

**TOWN OF ARBORG
REGULAR MEETING OF COUNCIL
January 8th, 2014**

1. CALL MEETING TO ORDER: 9:00 A.M.

CAO Lorraine Bardarson called the meeting to order at 9 A.M.

Present:

Councillors: Erica Bardarson, Susan Bauernhuber and Vivian Leduchowski

Also Present: Lorraine Bardarson, Chief Administrative Officer

Absent with Regrets: Mayor Randy Sigurdson; Deputy Mayor Rob Thorsteinson

1.1 APPOINTMENT OF CHAIR

1-2014 Leduchowski/Bardarson

WHEREAS Mayor Sigurdson and Deputy Mayor Thorsteinson will not be in attendance at the Meeting;

THEREFORE BE IT RESOLVED THAT the following Member of Council be appointed to chair the January Regular Meeting of Council:

Councillor Susan Bauernhuber . (Carried)

2. APPROVAL OF AGENDA

2-2014 Bardarson/Leduchowski

BE IT RESOLVED THAT the Agenda be adopted as presented. **(Carried)**

3. CONFIRMATION OF MINUTES

1. Regular Meeting - December 11th, 2013
2. Special Meeting - December 19th, 2013

3-2014 Leduchowski/Bardarson

BE IT RESOLVED THAT the Minutes of the following Meetings be adopted as read:

Regular Meeting - December 11th, 2013
Special Meeting - December 19th, 2013

AND FURTHER BE IT RESOLVED THAT the Minutes be signed by the Mayor and Chief Administrative Officer. **(Carried)**

4. BUSINESS ARISING FROM MINUTES - Nil

5. DELEGATIONS - Nil

6. CORRESPONDENCE

1. Manitoba Children and Youth Opportunities MB4 Youth
* Premier's Volunteer Service Award 2014

4-2014 Leduchowski/Bardarson

BE IT RESOLVED THAT Council of the Town of Arborg nominate the **Arborg Garden Club** for the **Premier's Volunteer Service Award 2014**. **(Carried)**

2. Association of Manitoba Municipalities
 - a) Member Advisory ~ December 11, 2013 & January 7, 2014
~ *Amalgamation Legal Challenge*
 - b) Education Workshop: *Strengthening Communication Skills For Difficult Situations* ~ Monday, January 27, 2014 ~ Clarion Inn & Suites, Winnipeg
 - c) AMM News Bulletin ~ December 19, 2013
 - d) Hudson Bay Route Association Membership
(All Received as Information)
3. Rural Municipality of Bifrost

* Copy of Letter Forwarded to Premier Greg Selinger
Re: ProFab Relocation to Tennessee and Importance of Paving PR#326
(Received as Information)
4. Western Financial Group

* Association of Manitoba Municipalities Group Health & Dental Insurance Program - No change in fees for 2014 (Received as Information)

6. CORRESPONDENCE - cont'd

5. Manitoba Emergency Measures Organization
* Disaster Management Conference 2014 ~ March 12-14 ~ Canad Inns-Polo Park

5-2014**Bardarson/Leduchowski**

BE IT RESOLVED THAT Mayor Randy Sigurdson and Lorraine Bardarson, CAO, be authorized to attend the *Disaster Management Conference* in Winnipeg, Manitoba from **March 12 to 14, 2014;**

AND FURTHER BE IT RESOLVED THAT indemnity, mileage and expenses be authorized for payment. **(Carried)**

6. Tom Chwaliboga, Arborg-Bifrost Parks & Recreation Commission
* 2014 Budget Request for Community Garden Club
To be discussed during the 2014 Budgeting Process **(Held Over)**
7. Interlake-Eastern Regional Health Authority
* Minutes of Board of Directors Meeting ~ Thursday, November 28, 2013
(Received as Information)
8. Jim Berry
* Retirement Announcement and Introduction of Ryan Semchuk as New Policy & Constituency Assistant to James Bezan, MP Selkirk-Interlake
(Received as Information)
9. Red River Basin Commission North Chapter
* Invitation to Become a Member of the RRBC North Chapter and Request for Financial Support in 2014
(Received as Information)
10. Stan Struthers, Minister of Municipal Government
* Federal Gas Tax Funding 2013 – Payment of Second Installment
(Received as Information)
11. Irwin Schellenberg, Emergency Measures Coordinator NEIEMB
* Municipal Emergency Coordinator Workshop ~ Thursday, January 23, 2014
~ Selkirk Recreational Center

6-2014**Leduchowski/Bardarson**

BE IT RESOLVED THAT Members of Council be authorized to attend *the Municipal Emergency Coordinator Workshop* on **Thursday, January 23, 2014**, in Selkirk, MB;

AND FURTHER BE IT RESOLVED THAT indemnity, mileage and expenses be authorized for payment. **(Carried)**

12. Tom Chwaliboga, Recreation Director Arborg-Bifrost Parks & Recreation Commission
* Request for Letter of Support to Accompany Grant Applications
Re: Arborg Track Project

7-2014**Leduchowski/Bardarson**

BE IT RESOLVED THAT the Town of Arborg offer a *Letter of Support* to accompany Grant Applications submitted with respect to the **Arborg Athletic Track Project.**

(Carried)

13. Newsletters & Reports:
a) Newsletter ~ *WCBinsider* ~ December 2013
b) Manitoba Hydro
* Quarterly Report ~ April 1 – September 30, 2013
* *Insights* ~ November 2013
c) *Resolve News* ~ December 2013
d) *Recycling Product News* ~ November/December 2013
e) *Canadian Journal of Green Building & Design*
f) *Solid Waste & Recycling* ~ December 2013/January 2014
(All Received as Information)

7. PUBLIC HEARINGS - Nil

8. FINANCIAL BUSINESS

1. Chambers Fraser Professional Accountants
* 2012 Audited Financial Statement

8-2014 Bardarson/Leduchowski

BE IT RESOLVED THAT the Town of Arborg **Audited Financial Report**, for the year ended **December 31st, 2012**, be accepted as presented by **Chambers Fraser Professional Accountants**. **(Carried)**

2. List of Accounts for Approval
* December 2013 * January 2014

9-2014 Leduchowski/Bardarson

BE IT RESOLVED THAT the following accounts, for **2013**, be approved for payment:

- 1) Cheque No. 5336 to 5383 \$59,960.76

AND FURTHER BE IT RESOLVED THAT the following accounts, for **2014**, be approved for payment:

- 1) Cheque No. 5384 to 5397 \$13,330.74
- TOTAL \$73,291.50 (Carried)**

3. Arborg Bifrost Parks & Recreation Commission
* Credit Union Aquatic Centre Financial Statement as at December 31, 2013

10-2014 Bardarson/Leduchowski

WHEREAS the *Credit Union Aquatic Centre* had an Operating Deficit of \$18,679.42 in 2013;

AND WHEREAS the Town of Arborg agreed to offset one-half of an annual operating deficit up to a maximum deficit amount of \$15,000 (ref. Resolution #25-2007, January 23, 2007);

THEREFORE BE IT RESOLVED THAT \$7,500 (\$15,000/2) be authorized for payment to the **Arborg Bifrost Parks & Recreation Commission** to assist with offsetting the Credit Union Aquatic Centre's 2013 Operating Deficit. **(Carried)**

4. Accounts For Approval:
 - a) Tetra Tech WEI Inc.
* Design - Proposed Infrastructure Projects 2013 to 2014

11-2014 Leduchowski/Bardarson

BE IT RESOLVED THAT Invoice No. 60423799, dated December 16, 2013, received from **Tetra Tech WEI Inc.**, in the amount of **\$15,717.60**, for **Arborg Infrastructure Projects 2013 to 2014 (Preliminary Design – 50% Complete and Detailed Design – 50% Complete)**, be authorized for payment. **(Carried)**

- b) Corey Kovacs
* Office Painting

12-2014 Bardarson/Leduchowski

BE IT RESOLVED THAT the December 16th, 2013, **Invoice** from **Corey Kovacs** for **Painting the Interior of the Town Office** be authorized for payment as follows:

- | | | |
|---|-------------------|------------------|
| * Includes prep work, all walls & ceiling areas;
all doors & frames required | \$7,050.00 | |
| * Extras: 2 coats of paint on four bathrooms
& extra prep work on all removed base board
& material | \$ 950.00 | |
| Total | \$8,000.00 | (Carried) |

- c) Manitoba Water Services Board
* Town of Arborg (9) Water Treatment Plant Upgrading

13-2014 Leduchowski/Bardarson

BE IT RESOLVED THAT Manitoba Water Services Board Invoice (Town of Arborg (9) Water Treatment Plant Upgrading), in the amount of **\$4,080.43**, for **Arborg Water Treatment Plant Upgrade Assessment** be authorized for payment. **(Carried)**

9. BY-LAWS FOR CONSIDERATION

1. **By-law No. 8-2013** A By-law to Provide for Borrowing Funds for Current and Capital Expenses for 2014

14-2014 Leduchowski/Bardarson

BE IT RESOLVED THAT *By-law No. 8-2013*, a By-law of the Town of Arborg to *Provide for Borrowing Funds for Current and Capital Expenses for 2014*, be read a third and finally passed.

As required by Section 137 of *The Municipal Act*, a recorded vote was taken on the motion:

Councillor Erica Bardarson	-	Voted in Favour	
Councillor Vivian Leduchowski	-	Voted in Favour	
Councillor Susan Bauernhuber	-	Voted in Favour	(Carried)

10. BUSINESS ARISING FROM DELEGATIONS - Nil**11. UNFINISHED BUSINESS**

1. Allan Poole
 - * Request for Partial Compensation for Sewer Line Replacement
~ 307 St. Peter Street

15-2014 Bardarson/Leduchowski

WHEREAS owner of property at **307 St. Peter Street** experienced problems with the sewer line at the residence and decided to replace it;

AND WHEREAS two feet of the line which was replaced was on the Town's Right-of-Way;

THEREFORE BE IT RESOLVED THAT property owner **Allan Poole** be reimbursed for costs associated with the sewermain replaced on the Town's Right-of-Way in the amount of **\$110.00**. **(Carried)**

2. Recreation Connections Manitoba
 - * 18th Annual Provincial Conference ~ February 26 – 28, 2014
~ Victoria Inn, Winnipeg

16-2014 Leduchowski/Bardarson

BE IT RESOLVED THAT Councillor **Erica Bardarson** be authorized to attend the **18th Annual Recreation Connections Manitoba Provincial Conference** from February 26th to 28th, 2014 at the Victoria Inn, Winnipeg;

AND FURTHER BE IT RESOLVED THAT the registration fee, indemnity, mileage and expenses be authorized for payment. **(Carried)**

12. NEW AND OTHER BUSINESS

1. 2014 Tax Sale
 - a) Designate Tax Sale Year

17-2014 Bardarson/Leduchowski

BE IT RESOLVED THAT Council designate the year 2013 for Tax Sale purposes, which specifies that any taxes in arrears for the year 2012 and earlier may be sold at a Public Auction in 2014. **(Carried)**

- b) Establish Date for 2014 Tax Sale

18-2014 Leduchowski/Bardarson

BE IT RESOLVED THAT the Town of Arborg Tax Sale Auction date be set for **October 8th, 2014**. **(Carried)**

- c) TAXervice
 - i) Engagement Letter for 2014
Re: Property Tax Arrears Recovery

19-2014 Leduchowski/Bardarson

BE IT RESOLVED THAT the management of the **2014 Tax Sale Process** be outsourced to **TAXervice**;

AND FURTHER BE IT RESOLVED THAT all associated costs become the responsibility of the affected property owner. **(Carried)**

12. NEW AND OTHER BUSINESS – cont'd

2. Manitoba Water & Wastewater Association (MWWA)
* 2014 Annual Conference and Trade Show ~ February 9-12th, 2014
~ Canad Inn, Portage la Prairie, MB

20-2014

Leduchowski/Bardarson

BE IT RESOLVED THAT *Public Works Foreman Bruce Swanson* be authorized to attend the *MWWA 2014 Annual Conference & Trade Show* in Portage la Prairie, MB from February 9th to 12th, 2014;

AND FURTHER BE IT RESOLVED THAT the registration fee, mileage and expenses be authorized for payment. **(Carried)**

13. CHIEF ADMINISTRATIVE OFFICER'S REPORT - Nil

14. MAYOR AND COUNCILLORS' REPORTS

Councillor Vivian Leduchowski reported on the following:

- o SRC Meeting
- o IISS Christmas Party
- o Youth Justice Committee Meeting

Councillor Erica Bardarson reported the following:

- o Unable to attend recent Rec Commission Meeting

Councillor Susan Bauernhuber reported on the following:

- o BAR Waste Attendant Interviews

15. COMMITTEE OF THE WHOLE - Nil

16. ADJOURNMENT – 10:12 A.M.

21-2014

Leduchowski/Bardarson

BE IT RESOLVED THAT Council do now adjourn to meet again in Arborg on February 12th, 2014. **(Carried)**

Councillor Susan Bauernhuber
Acting Chair

Lorraine Bardarson
Chief Administrative Officer