014 Proposed Paving Projects
 - a) Tetra Tech
 - * Drawings (Issued for Review) and Preliminary Cost Estimate
 - Re: 2014 Proposed Road Works
 - Council reviewed the Drawings; CAO to arrange meeting with Tetra Tech
 - b) Manitoba Local Government
 - * Municipal Road Improvement Program
 - Re: Sunset Boulevard
 - CAO reported on the matter.

38-2014**Thorsteinson/Bauernhuber**

WHEREAS the Town of Arborg was successful with a Grant Application forwarded to the *Municipal Road Improvement Program*, offered by Manitoba Local Government in 2013, for the reconstruction and paving of **Sunset Boulevard**;

AND WHEREAS this project has been started, but will not be completed until 2014;

THEREFORE BE IT RESOLVED THAT a letter be submitted to Manitoba Local Government requesting the **\$25,000 Municipal Road Improvement Program Grant** approved in 2013 be held until the *Sunset Boulevard Reconstruction and Paving Project* is completed in **2014**. **(Carried)**

2. Manitoba Infrastructure and Transportation
 - * Grant-in-Aid Funding 2014/2015

39-2014**Bauernhuber/Thorsteinson**

WHEREAS, in 2014, Council is proposing the reconstruction of **Ardal Street** from River Road to Second Avenue;

AND WHEREAS **Ardal Street, from River Road to First Avenue**, is designated as *Grant-in-Aid Eligible* by the Department of Transportation and Government Services;

THEREFORE BE IT RESOLVED that financial assistance be requested, from the **Grant-in-Aid Program**, for the **Ardal Street Reconstruction Project**. **(Carried)**

3. First Aid Training – Public Works Department
 - Scheduled for 10 AM, March 2nd, 2014 at the Arborg Legion.

40-2014**Thorsteinson/Leduchowski**

BE IT RESOLVED THAT members of the Town's Public Works Department be authorized to attend **First Aid Training** to be offered at the Arborg Legion;

AND FURTHER BE IT RESOLVED THAT the fees and expenses be authorized for payment. **(Carried)**

13. CHIEF ADMINISTRATIVE OFFICER'S REPORT**Lorraine reported on:**

- Tetra Tech will be in Town between February 18th and 21st to collect survey information with respect to the Canada-Manitoba Flood Mitigation Program; Affected property owners have been notified.
- Request for cleaning snow off river to allow for skating
Discussion: Will not be done this winter season; Weather has been too cold, and there is too much snow accumulation; Further, SnoTrackers are utilizing the river so safety could be a concern.
- Invitation from WSP (formerly Genivar) to celebration of new company name and location ~ Thursday, February 20th

14. MAYOR AND COUNCILLORS' REPORTS**Councillor Erica Bardarson reported on:**

- Attendance at the following
 - Recreation Commission Meeting
 - BAR Waste Meeting
 - Evergreen School Division Information Session

14. MAYOR AND COUNCILLORS' REPORTS - cont'd**Councillor Rob Thorsteinson reported on:**

- Attendance at the following meetings:
 - Regional Meeting with MLA Nevakshonoff and Minister Ashton
 - EIPD Meeting
- February 10th Water Main Break

Councillor Vivian Leduchowski reported on:

- Attendance at the following:
 - ABCDC Budget Meeting & Planning Session
 - SRC Meeting
 - EMO Seminar
 - CAM Program Meeting
 - IISS Meeting
 - Evergreen School Division Information Session
 - Regional Meeting with MLA Nevakshonoff & Minister Ashton

Councillor Susan Bauernhuber reported on:

- Attendance at the following meetings:
 - BAR Waste
 - ABCDC Signage
 - ITA
- Rural Doctors Week, May 2014

Mayor Randy Sigurdson reported on:

- Attendance at the following:
 - Evergreen School Division Information Session
 - Regional Meeting with MLA Nevakshonoff and Minister Ashton
 - EIPD Meeting
 - ABCDC Planning Session
- Mobile Home Park Standards

15. COMMITTEE OF THE WHOLE - Nil**16. ADJOURNMENT – 1:25 P.M.**

41-2014

Thorsteinson/Leduchowski

BE IT RESOLVED THAT Council do now adjourn to meet again in Arborg on March 12th, 2014. **(Carried)**

Randy Sigurdson
Mayor

Lorraine Bardarson
Chief Administrative Officer